

**RM OF BUCKLAND NO. 491**  
**99 River Street East, Prince Albert, SK, S6V 0A1**  
**October 15<sup>th</sup>, 2024**

**REGULAR MEETING MINUTES**

In Attendance

*Don Fyrk, Reeve • Arthur Brandolino, Division 1 • Jason Zalewski, Division 2 • Orest Romanchuk, Division 3 • Melinda Lavoie, Division 4 • Bob From, Division 5 • Lillian Jacobson, Division 6 • Cori Sarginson, CAO • Lancy Sawatzky, Assistant CAO • Sheldon Ross, Foreman*

*Reeve Fyrk called the meeting to order (9:00 am)*

*No conflicts of interest to any agenda items were declared.*

- 210-2024**      **In-camera Session: ROMANCHUK** That the meeting move in-camera as per section 17 of *The Local Authority Freedom of Information and Protection of Privacy Act* to discuss procedural matters. (9:07 am).  
*Carried*
- 211-2024**      **Suspend In-camera Session: BRANDOLINO** That the regular meeting resume (10:10 am).  
*Carried*
- 212-2024**      **Minutes: LAVOIE** That the minutes of the September 9<sup>th</sup>, 2024, Regular Meeting of Council be approved as presented.  
*Carried*
- 213-2024**      **Special Meeting Minutes: ROMANCHUK** That the minutes of the September 27<sup>th</sup>, 2024, Special Meeting of Council be approved as presented.  
*Carried*
- 214-2024**      **Public Hearing Bylaw 12 of 2024 and Bylaw 10 of 2024 Minutes: BRANDOLINO** That the minutes of the October 9<sup>th</sup>, 2024, Public Hearing be approved as presented.  
*Carried*
- 215-2024**      **Public Hearing Discretionary Use Application Minutes: JACOBSON** That the minutes of the October 9<sup>th</sup>, 2024, Public Hearing be approved as presented.  
*Carried*
- 216-2024**      **Written Reports: ZALEWSKI** That the written reports of the Administrator, Foreman, and BFR Fire Chief & Dog Control Report be accepted as presented.  
*Carried*
- 217-2024**      **Verbal Reports: ROMANCHUK** That the verbal reports of the council be accepted as presented.  
*Carried*
- 218-2024**      **Correspondence: BRANDOLINO** That the correspondence as follows be received and filed:  
1) SARM - Plant Health Network Newsletter  
2) Saskatchewan Rivers Public School Division - Board Highlights  
3) SARM - Pharmacy Expansion Service for Rural Saskatchewan / Election Priorities  
4) North Central Transport Planning Committee - Minutes  
*Carried*
- 219-2024**      **Assistant CAO Credit Card: JACOBSON** That we approve the issuance of a Collabria Mastercard with a limit of \$2,500.00 for Assistant CAO, Lancy Sawatzky.  
*Carried*
- 220-2024**      **Signing Officers: ZALEWSKI** That designation of signing officers be tabled until after election.  
*Carried*

