

**RM OF BUCKLAND NO. 491**  
**99 River Street East, Prince Albert, SK, S6V 0A1**  
**November 14<sup>th</sup>, 2022**

**REGULAR MEETING MINUTES**

Councillors

Division 1: Arthur Brandolino  
Division 3: Orest Romanchuk  
Division 5: Bob From  
Reeve: Don Fyrk  
Administrator: Cori Sarginson

Division 2: Jason Zalewski  
Division 4: Melinda Lavoie  
Division 6: Bill Hayes  
Foreman: Sheldon Ross  
Assistant Administrator: Emma Kirk

*Reeve Fyrk called the meeting to order (9:00 am)*

- 462-2022**      **Agenda: HAYES** That the agenda be accepted as presented. *Carried*
- 463-2022**      **In-camera Session: ROMANCHUK** That the meeting move in-camera as per section 17 of *The Local Authority Freedom of Information and Protection of Privacy Act* to discuss human resource issues. (9:00 am). *Carried*
- 464-2022**      **Suspend In-camera Session: BRANDOLINO** That we resume regular meeting (10:07 am). *Carried*
- 465-2022**      **Minutes: BRANDOLINO** That the minutes of the October 11<sup>th</sup> Regular Meeting of Council be approved as presented. *Carried*
- 466-2022**      **Public Hearing Minutes: HAYES** That the Public Hearing Minutes of the October 11<sup>th</sup> Regular Meeting of Council be approved as presented. *Carried*
- 467-2022**      **Written Reports: ZALEWSKI** That the written reports of the Administrator, Foreman, Community Safety Officer, and Animal Control Officer be accepted as presented. *Carried*
- 468-2022**      **Verbal Reports: BRANDOLINO** That verbal reports of the council be accepted as presented. *Carried*
- 469-2022**      **Correspondence: ZALEWSKI** That the correspondence as follows be received and filed:  
                         1) M5 Services – fuel surcharge  
                         2) MOH Transportation Study  
                         3) STARS  
                         4) Ranch Ehrlo – Issue 124  
                         5) SARM Self-Insurance Program  
                         6) Prairie Steel – Clavelle Retirement *Carried*
- 470-2022**      **Appointments and Committees: HAYES** That municipal appointments and committees for 2023 be accepted as per the List of Appointments and Committees attached to and forming part of these minutes. *Carried*
- 471-2022**      **APAS Membership: HAYES** That we agree to renew our Agricultural Producers Association of Saskatchewan membership for 2023 for the amount of \$7,015.85. *Carried*
- 472-2022**      **Regular Meeting Dates: FROM** That regular meeting for the Council of the RM of Buckland No. 491 be held the second Monday of each month, commencing at 9:00 am in the Council Chambers of the Municipal Administration Building located at 99 River Street East in Prince Albert, unless otherwise resolved. *Carried*
- 473-2022**      **Holiday Hours: HAYES** That we acknowledge the holiday hours for the Municipality be as follows:  
                         • December 23: Closed  
                         • December 26: Closed  
                         • January 2: Closed *Carried*

**RM OF BUCKLAND NO. 491**  
**99 River Street East, Prince Albert, SK, S6V 0A1**  
**November 14<sup>th</sup>, 2022**

**REGULAR MEETING MINUTES**

**474-2022**      **Staff Appreciation: ROMANCHUK** That 2022 Christmas bonuses of \$200.00 be paid to full-time employees, and \$100.00 be paid to seasonal employees. *Carried*

**475-2022**      **PPE Policy: BRANDOLINO** That we adopt the PPE Policy as presented. *Carried*

**476-2022**      **Division Review Policy: LAVOIE** That we adopt the Division Review Policy as presented. *Carried*

**477-2022**      **Equipment Purchase: ROMANCHUK** That we agree to the purchase of a 2023 Caterpillar 320 Excavator with a wedge mulcher adapter to be delivered and paid for in the 2023 year.

446,225.00	Unit price
(88,725.00)	Trade in 2014 JD 210 Backhoe
17,875.00	GST
21,450.00	PST
<hr/>	
396,825.00	Total Purchase Price

*Carried*

*Orest Romanchuk requested a recorded vote of the following resolution*

**478-2022**      **Doors in new Shop: ROMANCHUK** That the proposed 18ft door height for the new shop be reconsidered to 16ft and the building knocked down to 18 ft.

**For:**    *Orest Romanchuk, Bob From*

**Against:** *Arthur Brandolino, Jason Zalewski, Melinda Lavoie, Bill Hayes*

*Lost*

**479-2022**      **CSO Credit Card: LAVOIE** That we agree to make application to add a credit card to our account with a \$500.00 limit for the use of the CSO Officer to accommodate the periodic purchases of incidentals such as vehicle washes, postage, washer fluid, and other items of that type. *Carried*

**480-2022**      **Subdivision Application: FROM** That the application by Mervyn Sutton to subdivide a 1.01 ha parcel off the LSD 11 and 12, 26-50-26-W2M, be approved pursuant to Section 4.4.3 of the Prince Albert Planning District Official Community Plan, and Section 6.2 of the RM of Buckland Zoning Bylaw, with:

- 1) LSD 11 and 12 being parcel tied or consolidated together, and
- 2) The municipal reserve requirement being addressed, if applicable.

*Carried*

**481-2022**      **Subdivision Application: FROM** That the application by Michael and Laureen Kiryk to subdivide a 2.86 ha parcel off the NW 15-50-26-W2M, be approved pursuant to Section 4.4.1 of the Prince Albert Planning District Official Community Plan, and Section 6.2 of the RM of Buckland Zoning Bylaw, with:

- 1) Permanent access to the balance of the quarter being approved and constructed if necessary, and
- 2) The municipal reserve requirement being addressed.

*Carried*

**482-2022**      **Subdivision Application: LAVOIE** That the application by Bernard Weigers to subdivide MR R, Plan CW2832 into two parcels, 0.41 and 0.43 ha in size, be approved pursuant to Section 12.2 of the RM of Buckland Zoning Bylaw, pending Ministerial approval of Bylaw 2 of 2022:

*Carried*

**483-2022**      **Statement of Financial Position: HAYES** That the Statement of Financial Position and the Bank Reconciliation for October be accepted as presented. *Carried*

**484-2022**      **Accounts: BRANDOLINO** That cheques 14074 to 14120 in the amount of \$303,331.10 and automatic withdrawals by Payworks Payroll dated October 7<sup>th</sup>, 2022 for \$36,680.10 and October 21<sup>st</sup>, 2022 for \$46,080.07 be approved for payment. *Carried*

**RM OF BUCKLAND NO. 491**  
**99 River Street East, Prince Albert, SK, S6V 0A1**  
**November 14<sup>th</sup>, 2022**

**REGULAR MEETING MINUTES**

**485-2022**      **Adjournment: HAYES** That this meeting is adjourned. (3:13 pm)

*Carried*

---

Administrator

---

Reeve