

**RM OF BUCKLAND NO. 491**  
**99 River Street East, Prince Albert, SK, S6V 0A1**  
**February 10<sup>th</sup>, 2020**

**REGULAR MEETING MINUTES**

Councillors

Division 1 – Arthur Brandolino	Division 2 – Jason Zalewski
Division 3 – Orest Romanchuk	Division 4 – Don Lavoie
Division 5 – Bob From	Division 6 – Bill Hayes
Reeve – Don Fyrk	Foreman - Sheldon Ross
Administrator – Cori Sarginson	Assistant Administrator - Emma Kirk

*Reeve Fyrk called the meeting to order at 8:50 am*

- 035-2020**      **Agenda: ROMANCHUK** That the agenda be accepted as amended. *Carried*
- 036-2020**      **Incamera Session: BRANDOLINO** That the meeting move in-camera as per section 17 of *The Local Authority Freedom of Information and Protection of Privacy Act* to discuss human resource issues. (8:50 am). *Carried*
- 037-2020**      **Suspend Incamera Session: ROMANCHUK** That we resume regular meeting (9:15 am). *Carried*
- 038-2020**      **Minutes: ROMANCHUK** That the minutes of the January 13<sup>th</sup>, 2020 Regular Meeting of Council be approved as amended. *Carried*
- 039-2020**      **Written Reports: HAYES** That the written reports of the Administrator, Foreman and Community Safety Officer be accepted as presented. *Carried*
- 040-2020**      **Verbal Reports: HAYES** That verbal reports of council be accepted as presented. *Carried*
- 041-2020**      **Correspondence: BRANDOLINO** That the correspondence as follows be received and filed:  
i) Ranch Ehrlo News Letter  
ii) Insideout Studios  
iii) North Sask River Basin - November Minutes  
iv) North Sask River Basin - January Agenda, Minutes  
v) Lake Country Crime Watch - November Minutes  
vi) Lake Country Crime Watch - January Minutes  
vii) FCM Conference Information  
viii) Clubroot Distribution Map  
ix) Community Futures - November Minutes  
x) SMHI - 2019 AGM Minutes  
xi) Prairie Steel Hospitality Invitation  
xii) Rio Tinto - FalCon Project  
xiii) Milligan Bio - Dust Suppression  
xiv) Flaman Group of Companies  
xv) Farm World  
xvi) SARM Convention Information  
xvii) SMHI Information *Carried*
- 042-2020**      **Mower Purchase: ROMANCHUK** That we agree to purchase a Degelman REV 1500 mower from DionCo Sales at a price of \$24,114.20 taxes included. *Carried*
- 043-2020**      **Third Reading of Bylaw 8-2019: ROMANCHUK** That we give third and final reading to Bylaw 8 of 2019, being The Record Retention Bylaw. *Carried*
- 044-2020**      **First Reading of Bylaw 2 of 2020: HAYES** That we give first reading to Bylaw 2 of 2020 being a Bylaw to Establish the Fee for Issuing Tax Certificates. *Carried*
- 045-2020**      **Second Reading of Bylaw 2 of 2020: BRANDOLINO** That we give second reading to Bylaw 2 of 2020. *Carried*
- 046-2020**      **Bylaw 2 of 2020: ROMANCHUK** That Bylaw No. 2 of 2020 be given three readings at this meeting.

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*Carried Unanimously*

- 047-2020**      **Final Reading of Bylaw 2 of 2020: FROM**    That Bylaw 2 of 2020 be read a third and final time and passed.  
*Carried*
- 048-2020**      **First Reading of Bylaw 4 of 2020: ZALEWSKI**    That we give first reading to Bylaw 4 of 2020 being a Bylaw to Amend Bylaw 4 of 2019.  
*Carried*
- 049-2020**      **Second Reading of Bylaw 4 of 2020: LAVOIE**    That we give second reading to Bylaw 4 of 2020.  
*Carried*
- 050-2020**      **Bylaw 4 of 2020: BRANDOLINO**    That Bylaw No. 4 of 2020 be given three readings at this meeting.  
*Carried Unanimously*
- 051-2020**      **Final Reading of Bylaw 4 of 2020: HAYES**    That Bylaw 4 of 2020 be read a third and final time and passed.  
*Carried*
- 052-2020**      **Vacation Policy: ROMANCHUK**    That we adopt the Vacation Policy as presented.  
*Carried*
- 053-2020**      **Public Complaints Policy: HAYES**    That we adopt the Public Complaints Policy as presented.  
*Carried*
- 054-2020**      **Council Remuneration Policy: ZALEWSKI**    That we adopt the Council Remuneration Policy as presented.  
*Carried*
- 055-2020**      **Policy Review: FROM**    That we give the Equipment Rate Policy it's annual review and agree to leave the policy as is.  
*Carried*
- 056-2020**      **SMHI Annual Meeting Delegate: ZALEWSKI**    That Arthur Brandolino be appointed to attend, as an RM delegate, the SMHI Annual meeting in Regina on March 10<sup>th</sup>, 2020.  
*Carried*
- 057-2020**      **TSS Initiative Cost-shared Grant: ROMANCHUK**    That we support the application from the RM of Prince Albert for a Targeted Sector Support (TSS) Initiative Cost-share Grant for the development of a Governance and Strategic Plan, in partnership with PAREDA.  
*Carried*
- 058-2020**      **TSS Initiative Cost-shared Grant: HAYES**    That we support the application for a Targeted Sector Support (TSS) Initiative Cost-share Grant for Municipal Civic Addressing, in partnership with the RM of Prince Albert; and  
  
