

**RM OF BUCKLAND NO. 491
NOVEMBER 4th, 2019
REGULAR MEETING MINUTES**

Councillors

Division 1 – Arthur Brandolino
Division 3 – Orest Romanchuk
Division 5 – Bob From
Reeve – Don Fyrk

Division 2 – Jason Zalewski
Division 4 – Don Lavoie
Division 6 – Bill Hayes
Administrator – Cori Sarginson

Reeve Fyrk called the meeting to order at 9:00 a.m.

- 261-2019** **Agenda: ROMANCHUK** That the agenda be accepted as amended. *Carried*
- 262-2019** **Incamera Session: HAYES** That the meeting move in-camera (9:00 am). *Carried*
- 263-2019** **Suspend Incamera Session: HAYES** That we resume regular meeting (10:06 am). *Carried*
- 264-2019** **Minutes: LAVOIE** That the minutes of the October 10th, 2019 Regular Meeting of Council be accepted as presented. *Carried*
- 265-2019** **Written Reports: BRANDOLINO** That the written reports of the Acting Administrator, Superintendent and Community Safety Officer be accepted as presented. *Carried*
- 266-2019** **Verbal Reports: HAYES** That verbal reports of council be accepted as presented. *Carried*
- 267-2019** **Correspondence: LAVOIE** That the correspondence as follows be received and filed:
1. Copy of Letter of Thanks sent from the RM to the RCMP
2. APAS
3. Prince Albert Trail Riders Event Invitation
4. SARM Resolutions *Carried*
- 268-2019** **Grader Purchase: HAYES** That we agree to purchase a new Caterpillar 160M3 Motor Grader at the purchase price of \$271,700 plus taxes and fees. *Carried*
- 269-2019** **North Bay Trailer Park Septic: ZALEWSKI** That the RM approve the proposed septic solution for North Bay, individual septic tanks for each unit, provided the proposed solution meets all applicable Provincial regulations. *Carried*
- 270-2019** **Environmental Assessment: BRANDOLINO** That we accept the quote submitted by Devin Meeks for a Modified Phase 2 ESA at a cost of \$9,880.00 plus applicable taxes. *Carried*
- 271-2019** **Permanent Administrator: ZALEWSKI** That we agree to permanently hire Cori Sarginson as Administrator at a yearly salary of \$95,000. *Carried*
- 272-2019** **Hire Assistant Administrator: BRANDOLINO** That we agree to hire Emma Kirk as Assistant Administrator at a rate of \$32.00 per hour with an anticipated start date of December 2, 2019. *Carried*
- 273-2019** **Signing Officers: LAVOIE** That Reeve Donald Fyrk and Administrator Cori Sarginson, or if the Reeve is unavailable, then Deputy Reeve William Hayes, and if the Administrator is unavailable, Assistant Administrator, Emma Kirk, shall sign all cheques and negotiable instruments on behalf of the municipality. *Carried*

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274-2019 Regular Meeting Dates: FROM That regular meetings for the Council of the RM of Buckland No. 491 be held the second Monday of each month, commencing at 9:00 am in the Council Chambers of the Municipal Administration Building located at 99 River Street East in the City of Prince Albert, unless otherwise resolved.

Carried

275-2019 Tax Cancellation: ROMANCHUK That in accordance with Section 293 (1), and upon notification that the property owner, Sylvia Kosowan, is eligible for an exemption for agricultural land owned in the RM of Garden River, the following tax adjustment be made for the 2019 taxation year:

<u>Roll</u>	<u>Name</u>	<u>Legal Description</u>	<u>Municipal</u>	<u>School</u>
2374	Sylvia Kosowan	S 68PA10905	(964.45)	(589.32)

Carried

276-2019 Staff Appreciation: BRANDOLINO That seasonal bonuses of \$200.00 be paid to Sheldon Ross, Glen Cullum, Richard Jezowski, Gary Nolan, Cori Sarginson, Kendra Bartley, Larry Smytaniuk and \$100.00 be paid to Blaine Reinbrecht, Richard Cullum, Josh Gobeil, Barbara Butterfield, Bryce Grimm, and Kevin Latzkowski.

Carried

277-2019 Road Sign Request: ROMANCHUK That we agree to make application to the Ministry of Highways and Infrastructure, on behalf of the Prince Albert Pistol and Rifle Club, for a road name sign along the north side of Highway 3. As per request, we agree that the Road name will be Gun Club Rd and all associated costs be paid by the gun club.

Carried

278-2019 Unpaid Account: FROM That we agree to write off A/R invoice 2018-0346 in the amount of \$124.82 as bad debt.

Carried

279-2019 Peter Pond Request: ROMANCHUK That we approve the request for funds from our Municipal Reserve account to Peter Pond Ice Rink Association for \$1,600.00 to assist with operating costs.

Carried

280-2019 Appointments & Committees: ROMANCHUK That municipal appointments and committees for 2020 be accepted as per the List of Appointments and Committees attached and forming part of these minutes.

Carried

281-2019 First Reading of Bylaw 6 of 2019: FROM That we give first reading to Bylaw 6 of 2019 being The Code of Ethics Bylaw.

Carried

282-2019 Second Reading of Bylaw 6 of 2019: BRANDOLINO That we give second reading to Bylaw 6 of 2019.

Carried

283-2019 Bylaw 6 of 2019: ROMANCHUK That we agree to give Bylaw No. 6 of 2019 being the Code of Ethics Bylaw be given three readings at this meeting.

Carried Unanimously

284-2019 Final Reading of Bylaw 6 of 2019: Romanchuk That Bylaw 6 of 2019 be read a third and final time.

Carried

285-2019 First Reading of Bylaw 7 of 2019: FROM That we give first reading to Bylaw 7 of 2019 being The Whistleblower Bylaw.

Carried

286-2019 Second Reading of Bylaw 7 of 2019: BRANDOLINO That we give second reading to Bylaw 7 of 2019.

Carried

287-2019 Years of Service Recognition Policy: ROMANCHUK That we adopt the Years of Service Recognition Policy as drafted.

Carried

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288-2019 **Accounts: ROMANCHUK** That cheques 12283 to 12335 in the amount of \$229,614.88 and automatic withdrawals by Payworks Payroll October 9th, 2019 \$45,432.25 and October 23th, 2019 \$35,561.87, be approved for payment. *Carried*

289-2019 **Adjournment: HAYES** That this meeting be adjourned. (3:04 pm) *Carried*

Administrator

Reeve