

RM OF BUCKLAND NO. 491
99 River Street East, Prince Albert, SK, S6V 0A1
January 11th, 2021

REGULAR MEETING MINUTES

Councillors

Division 1 – Arthur Brandolino	Division 2 – Jason Zalewski
Division 3 – Orest Romanchuk	Division 4 – Melinda Lavoie
Division 5 – Bob From	Division 6 – Bill Hayes
Reeve – Don Fyrk	Foreman - Sheldon Ross
Administrator – Cori Sarginson	Assistant Administrator - Emma Kirk

Reeve Fyrk called the meeting to order (9:00 am)

- 001-2021** **Agenda: HAYES** That the agenda be accepted as amended. *Carried*
- 002-2021** **Incamera Session: ROMANCHUK** That the meeting move in-camera (9:37 am). *Carried*
- 003-2021** **Suspend Incamera Session: BRANDOLINO** That we resume regular meeting (10:25 am). *Carried*
- 004-2021** **Minutes: HAYES** That the minutes of the December 14th, 2020 Regular Meeting of Council be approved as amended. *Carried*
- 005-2021** **Written Reports: ZALEWSKI** That the written reports of the Administrator, Foreman and Community Safety Officer be accepted as presented. *Carried*
- 006-2021** **Verbal Reports: ROMANCHUK** That verbal reports of council be accepted as presented. *Carried*
- 007-2021** **Correspondence: BRANDOLINO** That the correspondence as follows be received and filed:
1. SARM Leaders' Responsibility During a Pandemic
2. APAS - Rural Internet & Cellular Coverage
3. Solarcor Energy
4. Saskatchewan Construction Association
5. VDQ NRG
6. PHO Quarterly - Winter 2021
7. RMAA - Silver for Gold, Pop can tab collection for childhood cancer *Carried*
- 008-2021** **SARM Membership: ZALEWSKI** That the 2021 Membership fees of \$4,370.53 plus GST be remitted to SARM. *Carried*
- 009-2021** **SARM Fidelity Bond: ZALEWSKI** That we agree to maintain the SARM Fidelity Bond coverage as follows:
Fidelity Bond Coverage of \$100,000
Registered Mail Coverage of \$50,000
Money & Securities Coverage of \$20,000 *Carried*
- 010-2021** **Long Term Disability Plan: BRANDOLINO** That eligible employees be covered under the 2021 SARM Long Term Disability Plan; the Municipality will submit the premium to SARM and collect the individual premiums from each employee through bi-weekly deductions as the LTD plan is an employee pay all plan. *Carried*
- 011-2021** **WCB Coverage: ROMANCHUK** That each Council member be covered at the minimum coverage of \$38,442.00 under Workers Compensation Board and that each employee be covered up to the maximum coverage amount of \$91,100.00 as per their individual wage. The rate set by WCB for 2021 is 1.16. *Carried*
- 012-2021** **RMAA Membership: LAVOIE** That we agree to pay the 2021 membership fee of \$400.00 to the Rural Municipal Administrators Association of Saskatchewan (RMAA) on behalf of the Administrator. *Carried*

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- 013-2021 HBRA Membership: ROMANCHUK** That we agree to pay the 2021 membership fee of \$300.00 to Hudson Bay Route Association.
Carried
- 014-2021 Thickwood Hills Membership: LAVOIE** That we agree to pay the 2021 membership fee of \$200.00 to the Thickwood Hills Watershed Association.
Carried
- 015-2021 SaskTip Membership: LAVOIE** That we agree to pay the 2021 membership fee of \$100.00 to SaskTip Inc.
Carried
- 016-2021 Cori Sarginson, Administrator Vacation: BRANDOLINO** That Council acknowledge and agree that Administrator, Cori Sarginson, has earned 20 vacation days for 2020, and agrees to carry over the remaining 1.7 days into 2021.
Carried
- 017-2021 Jason Kaptein, Director of Planning: ZALEWSKI** That Council acknowledge and agree that Director of Planning, Jason Kaptein, has earned 150 vacation hours for 2020, and agrees to carry over the remaining 69 hours into 2021.
Carried
- 018-2021 Office Assistant: ROMANCHUK** That we acknowledge vacancy of the office assistant as of January 8th, 2021 and further, that the Administrator may advertise to fill the vacant position.
Carried
- 019-2021 Fire Fighting Costs: HAYES** That in light of the changes to the municipalities act affecting bylaw 2-2007 we decline to add fire suppression charges to taxes at this time.
Carried
- 020-2021 Buckland Fire Retainer: BRANDOLINO** That we agree to pay the 2021 retainer for emergency services in the amount of \$91,162.98 to the Buckland Fire and Rescue.
Carried
- 021-2021 Tax Adjustment: HAYES** That the following tax adjustment to the 2020 tax levy be made for vacant crown land:
- | Roll | Name | Legal Description | Municipal | School |
|------|------------|---------------------------|-----------|--------|
| 650 | Crown Land | LSD's 1 & 6 SE26-50-27-W2 | 60.45 | 8.30 |
- Carried*
- 022-2021 PADPC 2021 Annual Budget: HAYES** That we adopt the Prince Albert District Planning Budget for 2021 as presented.
Carried
- 023-2021 Statement of Financial Position/Reconciled Bank Statement: HAYES** That the Statement of Financial Position for December 2020 and the Reconciled Bank Statement for the month of December 2020 be accepted as presented.
Carried
- 024-2021 Accounts: ROMANCHUK** That final 2020 cheques 13059 to 13091 in the amount of \$244919.43 and automatic withdrawals by Payworks Payroll dated December 4th, 2020 \$26,289.51, December 18th, 2020 \$35,434.35 and December 31st, 2020 \$27,201.40 be approved for payment.
Carried
- 025-2021 Adjournment: HAYES** That this meeting be adjourned. (3:47 pm)
Carried

Administrator

Reeve