

**RM OF BUCKLAND NO. 491**  
**99 River Street East, Prince Albert, SK, S6V 0A1**  
**December 9<sup>th</sup>, 2019**

**REGULAR MEETING MINUTES**

Councillors

Division 1 – Arthur Brandolino  
Division 3 – Orest Romanchuk  
Division 5 – Absent with Regrets  
Reeve – Don Fyrk

Division 2 – Jason Zalewski  
Division 4 – Don Lavoie  
Division 6 – Bill Hayes  
Administrator – Cori Sarginson  
Assistant Administrator - Emma Kirk

*Reeve Fyrk called the meeting to order at 9:00 a.m.*

- 261-2019**      **Agenda: HAYES** That the agenda be accepted as amended. *Carried*
- 262-2019**      **Incamera Session: BRANDOLINO** That the meeting move in-camera (8:50 am). *Carried*
- 263-2019**      **Suspend Incamera Session: ROMANCHUK** That we resume regular meeting (9:30am). *Carried*
- 264-2019**      **Minutes: BRANDOLINO** That the minutes of the November 4th, 2019 Regular Meeting of Council be accepted as amended. *Carried*
- 265-2019**      **Written Reports: LAVOIE** That the written reports of the Acting Administrator, Superintendent and Community Safety Officer be accepted as presented. *Carried*
- 266-2019**      **Verbal Reports: BRANDOLINO** That verbal reports of council be accepted as presented. *Carried*

*Kevin Mugford and Chris Shynkaruk entered the meeting at 9:58 am and expressed gratitude and brought snacks on behalf of Ranch Ehrlo for the installation of the guard rail at the T intersection. They left the meeting at 10:05 am*

*Chelsea Baranecki entered the meeting at 10:20 am to discuss the monitoring and control of club root within our RM. None has been found within our boundaries as of yet. Chelsea left the meeting at 10:43 am*

- 267-2019**      **Correspondence: HAYES** That the correspondence as follows be received and filed:
- i) Saskatchewan Health Authority
  - ii) Cogent alignment with Grant Thornton LLP
  - iii) Community Policing Report
  - iv) Saskatchewan Public Safety Agency
  - v) Smoky Lake County letter of support
  - vi) Lake Country Crime Watch
  - vii) Ministry of Highways
  - viii) Saskatchewan Workers Compensation Board
  - ix) Rio Tinto
  - x) NCTP Fact Sheets
  - xi) Zatlyn Letter
  - xii) Ranch Ehrlo Newsletter
- Carried*
- 268-2019**      **Administrator Contract: ZALEWSKI** That we agree to sign the Administrators employment contract as presented. *Carried*
- 269-2019**      **Assistant Foreman: ROMANCHUK** That we agree to promote Glen Cullum to the position of Assistant foreman with a yearly salary of \$78,813.00. *Carried*
- 270-2019**      **Salary Grid: LAVOIE** That the salary grid, attached and forming a part of these minutes, be approved. Employee salary level is based on position and date of employment. *Carried*

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- 271-2019 LGA Courses: HAYES** That we agree to reimburse Kendra Bartley the cost of the 5 LGA courses, upon proof of passing, to a maximum of 2 courses per year.  
*Carried*
- 272-2019 OH&S Committee Appointment: ZALEWSKI** That we appoint Gary Nolan as an employee representative on the Occupation Health and Safety Committee.  
*Carried*
- 273-2019 Assistant Administrator Credit Card: BRANDOLINO** That we approve the issuance of a Collabria Mastercard with a limit of \$2,500 for Assistant Administrator Emma Kirk.  
*Carried*
- 274-2019 Community Service Award: BRANDOLINO** That we present a community Service Award to Jim Miller as recognition of 20 years of service to our community as Fire Chief of the Buckland Fire Department at the January 2020 meeting.  
*Carried*
- 275-2019 Accounts Receivable: ROMANCHUK** That we agree to send invoice 2019-00409, issued to Larry Chick for capture of a Stray Horse, to collections to receive payment.  
*Carried*
- 276-2019 Security Cameras: ROMANCHUK** That we agree to install security cameras in the parking lot of the Municipal building located at 99 River Street East.  
*Carried*
- 277-2019 Winter Grader Training: HAYES** That we agree to have Evolution Training provide a 1-day Winter Road Maintenance refresher course to our winter operators at a cost of \$500.00 per operator.  
*Carried*
- 278-2019 Purchase of Slide in Sander: ROMANCHUK** That we agree to the purchase of a Western Striker sander, to be installed on the back of the One Ton, at a cost of \$5,995.00 plus taxes.  
*Carried*
- 279-2019 Purchase of Dozer Blades: BRANDOLINO** That we agree to the purchase of two quick attach lift group, quick attach 10' dozer blades for the CAT 160M3 and CAT 160M and 1 set of quick attach blank hooks at a cost of \$43,800.00 in February 2020.  
*Carried*
- 280-2019 Purchase of Fuel Lock System: ZALEWSKI** That we agree to invest in a Fuel Lock system to secure and track our fuel usage. The cost of the system being \$2,999.00 plus a \$300.00 yearly data usage fee.  
*Carried*
- 281-2019 Intersection Repairs: ROMANCHUK** That we address the safety concerns at the intersection of Lavina Lane & Fisher Road as soon as weather permits.  
*Carried*
- 282-2019 Bylaw 7 of 2019: BRANDOLINO** That we give third and final reading to Bylaw 7 of 2019, being The Whistleblower Bylaw.  
*Carried*
- 283-2019 First Reading of Bylaw 8 of 2019: ROMANCHUK** That we give first reading to Bylaw 8 of 2019 being The Records Retention Bylaw.  
*Carried*
- 284-2019 Second Reading of Bylaw 8 of 2019: HAYES** That we give second reading to Bylaw 8 of 2019.  
*Carried*

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**285-2019**      **Martin Discretionary Use Application: HAYES** That the RM provide reason to the applicant, Dale Martin, for the refusal of the discretionary use application for a rental suite on the SW-28-50-26W2M.

After thorough consideration of the application, including but not limited to review of the report from the Director of Planning and Development and in consideration of public input, Councils determination was:

1. Based on the property report by Global Property Inspections dated August 6<sup>th</sup>, 2019, the existing residence to be moved into the RM would be detrimental to the health, safety and general welfare of persons residing in the building;
2. The proposed rental suite does not conform to section 4.14.10(8);
3. Council does not believe that it is in the public interest to approve this discretionary use application.

*Carried*

**286-2019**      **Statement of Financial Position/Reconciled Bank Statement: ZALEWSKI** That the Statement of Financial Position for November 2019 and the Reconciled Bank Statements for the months of October and November 2019 be accepted as presented.

*Carried*

**287-2019**      **Accounts: BRANDOLINO** That cheques 12336 to 12415 in the amount of \$236,185.39 and automatic withdrawals by Payworks Payroll November 6<sup>th</sup>, 2019 \$44,070.08, November 20<sup>th</sup>, 2019 \$28,484.88, and December 4<sup>th</sup>, 2019 \$24,719.47 be approved for payment.

*Carried*

**288-2019**      **Adjournment: ZALEWSKI** That this meeting be adjourned. (3:00 pm)

*Carried*

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Administrator

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Reeve