

RM OF BUCKLAND NO. 491
99 River Street East, Prince Albert, SK, S6V 0A1
December 9th, 2024

REGULAR MEETING MINUTES

In Attendance

| | |
|------------------------------------|--------------------------------|
| Reeve - Larry Eros | CAO - Cori Sarginson |
| Division 1 - Darryl Cartier (zoom) | Division 2 - Jason Zalewski |
| Division 3 - Brent Wilson | Division 4 - Melinda Lavoie |
| Division 5 - Roger Boucher | Division 6 - Lillian Jacobson |
| Foreman - Sheldon Ross | Assistant CAO - Lancy Sawatzky |
| DOP - Jason Kaptein | |

Reeve Eros called the meeting to order (9:04 am)

No conflicts of interest to any agenda items were declared.

266-2024 **In-camera Session: JACOBSON** That the meeting move in-camera as per section 17 of *The Local Authority Freedom of Information and Protection of Privacy Act* to discuss procedural matters. (9:06 am).

Carried

267-2024 **Suspend In-camera Session: ZALEWSKI** That the regular meeting resume (9:52 am).

Carried

268-2024 **Agenda: LAVOIE** That the Agenda be amended and the vote for the liquor store proposal be removed and postponed to a different day.

Carried

Staff Sergeant Steve Hurst entered the meeting at 10:00 am to discuss local crime trends. He left again at 11:01 am)

269-2024 **Minutes: BOUCHER** That the minutes of the November 15th, 2024, Regular Meeting of Council be approved as presented.

Carried

270-2024 **Written Reports: ZALEWSKI** That the written reports of the CAO, Foreman, and BFR Fire Chief be accepted as presented.

Carried

271-2024 **Verbal Reports: BOUCHER** That the verbal reports of the council be accepted as presented.

Carried

272-2024 **Correspondence: LAVOIE** That the correspondence as follows be received and filed:

- 1) North Central Transportation Planning Committee Minutes
- 2) MOE Forest Service - 2025-26 and 2026-27 Harvest and Silviculture Plan for the Island Forests Timber Supply Area

Carried

273-2024 **Bylaw 14 of 2024: ZALEWSKI** That we table the reading of Bylaw 14 of 2024 until further information is gathered from the Rural Water Department.

Carried



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- 274-2024** **Municipal Revenue Sharing Grant Declaration of Eligibility: JACOBSON** The Council of the RM of Buckland No. 491 confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant:
- Submission of the 2023 Audited Financial Statement to the Ministry of Government Relations;
 - In Good Standing with respect to the reporting and remittance of Education Property Taxes;
 - Adoption of a Council Procedures Bylaw;
 - Adoption of an Employee Code of Conduct; and
 - All members of council have filed and annually updated their Public Disclosure Statements, as required, and

That we authorize the Administrator to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.

Carried

- 275-2024** **Member at Large: JACOBSON** That the Council of the RM of Buckland appoints Arthur Brandolino to be our Member at Large to the Agriculture Development & Diversification Board (ADD Board) for the 2025 year.

Carried

- 276-2024** **APAS Membership: BOUCHER** That we agree to renew our Agricultural Producers Association of Saskatchewan membership for 2025 in the amount for \$7,015.85.

Carried

- 277-2024** **Waste Pass Policy: BOUCHER** That the cost of a Waste Pass is increased to \$70.00 commencing with the 2025 passes.

Carried

Melinda Lavoie refrained from voting on the following resolution

- 278-2024** **COL Increase: ZALEWSKI** That for the 2025 year, a 3% cost of living increase be applied to the municipal salary grid attached to and forming a part of these minutes.

Carried

- 279-2024** **Council Remuneration: EROS** That Council Remuneration be discussed at the January 2025 meeting of Council.

Carried

- 280-2024** **Full-time operator: ZALEWSKI** We agree to switch Cody Lukowich from a seasonal to full-time position and make the corresponding changes in the pay schedule.

Carried

- 281-2024** **Mower Purchase: BOUCHER** That we agree to purchase the following from Triod Supply in the 2025 year:

- Bush Hog 5115 Batwing Mower at the quoted price of \$45,700.00 less a trade-in value of \$16,000 for the Bush Hog 4815 mower, totaling \$29,700.00 plus taxes.
- Bush Hog 5115 Batwing Mower at the quoted price of \$45,700.00 less a trade-in value of \$23,000.00 for the Degelman Rev 1500 mower, totaling \$22,700.00 plus taxes.
- Mandako Reddi Arm at the quoted price of \$44,000 less a trade-in value of \$5,000.00 for the Degelman 1820 Arm, totaling \$39,000.00 plus taxes.