That we agree to meet legislated standards, to meet the terms and conditions of the TSS Initiative Cost-shared Grant, to conduct any open tendering processes and to fund the municipal share of the project as outlined in the grant application; and  
  
That we authorize the Administrator to sign the application and submit it to the TSS Steering Committee for review.  
*Carried*
- 059-2020**      **SaskCDA Conference: ZALEWSKI**    That we agree to cover the costs of Reeve Fyrk attending the SaskCDA Conference and AGM to be held in Saskatoon April 1<sup>st</sup> & 2<sup>nd</sup>, 2020.  
*Carried*
- 060-2020**      **Audit Service Plan: LAVOIE**    That Council agrees to accept Grant Thornton LLP's Audit Service Plan and requirements for the year ended December 31, 2019. Further, that we authorize the signing of the Engagement Letter by the Reeve.  
*Carried*

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- 061-2020**      **Records Retention: BRANDOLINO** That we destroy the following records as regulated by our Records Retention Bylaw:
- Receipts - 2012
  - Assessment Notices - 2009
  - Tax Ledger Entries - 2012
  - Tax Notices - 2012
  - Vouchers - 2012
  - Posting Audit Trail - 2012
  - Deposit Books - 2012
  - Ownership Changes – 2011/2012
  - Bank Reconciliation – 2012
- Carried*
- 062-2020**      **Military Service Book: HAYES** That we purchase a business card size ad in the Royal Canadian Legion Command “Service Recognition Book” for \$205.00 taxes included.
- Carried*
- 063-2020**      **Suspend Regular Meeting: HAYES** That we suspend our regular meeting for the Business Dwelling Public Hearing. (1:30 pm)
- Carried*
- 064-2020**      **Resume Regular Meeting: BRANDOLINO** That we reconvene our regular meeting (1:50 pm).
- Carried*
- 065-2020**      **Suspend Regular Meeting: ROMANCHUK** That we suspend our regular meeting for the Cannabis Production Facility Public Hearing. (1:55 pm)
- Carried*
- 066-2020**      **Resume Regular Meeting: LAVOIE** That we reconvene our regular meeting (2:15 pm).
- Carried*
- Councillor Don Lavoie requested a recorded vote.*
- 067-2020**      **NCEM Discretionary Use: LAVOIE** That the discretionary use application by Northern Canada Evangelical Mission for a Business Dwelling on the Lot 6, Parcel 6, Plan 74PA22253, on the NW 10-49-27 be approved pursuant to section 14.2 of the RM of Buckland Zoning Bylaw, and subject to sections 4.14.10(7).
- |             |                   |         |
|-------------|-------------------|---------|
| Division 1: | Arthur Brandolino | Against |
| Division 2: | Jason Zalewski    | Against |
| Division 3: | Orest Romanchuk   | Against |
| Division 4: | Don Lavoie        | Against |
| Division 5: | Bob From          | Against |
| Division 6: | Bill Hayes        | Against |
| Reeve:      | Don Fyrk          | Against |
- Unanimously Lost*
- 068-2020**      **NCEM Discretionary Use: ZALEWSKI** That the discretionary use application by Northern Canada Evangelical Mission for a Business Dwelling on the Lot 6, Parcel 6, Plan 74PA22253, on the NW 10-49-27 be denied pursuant to section 3.7.2(3) of the RM of Buckland Zoning Bylaw. After thorough consideration and public consultation, Council believes that the proposed business dwelling would be detrimental to the convenience and general welfare of persons residing and working in the vicinity, and would be injurious to property and improvements in the vicinity.
- Carried*
- 069-2020**      **Micro Cannabis Production Facility: LAVOIE** That the Discretionary Use Application by Curtis Braaten for a Micro Cannabis Production Facility on Parcel D, Plan 102016932, on the NW 26-51-25-W2M, be approved pursuant to Section 4.14.18 and Section 6.2 of the RM of Buckland Zoning Bylaw.
- Carried*
- 070-2020**      **First Reading of Bylaw 5 of 2020: LAVOIE** That we give first reading to Bylaw 5 of 2020 being a Bylaw to Provide for the Closing and Selling of a Municipal Road or Street.
- Carried*

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- 071-2020**      **Second Reading of Bylaw 5 of 2020: ROMANCHUK**    That we give second reading to Bylaw 5 of 2020.  
*Carried*
- 072-2020**      **Bylaw 5 of 2020: HAYES**    That Bylaw No. 5 of 2020 be given three readings at this meeting.  
*Carried Unanimously*
- 073-2020**      **Final Reading of Bylaw 5 of 2020: BRANDOLINO**    That Bylaw 5 of 2020 be read a third and final time and passed.  
*Carried*
- 074-2020**      **Statement of Financial Position/Reconciled Bank Statement: BRANDOLINO**  
That the Statement of Financial Position for January 2020 and the Reconciled Bank Statement for the month of January 2020 be accepted as presented.  
*Carried*
- 075-2020**      **Accounts: ZALEWSKI**    That cheques 12466 to 12517 in the amount of \$731,891.22, automatic withdrawals by Payworks Payroll dated January 15<sup>h</sup>, 2020 \$35,596.88 and January 29<sup>th</sup>, 2020 \$27,706.85 be approved for payment.  
*Carried*
- 076-2020**      **Adjournment: HAYES**    That this meeting be adjourned. (2:50 pm)  
*Carried*

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Administrator

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Reeve