

RM OF BUCKLAND NO. 491
99 River Street East, Prince Albert, SK, S6V 0A1

May 11, 2020

REGULAR MEETING MINUTES

Councillors

Division 1 – Arthur Brandolino
Division 3 – Orest Romanchuk
Division 5 – Bob From
Reeve – Don Fyrk
Administrator – Cori Sarginson

Division 2 – Jason Zalewski
Division 4 – Don Lavoie
Division 6 – Bill Hayes
Foreman – Sheldon Ross
Assistant Administrator - Emma Kirk

Reeve Fyrk called the meeting to order 8:55 am

- 114-2020** **Agenda: ROMANCHUK** That the agenda be approved as amended. *Carried*
- 115-2020** **Incamera Session: ROMANCHUK** That the meeting move in-camera as per section 17 of *The Local Authority Freedom of Information and Protection of Privacy Act* to discuss human resource issues. (8:55 am). *Carried*
- 116-2020** **Suspend Incamera Session: HAYES** That we resume regular meeting (9:21 am). *Carried*
- 117-2020** **Minutes: HAYES** That the minutes of the March 6, 2020 Regular Meeting of Council be approved as amended. *Carried*
- 118-2020** **Minutes: HAYES** That the minutes of the April 27, 2020 Special Meeting of Council be approved as presented. *Carried*
- 119-2020** **Written Reports: BRANDOLINO** That the written reports of the Administrator and Foreman be accepted as presented. *Carried*
- 120-2020** **Verbal Reports: LAVOIE** That verbal reports of council be accepted as presented. *Carried*
- 121-2020** **Correspondence: HAYES** That the correspondence as follows be received and filed:
i) Titan Services
ii) Ranch Ehrio Society May Newsletter
iii) PHO Quarterly
iv) North Central Transportation Planning Committee
v) STARS
vi) Wapiti Regional Library March 2020 Newsletter
vii) SARM 300M in Municipal Infrastructure Spending *Carried*
- 122-2020** **2020 Education Mill Rates: BRANDOLINO** That we acknowledge the 2020 Mill Rates set by the Government of Saskatchewan as follows:
• Agriculture 1.43 mills
• Residential 4.12 mills
• Commercial Industrial 6.27 mills
• Resource (oil, gas, pipeline) 9.68 mills *Carried*
- 123-2020** **Infectious Disease Policy: HAYES** That we adopt The Infectious Disease Policy as presented. *Carried*
- 124-2020** **Waste Pass Policy: ROMANCHUK** That we adopt The Waste Pass Policy as presented. *Carried*
- 125-2020** **Rescind Policy: FROM** That in the continued effort to keep the Policy Manual up to date, we rescind Policy 86-2007 being a Policy to regulate Buildings and Sewer Disposal. *Carried*

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- 126-2020** **Records Retention: ZALEWSKI** That we destroy the following records as regulated by our Records Retention Bylaw:
- Undelivered Tax and Assessment Notices 1999 – 2012
 - Personnel Folders – Lee Steib, Steven Vandall, Glen Strong, Derrick Thesen, Valerie Lowes, Gus Praud, Andrew Robin, Troy Carlson, Lance McDougald, Blaine Minduik, Rick Mitchell.
 - Tax Enforcement Files 2012 and prior.
- Carried*
- 127-2020** **Redwing Well: ZALEWSKI** That the RM of Buckland No. 491 hereby declare the water supply located at Pt NW-21-49-26-W2M, known as the Redwing Well, to be not potable due to the water not being tested. Further, that we acknowledge, potable water is available for purchase from the Prince Albert Rural Water Utility Fill Station located at NE-8-50-26-W2M, being the intersection of the Whitestar Rd and Highway 2.
- Carried*
- 128-2020** **Landfill Billing Account: HAYES** That we issue a cheque to the City of Prince Albert in the amount of \$200.00 as a deposit to set up a billing account for the landfill.
- Carried*
- 129-2020** **SMHI Withdrawal: BRANDOLINO** That the following withdrawal applications have been considered by the Council of this Municipality and have been approved for withdrawal.
- SW-31-49-26-W2M
 - NW-32-49-26-W2M
 - SE-36-49-27-W2M (north ½)
 - SE-06-50-26-W2M
 - SW-06-50-26-W2M
- Carried*
- 130-2020** **FCM Membership Renewal: ROMANCHUK** That we renew our 2020-2021 FCM Membership for the amount of \$842.94 plus GST.
- Carried*
- 131-2020** **Uncollectable Accounts Receivable: HAYES** That we write off the following Accounts Receivable as uncollectable / bad debt.
- Traci Hobson (Wallace) Dog Violation Notice & Interest \$353.84
 - WF Botkin Construction Accumulated Interest \$ 0.38
- Carried*
- 132-2020** **Add to Taxes: LAVOIE** That we add unpaid custom mowing charges to the Municipal Taxes of the following properties:
- Blk F Plan 101893844 \$619.38
 - Lot 9 Blk 8 Plan 101915838 \$216.80
- Carried*
- 133-2020** **Poncelet Request: ROMANCHUK** That as per correspondence from Judy Poncelet regarding the Beautification of Public Reserve Land located at R1 78PA01535, we approve and encourage the local residents to establish a Community Board for the Maintenance and Beautification of the lot. Further, that we are willing to assist with any grant applications that may be available for the project. The RM will not assume responsibility for any maintenance or upkeep of the property.
- Carried*
- 134-2020** **Course Completion: HAYES** That we commend Kendra Bartley in the completion of the first LGA course and approve reimbursement of the cost of the course and required books.
- Carried*
- 135-2020** **Excavator Warranty: ROMANCHUK** That we purchase 2-year extended warranty for the JD 210GLC Excavator in the amount of \$9,525.00 plus applicable taxes.
- Carried*