Carried

- 282-2024** **Suspend Regular Meeting: ZALEWSKI** That the regular meeting be suspended for the Bylaw 13 of 2024 Public Hearing. (1:30 pm)

Carried

- 283-2024** **Resume Regular Meeting: LAVOIE** That the regular meeting be reconvened. Further, we note that there were no attendees. (1:30 pm).

Carried



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- 284-2024** **First Reading of Bylaw 13 of 2024: JACOBSON** That we give first reading to Bylaw 13 of 2024, being a Bylaw to sell a municipal buffer strip.
Carried
- 285-2024** **Second Reading of Bylaw 13 of 2024: BOUCHER** That we give second reading to Bylaw 13 of 2024, being a Bylaw to sell a municipal buffer strip.
Carried
- 286-2024** **Bylaw 13 of 2024: JACOBSON** That Bylaw No. 13 of 2024 be given three readings at this meeting.
Carried Unanimously
- 287-2024** **Final Reading of Bylaw 13 of 2024: BOUCHER** That Bylaw 13 of 2024 be read a third and final time and passed.
Carried
- 288-2024** **Suspend Regular Meeting: ZALEWSKI** That the regular meeting be suspended for the Bylaw 11 of 2024 Public Hearing. (1:45 pm)
Carried
- 289-2024** **Resume Regular Meeting: LAVOIE** That the regular meeting be reconvened. Further, we note that there were no attendees. (1:45 pm).
Carried
- 290-2024** **Second Reading of Bylaw 11 of 2024: WILSON** That we give second reading to Bylaw 11 of 2024, being a Bylaw to amend the RM of Buckland Zoning Bylaw.
Carried
- 291-2024** **Third Reading of Bylaw 11 of 2024: ZALEWSKI** That we give third reading to Bylaw 11 of 2024, being a Bylaw to amend the RM of Buckland Zoning Bylaw.
Carried
- 292-2024** **Financials: BOUCHER** That the Statement of Financial Position and Bank Reconciliation for November 2024 be accepted as presented.
Carried
- 293-2024** **Accounts: JACOBSON** That Cheques 15258 to 15309 in the amount of \$1,040,945.14 and automatic withdrawals by Payworks Payroll dated November 12, 2024, in the amount of \$47,116.05 and November 26, 2024, in the amount of \$47,149.92 and be approved for payment.
Carried
- 294-2024** **Pre-Authorized Withdrawals: LAVOIE** That the November 2024 SaskPower and SaskEnergy preauthorized withdrawals, totaling \$2,443.10, be approved for payment.
Carried
- 295-2024** **Adjournment: BOUCHER** That this meeting is adjourned. (3:15 pm)
Carried

Cori Sarginson, CAO

Larry Eros, Reeve

| 025 COL - 3% | Step 1 | Step 2 | Step 3 | Step 4 | Step 5 |
|------------------------------|------------|------------|------------|--------------------------------|------------|
| Administrator | | | | 3% increase yearly until maxed | |
| | 113,618.41 | 117,026.97 | 120,537.78 | 124,153.91 | 127,878.53 |
| | 58.27 | 60.01 | 61.81 | 63.67 | 65.58 |
| Asst Adminis | | | | 3% increase yearly until maxed | |
| | 65,557.44 | 67,524.16 | 69,549.89 | 71,636.38 | 73,785.48 |
| | 33.62 | 34.63 | 35.67 | 36.74 | 37.84 |
| Office Assistant / AP | | | | 3% increase yearly until maxed | |
| | 29.18 | 30.06 | 30.96 | 31.89 | 32.84 |
| Director of Planning | | | | Started RM grid at Step five | |
| | | | | | 118,208.54 |
| CSO Officer | | | | 3% increase yearly until maxed | |
| | 70,903.05 | 73,030.14 | 75,221.04 | 77,477.67 | 79,802.00 |
| | 34.09 | 35.11 | 36.16 | 37.25 | 38.37 |
| Foreman | | | | | |
| | 95,678.67 | 99,505.81 | 103,486.05 | 107,625.49 | 110,854.25 |
| Assistant Foreman | | | | 3% increase yearly until maxed | |
| | 94,259.04 | 97,086.81 | 99,999.41 | 102,999.40 | 106,089.38 |
| hourly equiv | 37.67 | 38.80 | 39.97 | 41.17 | 42.40 |
| Full Time Maintenance | | | | 3% increase yearly until maxed | |
| | 30.74 | 31.66 | 32.61 | 33.59 | 34.59 |
| Seasonal Maintenance | | | | 3% increase yearly until maxed | |
| | 29.43 | 30.31 | 31.22 | 32.16 | 33.12 |
| Student / Casual | | | | 3% increase yearly until maxed | |
| | 23.93 | 24.64 | 25.38 | 26.15 | 26.93 |