

RM OF BUCKLAND NO. 491
99 River Street East, Prince Albert, SK, S6V 0A1
December 11th, 2023

REGULAR MEETING MINUTES

In Attendance

Division 1: Arthur Brandolino
Division 3: Orest Romanchuk
Division 5: Bob From
Reeve: Don Fyrk
Administrator: Cori Sarginson

Division 2: Jason Zalewski
Division 4: Regrets
Division 6: Vacant
Foreman: Sheldon Ross
Assistant Administrator: Emma Kirk

Reeve Fyrk called the meeting to order (9:10 am)

264-2023 **Agenda: ZALEWSKI** That the agenda be accepted as amended to include the following:

- Discharge of Caveat

Carried

265-2023 **In-camera Session: ZALEWSKI** That the meeting move in-camera as per section 17 of *The Local Authority Freedom of Information and Protection of Privacy Act* to discuss human resource issues. (9:12 am).

Carried

266-2023 **Suspend In-camera Session: BRANDOLINO** That the regular meeting resume (9:37 am).

Carried

267-2023 **Minutes: FROM** That the minutes of the November 13th, 2023 Regular Meeting of Council be approved as presented.

Carried

268-2023 **Written Reports: BRANDOLINO** That the written reports of the Administrator, Foreman, Community Safety Officer, and BFR Fire Chief be accepted as presented.

Carried

269-2023 **Verbal Reports: ROMANCHUK** That verbal reports of the council be accepted as presented.

Carried

270-2023 **Correspondence: FROM** That the correspondence as follows be received and filed:

- a) Ratepayer concern regarding City of PA policy on In-City residents
- b) Channel Clearing
- c) SRSD Board Highlights
- d) Saskatchewan Crime Watch Association
- e) Road Sign Concern

Carried

Ash Meyers, with Genesis Fertilizers entered the meeting at 10:29 am. He left again at 10:50 am.

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Staff Sergeant Steve Hurst, Jeff McCray, Larry Foy, Barry Nett & Andrew Strauss came in at 10:53 am to discuss rural crime in the Redwing Area. They left again at 11:27 am

Kim Gardener with Text2Car attended the meeting via Zoom to make a presentation regarding water regulating systems for the Redwing Well at 11:30 and it finished at 12:00 pm

271-2023 Office Building Purchase: ROMANCHUK That we agree to purchase the remaining 50% share of the Municipal Centennial Building located at 99 River St E, Prince Albert SK, from the RM of Prince Albert for two hundred and twenty-five thousand dollars (\$225,000) which represents one half of the appraised value. Further, that the Reeve and Administrator be authorized to sign the purchase agreement on behalf of the municipality.

Carried

272-2023 15th Street NW Gate: ZALEWSKI That Council agrees to the proposal by the Ministry of Highways to close and lock the gate on 15th Street NW. Further, that a key will be provided to the Buckland Fire Department and the municipal grader operators to ensure emergency services and road maintenance access. The closure of the gate is intended to increase safety by:

- Restricting public and heavy truck traffic through Nordale.
- Reducing traffic flow at the intersection of Highway 2 and 15th Street NW.
- Reducing traffic flow at the intersection of Highway 3 and 5th Avenue NW.
- Reducing access points to crown land in the area, effectively reducing illegal dumping.
- Reduces risk of crime along 15th Street NW.

Carried

273-2023 Tax Adjustments: ROMANCHUK That we adjust the 2023 municipal and school taxes for the following property under Section 293 of *The Municipalities Act*.

| Roll | Legal Description | Municipal | School |
|------|-------------------|-----------|--------|
| 54 | NW 25-48-28 W2 | 557.44 | 302.36 |

Carried

274-2023 OPT Refund: FROM That we refund the overpaid tax amount of the following property:

| Roll | Legal Description | Municipal | School |
|------|---------------------|-----------|--------|
| 1337 | Blk A SE 8-51-26 W2 | 756.34 | 166.31 |

Carried

275-2023 Municipal By-Election: ROMANCHUK That the Municipal By-Election be held on Wednesday, May 8th, 2024.

Carried

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276-2023 **Returning Officer: ZALEWSKI** That we appoint Cori Sarginson as Returning Officer for the 2024 Municipal By-Election.

Carried

277-2023 **Election Remuneration: BRANDOLINO** That we set the following rates for the 2024 Municipal By-Election:

| | |
|--------------------------|----------|
| Returning Officer | \$450.00 |
| Deputy Returning Officer | \$240.00 |
| Poll Clerk | \$210.00 |

Carried

278-2023 **Municipal Revenue Sharing Grant Declaration of Eligibility: ROMANCHUK** The Council of the RM of Buckland No. 491 confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant:

- Submission of the 2023 Audited Financial Statement to the Ministry of Government Relations;
- In Good Standing with respect to the reporting and remittance of Education Property Taxes;
- Adoption of a Council Procedures Bylaw;
- Adoption of an Employee Code of Conduct; and
- All members of council have filed and annually updated their Public Disclosure Statements, as required; and

That we authorize the Administrator to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.

Carried

279-2023 **Capital Expenditure Change: ZALEWSKI** That as the anticipated gravel crush won't begin until the 2024 budget year, we reallocate the budgeted funds, being \$258,400.00, to reserves. Further, we authorize the transfer of said funds from our operating account to our capital fund account.

Carried

280-2023 **LOC Renewal: ROMANCHUK** That we renew our \$100,000 line of credit with Conexus Credit Union 2006 and authorize Reeve, Don Fyrk and/or Cori Sarginson, Administrator to sign renewal documents as provided by Conexus Credit Union.

Carried

281-2023 **APAS Membership: ZALEWSKI** That we agree to renew our Agricultural Producers Association of Saskatchewan membership for 2024 in the amount for \$7,015.85.

Carried

282-2023 **First Reading of Bylaw 5 of 2023: BRANDOLINO** That we give first reading to Bylaw 5 of 2023 being The Building Move Bylaw.

Carried

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- 283-2023** **Caveat Discharge: ROMANCHUK** That the RM discharge the CNV Restrictive Covenant 85PA11398 from all properties in Plan 101869780 and Plan 101882268.
Carried
- 284-2023** **Statement of Financial Position: ROMANCHUK** That the Statement of Financial Position for October be accepted as presented.
Carried
- 285-2023** **Accounts: ROMANCHUK** That Cheques 14671 to 14729 in the amount of \$411,579.00 and automatic withdrawals by Payworks Payroll dated November 12th, 2023 for \$45,770.73 and December 1st, 2023 for \$30,322.23 and November 3rd, 2023 for 40,066.72 be approved for payment.
Carried
- 286-2023** **Adjournment: ROMANCHUK** That this meeting is adjourned. (3:21 pm)
Carried

Administrator

Reeve