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- 136-2020** **Road Signs: ROMANCHUK** That our maintenance crew re-install signs on Holdfast Avenue and McLeod Drive. *Carried*
- 137-2020** **Subdivision Application: ZALEWKSJ** That the application by Blake Labuik to subdivide a 6.02 ha parcel off the LSD 7 and 8, SE 22-50-26-W2M, be approved pursuant to Section 4.4.1 of the Prince Albert Planning District Official Community Plan 2018 and Section 6.2 of the RM of Buckland Zoning Bylaw, with:
1. Permanent access to the parcel being approved and constructed by the applicant;
 2. A report be prepared by a qualified individual establishing the High-Water Level and Safe Building Elevation.
- Carried*
- 138-2020** **Subdivision Application: FROM** That the application by Joan Twarzynski to subdivide a 6.82 ha parcel off the SW-27-51-26-W2M, be approved pursuant to Section 4.4.1 of the Prince Albert Planning District Official Community Plan 2018.
- Carried*
- 139-2020** **Subdivision Application: FROM** That the application by Marc Blais to subdivide a 6.02 ha parcel off the NW-28-51-26-W2M, be approved pursuant to Section 4.4.1 of the Prince Albert District Planning Official Community Plan 2018 and Section 6.2 of the RM of Buckland Zoning Bylaw, with:
1. Permanent access to the balance of the quarter being approved and constructed, if necessary;
 2. The municipal reserve requirement being addressed.
- Carried*
- 140-2020** **Subdivision Application: ZALEWSKI** That the application by Albert Pellegrini to subdivide a 1.70 ha parcel off the NE-32-49-26-W2M, and to increase the size of Parcel A, Plan 91PA17348 to 1.47 ha in size, be approved pursuant to Section 4.4.1 of the Prince Albert Planning District Official Community Plan 2018 and Section 6.2 of the RM of Buckland Zoning Bylaw, with the municipal reserve being addressed.
- Carried*
- 141-2020** **Shared Planning Services Agreement: HAYES** That we sign the agreement between the RM of Prince Albert and the RM of Buckland in regard to the shared costs and services of the Director of Planning.
- Carried*
- 142-2020** **First Reading Bylaw 6 of 2020: ZALEWSKI** That we give first reading to Bylaw 6 of 2020, being a bylaw to amend the Rural Municipality of Buckland Zoning Bylaw 2 of 2010.
- Carried*
- 143-2020** **Building Inspector Appointment: ROMANCHUK** That we appoint Jason Kaptein as RM Building Inspector as part of his employment with the RM.
- Carried*
- Orest Romanchuk declared a pecuniary interest and refrained from voting for the following resolution.*
- 144-2020** **Land Sale: BRANDOLINO** That the RM accept Dale Romanchuk's offer to purchase Parcel A, Plan 101413482 for \$400.00 per acre plus GST with Mr. Romanchuk being responsible for any costs with providing legal and physical access to the lands. Further, that we authorize the Reeve and Administrator to sign the sales agreement upon approval of the RM solicitor, Larry Zatllyn.
- Carried*
- 145-2020** **Statement of Financial Position/Reconciled Bank Statement: LAVOIE** That the Statement of Financial Position for March and April 2020 and the Reconciled Bank Statement for the month of March 2020 be accepted as presented.
- Carried*



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146-2020 **Accounts: ROMANCHUK** That cheques 12567 to 12636 in the amount of \$181,964.98, automatic withdrawals by Payworks Payroll dated March 11th, 2020 - \$35,291.00, March 24th, 2020 - \$26,999.34, April 6th, 2020 - \$25,382.15 and April 21st, 2020 - \$35,356.16, be approved for payment.

Carried

147-2020 **Adjournment: HAYES** That this meeting be adjourned (2:32 pm)

Carried


Administrator


Reeve