

**RM OF BUCKLAND NO. 491**  
**99 River Street East, Prince Albert, SK, S6V 0A1**  
**July 8<sup>th</sup>, 2024**

**REGULAR MEETING MINUTES**

In Attendance

*Don Fyrk, Reeve • Arthur Brandolino, Division 1 • Jason Zalewski, Division 2 • Orest Romanchuk, Division 3 • Melinda Lavoie, Division 4 • Bob From, Division 5 • Lillian Jacobson, Division 6 • Cori Sarginson, CAO • Emma Kirk, Assistant CAO • Lancy Sawatzky, Assistant CAO • Sheldon Ross, Foreman • Jarett Taylor, Bylaw Enforcement*

*Reeve Fyrk called the meeting to order (9:00 am)*

*No conflicts of interest to any agenda items were declared.*

**125-2024**      **In-camera Session: JACOBSON** That the meeting move in-camera as per section 17 of *The Local Authority Freedom of Information and Protection of Privacy Act* to discuss procedural matters. (9:00 am).

*Carried*

**126-2024**      **Suspend In-camera Session: ROMANCHUK** That the regular meeting resume (9:12 am).

*Carried*

**127-2024**      **Minutes: ZALEWSKI** That the minutes of the June 10<sup>th</sup>, 2024, Regular Meeting of Council be approved as presented.

*Carried*

**128-2024**      **Written Reports: ZALEWSKI** That the written reports of the Administrator, Foreman, and BFR Fire Chief & Dog Control Report be accepted as presented.

*Carried*

**129-2024**      **Verbal Reports: LAVOIE** That verbal reports of the council be accepted as presented.

*Carried*

**130-2024**      **Correspondence: ROMANCHUK** That the correspondence as follows be received and filed:

- 1) H2Notify
- 2) Ranch Ehrlo - Issue 134
- 3) SRSD 119 Board Highlights

*Carried*

**131-2024**      **Tax Adjustments: ROMANCHUK** That we adjust the 2024 municipal and school taxes for the following properties under Section 295(2) of *The Municipalities Act*.

Year	Roll	Legal Description	Municipal	School
3 of 3	3010	Blk W Plan 98PA11034	24,164.95	28,127.58
1 of 3	2010	Lot 2 Plan 68PA07139	6,201.79	7,218.78

*Carried*

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**132-2024**      **Tax Adjustments: ZALEWSKI** That we adjust the 2024 municipal and school taxes for the following GIL property.

Roll	Legal Description	Municipal	School
130	Pt NW 16-49-26-W2M	442.88	515.50

*Carried*

**133-2024**      **PA Wildlife Federation Tax Cancellation: ROMANCHUK** That we cancel the 2024 municipal and school taxes for the PA Wildlife Federation under Section 274(1) of The Municipalities Act.

Roll	Legal Description	Municipal	School
136	Blk C Plan 69PA15831	7,735.71	9,004.23
141	Blk D Plan 69PA15831	60.00	6.39

*Carried*

**134-2024**      **Tax Adjustments: BRANDOLINO** That we cancel the 2024 municipal and school taxes for the following vacant crown lease land:

Roll	Legal Description	Municipal	School
4	Pt SW 28-48-27-W2M	175.84	47.72

*Carried*

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**135-2024**      **Tax Adjustments: ZALEWSKI** That we cancel the 2024 levy on the following parcel as Prince Albert Rural Water Utility is a Municipal Corporation that the RM of Buckland is a member of:

Roll	Legal Description	Municipal	School
346	Pt SW 28-48-27-W2M	81.16	22.02

*Carried*

**136-2024**      **Over-paid Tax Refund: ROMANCHUK** That we approve the refund of over-paid taxes on the following property:

Roll	Legal Description	Municipal	School
2782	Lot 04 Blk 107 Plan 101882268	4,578.37	1,595.65

*Carried*

**137-2024**      **Lead Hand: ROMANCHUK** That Richard Jezowski be given a \$5.00 per hour premium for assuming Lead Hand duties in the absence of the Foreman from August 10 to August 30, 2024.