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- 221-2024 Election Renumeration: ROMANCHUK** That we set the following rates for the 2024 Municipal Election; Further, that we pay each worker \$40.00 plus mileage for training prior to election day.
- |                          |          |
|--------------------------|----------|
| Returning Officer        | \$450.00 |
| Deputy Returning Officer | \$240.00 |
| Poll Clerk               | \$210.00 |
- Carried*
- 222-2024 Returning Officer: ZALEWSKI** That we appoint Cori Sarginson as Returning Officer for the 2024 Municipal Election.
- Carried*
- 223-2024 Recreation Facilities Meeting Request: LAVOIE** That the meeting request be tabled until after election.
- Carried*
- 224-2024 November Council Meeting: ZALEWSKI** That the first meeting of Council be set for November 15, 2024 as per CAO Cori Sarginson
- Carried*
- 225-2024 Over-Paid Taxes Refund Request: ROMANCHUK** That we approve the refund of over-paid taxes on the following property.
- | <u>Roll</u> | <u>Legal Description</u> | <u>Municipal</u> | <u>School</u> |
|-------------|--------------------------|------------------|---------------|
| 2467        | 03 101 82PA21500 W2      | 261.14           | 138.86        |
- Carried*
- 226-2024 MuniSoft Training: ZALEWSKI** That Lancy Sawatzky, being newly employed to the RM of Buckland No. 491, attend seven half-day mandatory training sessions required by MuniSoft.
- Carried*
- 227-2024 Computer Upgrade: ROMANCHUK** That the workstation in the Assistant CAO office be replaced.
- Carried*
- 228-2024 PARWU - 5 Year Strategic Plan: ROMANCHUK** That the 5 Year Strategic Plan for the Prince Albert Water Utility be accepted as presented.
- Carried*
- 229-2024 PARWU - Budget: FROM** That the Budget for the Prince Albert Water Utility be accepted as presented.
- Carried*
- 230-2024 PARWU - Auditor: ZALEWSKI** That the Auditor appointed by the Prince Albert Rural Water Utility be Jansen Stromberg.
- Carried*
- 231-2024 Redwing Well Fob System: FROM** That we review and set preliminary rates for the new fob system at the Red Wing Well.
- Fob Deposit: \$25.00
  - Rate Payer Water Fee: \$25.00/1,000 gallons
  - Non-Ratepayer/Commercial User Water Fee: \$32.00/1,000 gallons
- Carried*
- 232-2024 Greenland Waste Contract: JACOBSON** That the Service Contract with Greenland Waste be reviewed and accepted as presented.
- Carried*
- 233-2024 Second Reading of Bylaw 9 of 2024: ROMANCHUK** That we give second reading to Bylaw 9 of 2024, being a Bylaw to Name Roads.
- Carried*

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- 234-2024**      **Third Reading of Bylaw 9 of 2024: LAVOIE** That we give third reading to Bylaw 9 of 2024, being a Bylaw to Name Roads.  
*Carried*
- 235-2024**      **Discretionary Use Application: ZALEWSKI** That the discretionary use application by KG Logging Ltd, for a cannabis retail store on Blk/Par 17, Plan 102346815, be approved pursuant to section 15.2 of the RM of Buckland Zoning Bylaw, subject to the following terms pursuant to section 3.7.3(1)(e):  
a) *Landscaping Plan Showing Improved Curb Appeal*  
b) *Front Elevation Plans*  
*Lost*
- 236-2024**      **Discretionary Use Application: ZALEWSKI** That the discretionary use application by KG Logging Ltd, for a cannabis retail store on Blk/Par 17, Plan 102346815, be denied pursuant to section 3.7.2(3) of the RM of Buckland Zoning Bylaw.  
*Carried*
- 237-2024**      **Request for Cost Share: ROMANCHUK** That we cost share an Environmental Phase 2 Assessment Study with Anderson Building Movers 1996 Ltd. in the amount of \$18,650.00.  
*Lost*
- 238-2024**      **Financials: BRANDOLINO** That the Statement of Financial Position and Bank Reconciliation for September 2024 be accepted as presented.  
*Carried*
- 239-2024**      **Accounts: ROMANCHUK** That Cheques 15143 to 15195 in the amount of \$522,843.11 and automatic withdrawals by Payworks Payroll dated September 3, 2024, in the amount of \$54,609.29 and September 17, 2024, in the amount of \$63,103.63 be approved for payment.  
*Carried*
- 240-2024**      **Pre-Authorized Withdrawals: LAVOIE** That SaskPower and SaskEnergy's September preauthorized withdrawals, totaling \$2,045.76, be approved for payment.  
*Carried*
- 241-2024**      **Adjournment: JACOBSON** That this meeting is adjourned. (3:00 pm)  
*Carried*

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Cori Sarginson, CAO

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Don Fyrk, Reeve