

RM OF BUCKLAND NO. 491
99 River Street East, Prince Albert, SK, S6V 0A1
February 12th, 2024

REGULAR MEETING MINUTES

In Attendance

Division 1: Arthur Brandolino	Division 2: Jason Zalewski
Division 3: Orest Romanchuk	Division 4: Melinda Lavoie
Division 5: Bob From	Division 6: Vacant
Reeve: Don Fyrk	Foreman: Sheldon Ross
Administrator: Cori Sarginson	Assistant Administrator: Emma Kirk

Reeve Fyrk called the meeting to order (9:03 am)

024-2024 **Agenda: LAVOIE** That the agenda be accepted as amended to include the following:

- Hudson Bay Route Association Membership

Carried

025-2024 **In-camera Session: ROMANCHUK** That the meeting move in-camera as per section 17 of *The Local Authority Freedom of Information and Protection of Privacy Act* to discuss procedural matters. (9:02 am).

Carried

Jarett Taylor & Tyler Russell with the Department of Lakeland District Protective Services entered the meeting at 9:20 am to discuss CSO Services in camera. They left again at 10:02 am.

026-2024 **Suspend In-camera Session: BRANDOLINO** That the regular meeting resume (10:02 am).

Carried

027-2024 **Minutes: BRANDOLINO** That the minutes of the January 8th, 2024, Regular Meeting of Council be approved as presented.

Carried

028-2024 **Written Reports: ROMANCHUK** That the written reports of the Administrator, Foreman, and BFR Fire Chief be accepted as presented.

Carried

029-2024 **Verbal Reports: ZALEWSKI** That verbal reports of the council be accepted as presented.

Carried

030-2024 **Bank Transfer: ZALEWSKI** That the following bank transfer be authorized to account for the Canada Community Building Fund Contribution to the CL Marshall Resurfacing Project:

- \$350,000 from the CCBF Account to the Operating Account

Carried

031-2024 **Correspondence: ROMANCHUK** That the correspondence as follows be received and filed:

- a) Hudson Bay Route Association Annual Report
- b) Community Interest in Rural Water Line
- c) SAMA Municipal Requisition
- d) North Central Transportation Planning Committee
- e) SMS Equipment
- f) North Central Waste Management Corp
- g) Triple S Transport - Green Earth Road Spraying
- h) SRSD Board Highlights
- i) SARM - Global Food Securities News Release
- j) MOE - 2024/25 Harvest and Silviculture Plan for the Island Forest Timber Supply Area

Carried

032-2024 **Resolution Support: ROMANCHUK** That the RM of Buckland supports the RM of Emerald No. 227 in their submission of a resolution to SARM regarding deterrents for breaches of bylaws.

Carried

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- 033-2024** **Resolution Support: FROM** That, the RM of Buckland No. 491 co-sponsor a resolution as submitted by the RM of Invergordon to the 2024 SARM Annual Convention, as follows:
- THAT, SARM see to the creation of an Administrative Best Practices Manual for utilization by both rural and urban municipal administrators, prepared in conjunction with SUMA, UMAAS and RMAA (and their respective Board of Examiners), Ministry of Government Relations and SARM Legal.”
- Carried*
- 034-2024** **First Reading of Bylaw 1 of 2024: ROMANCHUK** That we give first reading to Bylaw 1 of 2024, being a bylaw to amend Bylaw 1 of 2022, the Prince Albert Rural Water Utility Corporate Bylaw.
- Carried*
- 035-2024** **Second Reading of Bylaw 1 of 2024: ZALEWSKI** That Bylaw 1 of 2024 is given second reading.
- Carried*
- 036-2024** **Bylaw 1 of 2024: BRANDOLINO** That Bylaw 1 of 2024 be given three readings at this meeting.
- Carried Unanimously*
- 037-2024** **Final Reading of Bylaw 1 of 2024: BRANDOLINO** That Bylaw 1 of 2024 be read a third and final time and passed.
- Carried*
- 038-2024** **Thickwood Hills Membership: ROMANCHUK** That we agree to pay the 2024 membership fee of \$200.00 to the Thickwood Hills Watershed Association.
- Carried*
- 039-2024** **SaskTip Membership: BRANDOLINO** That we authorize the payment of the 2024 Annual Membership fee of \$100.00.
- Carried*
- 040-2024** **Hudson Bay Route Association: ROMANCHUK** That we authorize the payment of the 2024 Annual Membership fee of \$300.00
- Carried*
- 041-2024** **Office Furniture Quote: ROMANCHUK** That we accept the quote from Concept 3 for the purchase of new office furniture for a total of \$20,157.28.
- Carried*
- 042-2024** **Office Coffee Urn Quote: ZALEWSKI** That we authorize the Administrator to purchase a new coffee urn for the office breakroom as per the quote from Grainger.
- Carried*
- 043-2024** **Letter Folding Machine: ROMANCHUK** That we purchase a folding machine from Success Office Systems for the Office as per the quote provided by Success Office Systems.
- Carried*
- 044-2024** **Shop Truck Purchase: FROM** That we authorize the purchase of 2 one-ton work trucks from Anderson Motors at a maximum of \$65,479.75 + taxes.
- Carried*