*Carried*

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**138-2024**      **Assistant CAO Position: ZALEWSKI** That Lancy Sawatzky be hired at stage one of the Assistant CAO pay grid, effective July 2, 2024, to begin training to assume the Assistant CAO position once it becomes vacant on November 30, 2024. *Carried*

**139-2024**      **First Reading of Bylaw 8 of 2024: ROMANCHUK** That we give first reading to Bylaw 8 of 2024 being a Bylaw to Extend the Time Required for the Completion of the 2023 Financial Statement.  
*Carried*

**140-2024**      **Second Reading of Bylaw 8 of 2024: BRANDOLINO** That we give second reading to Bylaw 8 of 2024 being a Bylaw to Extend the Time Required for the Completion of the 2023 Financial Statement.  
*Carried*

**141-2024**      **Bylaw 8 of 2024: FYRK** That Bylaw No. 8 of 2024 be given three readings at this meeting.  
*Carried Unanimously*

**142-2024**      **Final Reading of Bylaw 8 of 2024: ZALEWSKI** That Bylaw 8 of 2024 be read a third and final time and passed.  
*Carried*

**143-2024**      **RRRR 50<sup>th</sup> Anniversary: ROMANCHUK** That the RM sponsor a \$300.00 congratulatory ad in the Prince Albert Shopper to commemorate the 50<sup>th</sup> Anniversary of the Red River Roping and Riding.  
*Carried*

**144-2024**      **Financial Statements: ZALEWSKI** That the 2023 audited financial statement presented by MNP be accepted as presented.  
*Carried*

**145-2024**      **Grader Warranty: ROMANCHUK** That the foreman be authorized to proceed with the quotes received by Finning for the extended warranty on the following graders:

- 2019 160M3 LR Motor Grader
- 2021 140 Motor Grader

*Carried*

**146-2024**      **Stop Work Order Enforcement: FROM WHEREAS** Dale Martin submitted an application to the RM for a development permit to move an existing house onto SW 28-50-26-W2M Ext 36 in the RM of Buckland; and

*WHEREAS* the site is zoned A (Agricultural Zoning) District, pursuant to Bylaw No. 2 of 2010 of the Rural Municipality of Buckland No. 491, the Zoning Bylaw; and

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*WHEREAS* section 6.2 of the Zoning Bylaw identifies Rental Suites as a “discretionary use” within Agricultural Districts, subject to section 4.14.10(8), which contains several requirements for rental suites; and

*WHEREAS* the application for a development permit was denied following a public hearing on September 8, 2019 as prescribed by the Zoning Bylaw by Resolution 234-2019; and

*WHEREAS* a subsequent appeal of that decision was also denied; and

*WHEREAS* it has come to the RM’s attention that Mr. Martin blatantly ignored the stop work order issued in 2019 and failed to remove the non-permitted building from the property as ordered. Instead, it appears that he simply moved the building “out of sight”; and

*WHEREAS* not removing the building as required is a violation of the order and that makes Mr. Martin liable, on summary conviction, to fines of up to \$10,000, imprisonment of up to one year or both. In the case of a continuing offence, to a maximum daily fine of not more than \$2,500 per day or part of a day; and

*WHEREAS* the RM has recently registered a miscellaneous interest against the property which is binding upon Mr. Martin as registered owner; and

*WHEREAS* given the opportunity, Mr. Martin has failed to acknowledge that he is willing to comply with the original order and remove the offending structure.

*NOW THEREFORE BE IT RESOLVED* that our solicitor be instructed to make an application to the Court of King’s Bench compelling Mr. Martin to comply with the order within a time frame set by the Court.

*Carried*

**147-2024**      **Park Meadows Moratorium: ZALEWSKI** That the RM lift the moratorium in lots 1, 2, 6, 9 and 10, and a Certificate of Completion be issued pursuant to the Servicing Agreement.

*Carried*

**148-2024**      **Financials: FROM** That the Statement of Financial Position and Bank Reconciliation for June 2024 be accepted as presented.

*Carried*

**149-2024**      **Accounts: LAVOIE** That Cheques 15004 to 15042 in the amount of \$ 194,987.26 and automatic withdrawals by Payworks Payroll dated June 9, 2024, in the amount of \$49,263.90 and June 23, 2024, in the amount of \$51,229.21 be approved for payment.

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*Carried*

**150-2024**      **Pre-Authorized Withdrawals: BRANDOLINO** That preauthorized withdrawals by SaskPower and SaskEnergy in the month of June for the total amount of \$2,698.49 be approved for payment.

*Carried*

**151-2024**      **Adjournment: ROMANCHUK** That this meeting is adjourned. (1:39 pm)

*Carried*

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Cori Sarginson, CAO

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Don Fyrk, Reeve