

**RM OF BUCKLAND NO. 491**  
**99 River Street East, Prince Albert, SK, S6V 0A1**  
**December 12<sup>th</sup>, 2022**

**REGULAR MEETING MINUTES**

Councillors

Division 1: Arthur Brandolino  
Division 3: Orest Romanchuk  
Division 5: Bob From  
Reeve: Don Fyrk  
Administrator: Cori Sarginson

Division 2: Jason Zalewski  
Division 4: Melinda Lavoie  
Division 6: Bill Hayes  
Foreman: Sheldon Ross  
Assistant Administrator: Regrets

*Reeve Fyrk called the meeting to order (9:04 am)*

- 462-2022**      **Agenda: HAYES** That the agenda be accepted as amended to include:
- ATV Licensing
  - 2023 Wages
  - Tax Adjustments
  - Peter Pond Rink Donation Request
- Carried*
- 463-2022**      **In-camera Session: BRANDOLINO** That the meeting move in-camera as per section 17 of *The Local Authority Freedom of Information and Protection of Privacy Act* to discuss human resource issues. (9:05 am).
- Carried*
- 464-2022**      **Suspend In-camera Session: ZALEWSKI** That we resume regular meeting (10:00 am).
- Carried*
- 465-2022**      **Minutes: BRANDOLINO** That the minutes of the November 14<sup>th</sup> Regular Meeting of Council be approved as presented.
- Carried*
- 466-2022**      **Written Reports: ROMANCHUK** That the written reports of the Administrator, Foreman, Community Safety Officer, and Animal Control Officer be accepted as presented.
- Carried*
- 467-2022**      **Verbal Reports: HAYES** That verbal reports of the council be accepted as presented.
- Carried*
- 468-2022**      **Correspondence: HAYES** That the correspondence as follows be received and filed:
- 1) NCTPC Workshops
  - 2) 2023 Subsidized Shelterbelt Tree Program Launch
  - 3) Randy Hoback Email – Canada Summer Jobs
  - 4) Fire Service Quarterly Digest – Winter 2022
  - 5) SARM – Bill C21SRSD Board Highlights
  - 6) APAS – December 2022 Update
- Carried*
- 469-2022**      **Municipal Revenue Sharing Grant Declaration of Eligibility: BRANDOLINO**  
The Council of the RM of Buckland No. 491 confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant:
- Submission of the 2021 Audited Financial Statement to the Ministry of Government Relations;
  - In Good Standing with respect to the reporting and remittance of Education Property Taxes;
  - Adoption of a Council Procedures Bylaw;
  - Adoption of an Employee Code of Conduct; and
  - All members of council have filed and annually updated their Public Disclosure Statements, as required; and
- That we authorize the Administrator to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.
- Carried*
- 470-2022**      **Planner Mileage: FROM** That the 2022 mileage for the planner, 714 km, be paid at the current adopted mileage rate.
- Carried*
- 471-2022**      **Credit Card Points Transfer: FROM** That the points accumulated on the RM credit cards be converted to cash value, \$1,079.34, and transferred into the Operating Account.
- Carried*

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**472-2022 Regular Meeting Dates: ROMANCHUK** That regular meeting dates for April and October be changed to the following dates:

- April 11<sup>th</sup>, 2023
- October 10<sup>th</sup>, 2023

*Carried*

**473-2022 NSRBC Secretary Retirement: ROMANCHUK** That the RM of Buckland donates \$50.00 toward a retirement gift for Catherine Finn, secretary of the North Sask River Basin Council, in acknowledgment of her years of service.

*Carried*

**474-2022 Tax Adjustments: ZALEWSKI** That we adjust the 2022 municipal and school taxes for the following properties under Section 274(1) of The Municipalities Act.

Roll	Legal Description	Municipal	School
1189	Pt SE 27-51-25-W2M	1,985.99	79.26
2828	Blk A NE 33-51-25-W2M	2,466.17	2.41
4	Pt SW 28-48-27-W2M	172.39	47.72
125	Blk A NW 7-49-26-W2M	1705.93	893.23
929	SE 22-50-27-W2M	116.12	32.14
951	Pt SE 26-50-27-W2M	110.35	30.54
1226	Pt NW 31-51-25-W2M	85.77	23.74
346	Blk B SE 10-49-27-W2M	1,519.58	724.21
2778	Pt SE 10-49-27-W2M	68.28	18.90
332	NE7-49-27-W2M	2,176.15	2,583.66

*Carried*

**475-2022 Peter Pond Rink: ROMANCHUK** That we agree to pay the Peter Pond Rink Association \$2,100 toward operating costs.

*Carried*

*Melinda Lavoie declared a pecuniary interest and left the chambers at 11:20 am.*

**476-2022 Wages: HAYES** That a 3% cost of living increase is applied to all employees.

*Carried*

**477-2022 Wages: FROM** That resolution 476-2022 be rescinded, and a 3% cost of living increase be applied to Administration and Management and 10% cost of living increase to Maintenance Operators.

*Lost*

**478-2022 Operator Wages: HAYES** That resolution 476-2022 be rescinded, and we apply a 6.8% cost of living increase to full-time and seasonal Maintenance Operator wages.

*Carried*

*Melinda Lavoie re-entered the chambers at 11:59 am*

**479-2022 In-camera Session: BRANDOLINO** That the meeting move in-camera as per section 17 of *The Local Authority Freedom of Information and Protection of Privacy Act* to discuss human resource issues. (12:45 pm).

*Carried*

**480-2022 Suspend In-camera Session: HAYES** That we resume regular meeting (1:15 pm).

*Carried*

**481-2022 Administration and Management Wages: LAVOIE** That we apply a 6.8% cost of living increase to Management and Administrative wages.

*Carried*

**482-2022 Subdivision Application: ZALEWSKI** That the application by Maurice Lehay to subdivide a 4.05 ha parcel off the SE 4-50-26-W2M, be approved pursuant to Section 4.4.1 of the Prince Albert Planning District Official Community Plan 2018, and Section 6.2 of the RM of Buckland Zoning Bylaw.

*Carried*

**483-2022 Rescind Resolutions: ZALEWSKI** That resolutions 215-2021 and 216-2021 be rescinded.

*Carried*

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- 484-2022**      **Second Reading of Bylaw 8 of 2021: ROMANCHUK** That we give second reading to Bylaw 8 of 2021 being a Zoning Amendment Bylaw.  
*Carried*
- 485-2022**      **Final Reading of Bylaw 8 of 2021: BRANDOLINO** That Bylaw 8 of 2021 be read a third and final time and passed.  
*Carried*
- 486-2022**      **Development & Servicing Agreement: ZALEWSKI** That the Reeve and Administrator be authorized to execute the Servicing Agreement between the RM and Prairie North Group, once prepared.  
*Carried*
- 487-2022**      **Statement of Financial Position: HAYES** That the Statement of Financial Position and the Bank Reconciliation for November be accepted as presented.  
*Carried*
- 488-2022**      **Accounts: BRANDOLINO** That cheques 14120 to 14169 in the amount of \$592,204.56 and automatic withdrawals by Payworks Payroll dated November 4, 2022 for \$27,301.25, November 18, 2022 for \$37,157.80 and December 2<sup>nd</sup>, 2022 for \$25,621.66 be approved for payment.  
*Carried*
- 489-2022**      **Adjournment: HAYES** That this meeting is adjourned. (2:35 pm)  
*Carried*

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Administrator

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Reeve