

**R.M. OF BUCKLAND NO. 491
DECEMBER 10th, 2018
REGULAR MEETING MINUTES**

Councillors

Division 1 – Arthur Brandolino
Division 3 – Orest Romanchuk
Division 5 – Bob From
Reeve – Don Fyrk

Division 2 – Jason Zalewski
Division 4 – Don Lavoie
Division 6 – Bill Hayes
Administrator – Tara Kerber

Reeve Fyrk called the meeting to order at 9:00 a.m.

- 242-2018** **Agenda: Romanchuk** That the agenda be accepted as amended. *Carried*
- 243-2018** **Incamera Session: Hayes** That the meeting move in-camera (9:05 am). *Carried*
- 244-2018** **Suspend Incamera Session: Romanchuk** That we resume regular meeting (9:23 am). *Carried*
- 245-2018** **Minutes: Brandolino** That the minutes of the November 5th, 2018 Regular Meeting of Council be accepted as amended. *Carried*
- 246-2018** **Reports: Brandolino** That the reports be accepted as presented. *Carried*
- 247-2018** **Gravel Exploration Interest: Hayes** That we remove our registered interest for gravel exploration and extraction from the land title of surface parcel 149255073 (SW16-51-27-W2) as the agreement expired June 23rd, 2009. *Carried*
- 248-2018** **Tractor Repair Invoice: Zalewski** That we invite Redhead Equipment to our January meeting for invoice explanation. *Carried*
- 249-2018** **Accounts Receivable: Romanchuk** That we add the following unpaid account receivable of \$276.02 for lot mowing to the property tax account of Cameron Yager as per section of the Municipalities Act. *Carried*
- 250-2018** **2019 Meeting Dates: Lavoie** That we set the following dates for our 2019 regular meetings of Council:
- | | | |
|------------|-------------|-------------|
| January 14 | February 11 | March 4 |
| April 8 | May 6 | June 10 |
| July 8 | August 12 | September 9 |
| October 7 | November 4 | December 9 |
- Carried*
- 251-2018** **Tara Kerber, Administrator Vacation: Hayes** That Council acknowledge and agree that Administrator, Tara Kerber, has earned 20 vacation days for 2018 in addition to the 12.30 days carried from 2017, and agrees to carry over the remaining 11.6 days into 2019. *Carried*

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252-2018 Cori Sarginson, Assistant Administrator Vacation: Brandolino That Council acknowledge and agree that Assistant Administrator, Cori Sarginson, has earned 15 vacation days for 2018 and agrees to carry over the remaining 6.6 days into 2019.

Carried

253-2018 Sheldon Ross, Superintendent Vacation: From That Council acknowledge and agree that Superintendent, Sheldon Ross has earned 144 vacation hours for 2018 in addition to the 72.02 hours carried over from 2017 and agrees carry over 79.1 hours into 2019.

Carried

254-2018 Holiday Office Hours: Brandolino That Council acknowledge the following office hours during the holiday season.

Monday, December 24th – Closed Christmas Eve
Tuesday, December 25th – Closed Christmas Day
Wednesday, December 26th – Closed Boxing Day
Monday, December 31st – Closed at 3:00 pm
Tuesday, January 1st, 2019 – Closed New Years' Day

Carried

255-2018 Fidelity Bond Coverage: Hayes That Council renew our SARM Fidelity Bond Coverage and \$195.00 premium for the period January 1, 2019 to January 1, 2020 in the following amounts:

Fidelity Bond \$25,000
Registered Mail \$50,000
Money and Securities \$10,000

Carried

256-2018 Group Life Insurance Program: Romanchuk That Council acknowledge the Group Life Coverage being offered by the SARM benefit programs as mandatory for RMAA Member employees and Group Optional for other municipal employees; that Council agree to coverage for all other municipal employees, and be it further noted that all employee members be responsible for the premium for the individual coverage.

Carried

257-2018 Fit For Work Program: Romanchuk That we adopt the Fit for Work Program as as attached to and forming part of these minutes.

Carried

258-2018 Spruce Home & Red Wing Schools: From That Council donate \$100.00 to each school for use during Christmas Celebrations.

Carried

259-2018 Wildlife Rehabilitation: Hayes That we write a support letter for Wendy Fyrk to work with Conservation Officers and help to rehabilitate wildlife and release back into their natural environments.