At 12:57 pm, Chelsea Neuberger, the Plant Health Technical Advisor from SARM entered the meeting to discuss the CAP programs available through SARM. She left again at 1:22 pm.

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At 1:00 pm, HOP Youth and several concerned parents and staff entered the meeting to express their concerns about the gate installed on 15th Street NW and request it be reopened. They left again at 2:06 pm.

- 045-2024** **Suspend Regular Meeting: ROMANCHUK** That the regular meeting be suspended for the Bylaw 11 of 2023 Public Hearing. (2:06 pm)
Carried
- 046-2024** **Resume Regular Meeting: ZALEWSKI** That the regular meeting be reconvened (2:20 pm).
Carried
- 047-2024** **Second Reading of Bylaw 11 of 2023: BRANDOLINO** That Bylaw 11 of 2023 is given a second reading.
Carried
- 048-2024** **Third Reading of Bylaw 11 of 2023: FROM** That Bylaw 11 of 2023, being a Zoning Bylaw Amendment, be read a third and final time and passed.
Carried
- 049-2024** **Suspend Regular Meeting: ROMANCHUK** That the regular meeting be suspended for the Garden Suite Discretionary Use Public Hearing. (2:21 pm)
Carried
- 050-2024** **Resume Regular Meeting: ZALEWSKI** That the regular meeting be reconvened (2:30 pm).
Carried
- 051-2024** **Discretionary Use Application – Garden Suite: FROM** That the discretionary use application for a garden suite on NW 22-50-26 W2M, be approved per section 6.2 of the RM of Buckland Zoning Bylaw, subject to the provisions of section 4.14.10(7), and the applicant entering into a Development Agreement with the RM concerning the Garden Suite.
Carried
- 052-2024** **Tractor Purchase: BRANDOLINO** That we purchase a Kubota M7 - 154D-PS 148HP Tractor from Glenmor for \$181,536.79 + tax.
Carried
- 053-2024** **Subdivision Application: FROM** That the application to subdivide a 4.05 ha parcel off SE 17-50-26 W2M, be approved pursuant to Section 4.4.1 of the Prince Albert Planning District Official Community Plan 2018 and Section 6.2 of the RM of Buckland Zoning Bylaw.
Carried
- 054-2024** **Subdivision Application: FROM** That the application to subdivide a 6.06 ha parcel off LSD 13, 25-50-26 W2M, be approved pursuant to Section 4.4.1 of the Prince Albert Planning District Official Community Plan 2018 and Section 6.2 of the RM of Buckland Zoning Bylaw.
Carried
- 055-2024** **First Reading of Bylaw 2 of 2024: LAVOIE** That first reading be given to Bylaw 2 of 2024, being a Bylaw to amend the RM of Buckland Zoning Bylaw.
Carried
- 056-2024** **15th Street North West Gate: BRANDOLINO** That council deny the request made by HOP Youth to re-open the gate on 15th Street NW.
Carried

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057-2024 **Statement of Financial Position: FROM** That the Statement of Financial Position and Bank Reconciliation for January 2024 be accepted as presented.

Carried

058-2024 **Accounts: BRANDOLINO** That Cheques 14769 to 14826 in the amount of \$962,149.40 and automatic withdrawals by Payworks Payroll dated January 12th, 2024 for \$41,519.75 and January 21st, 2024 for \$32,822.92 be approved for payment.

Carried

059-2024 **Adjournment: LAVOIE** That this meeting is adjourned. (4:00 pm)

Carried

Administrator

Reeve