Carried

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- 260-2018** **SGI Insurance: Hayes** That we renew our annual insurance policy with Western Financial effective December 15th, 2018.
Carried
- 261-2018** **PCO Workshop: Romanchuk** That we authorize our Pest Control Officer to attend the 2019 PCO Workshop in Saskatoon on January 22nd, 2019 with expenses shared with the RM of Prince Albert.
Carried
- 262-2018** **PREDA Appointment: From** That we appoint Don Fyrk to the Board of Directors of the Prince Albert Economic Development Alliance.
Carried
- 263-2018** **OH&S Training: Hayes** That we acknowledge the Occupational Health & Safety Training that our Administrator and Superintendent will be taking in Saskatoon throughout January, 2019 to be compliant with the Occupational Health & Safety Act. Further, that all expenses be paid at the rates established by Council.
Carried
- 264-2018** **Fibre Installation: Zalewski** That we sign a five year agreement with Sasktel for internet services and a three year agreement for our fax service and in return receive free fibre installation from Sasktel during the 2018-2019 construction season.
Carried
- 265-2018** **Suspend Regular Meeting: From** That we suspend our regular meeting for the Bylaw 11 Public Hearing. (1:45 pm)
Carried
- 266-2018** **Resume Regular Meeting: Lavoie** That we reconvene our regular meeting (1:50 pm).
Carried
- 267-2018** **Suspend Regular Meeting: Zalewski** That we suspend our regular meeting for the Bylaw 12 Public Hearing. (2:00 pm)
Carried
- 268-2018** **Resume Regular Meeting: Brandolino** That we reconvene our regular meeting (2:05 pm).
Carried
- 269-2018** **Funk Parcel Ties: From** That the application by Ray Funk to remove the parcel ties between LSD 15 and 16, 4-51-26-W2, and between LSDs 13-15, 4-51-26-W2M, and the parcel tie between LSD 9 and 10, 4-51-26-W2 be removed. Further, that parcel ties between LSDs 10-12 be approved pursuant to Section 3.2.1 of the Prince Albert Planning District Official Community Plan 2018 and Section 6.2 of the RM of Buckland Zoning Bylaw.
Carried

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- 270-2018** **Second Reading Bylaw 11 of 2018: Zalewski** That we give second reading to Bylaw 11 of 2018.
Carried
- 271-2018** **Second Reading Bylaw 12 of 2018: Zalewski** That we give second reading to Bylaw 12 of 2018.
Carried
- 272-2018** **Water Control/Area Residential Appointment: Lavoie** That we appoint Bob From to be our Water Control/Area Resident.
Carried
- 273-2018** **CSO Truck Purchase: Zalewski** That we purchase a 2019 New Style Crew Cab at a cost of \$38,646.00 plus taxes from Anderson Motors.
Carried
- 274-2018** **Lakeland Crime Watch: Hayes** That we purchase a \$10.00 membership fee into the Lakeland Crime Watch Association.
Carried
- 275-2018** **First Reading Bylaw 13 of 2018: Brandolino** That we give first reading to Bylaw 13 of 2018, a bylaw to provide for the designation of a municipal road.
Carried
- 276-2018** **Second Reading Bylaw 13 of 2018: From** That we give second reading to Bylaw 13 of 2018.
Carried
- 277-2018** **Bylaw 13 of 2018: Lavoie** That we agree to give Bylaw 13 of 2018 all three readings at this meeting of Council.
Carried Unanimously
- 278-2018** **Bylaw 13 of 2018: Romanchuk** That we give third and final reading to Bylaw 13 of 2018.
Carried
- 279-2018** **Accounts Receivable: Romanchuk** That we write off the following accounts:
- | | | |
|----------------------------|----------|------------------------|
| Ben Riffel | \$304.89 | Bylaw Violation Notice |
| Rene & Natalie Gareau | \$12.43 | Dog License |
| Real & Jennifer Gagne | \$12.43 | Dog License |
| Brent Herdin & Violet Papp | \$12.43 | Dog License |
| John & Robin Kalmakoff | \$24.87 | Dog Licenses |
| Wayne & Iris Labiuk | \$24.87 | Dog License |
| Clarisse & Mark Lecoq | \$12.43 | Dog License |
| Stillman Michel | \$24.87 | Dog License |
| Marty & Diane Ruskowski | \$12.43 | Dog License |
| Gloria Sabo | \$12.43 | Dog License |
| Thomas Sherwood | \$12.43 | Dog License |
| Charmaine Stevenson | \$12.43 | Dog License |
| Frank & Jennifer Suchorab | \$24.87 | Dog Licenses |
| Douglas Wagar | \$12.43 | Dog License |
| Dean Wilson | \$12.43 | Dog License |
| Cindy Williams | \$12.43 | Dog License |
- Carried*

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280-2018 **Accounts: Hayes** That cheques 11650 to 11712 in the amount of \$238,857.62 and automatic withdrawals by Ceridian Payroll October 12th, 2018 \$45,766.53 and October 26th, 2018 \$35,436.07, be approved for payment. Further, that the bank reconciliation for October 31st, 2018 be approved.

Carried

281-2018 **Adjournment: Hayes** That this meeting be adjourned. (3:30 pm)

Carried

Administrator

Reeve