

**R.M. OF BUCKLAND NO. 491**  
**December 11<sup>th</sup>, 2017**  
**REGULAR MEETING MINUTES**

Councillors

Division 1 – Arthur Brandolino  
Division 3 – Orest Romanchuk  
Division 5 – Bob From  
Reeve – Don Fyrk

Division 2 – Preston Hanson  
Division 4 – Don Lavoie  
Division 6 – with regrets  
Administrator – Tara Kerber

*Reeve Fyrk called the meeting to order at 9:00 a.m.*

- 279-2017**      **Agenda: Brandolino** That the agenda be accepted as presented. *Carried*
- 280-2017**      **Incamera Session: Brandolino** That the meeting move in-camera (9:00 am). *Carried*
- 281-2017**      **Suspend Incamera Session: Romanchuk** That we resume regular meeting (9:20 am). *Carried*
- 282-2017**      **Minutes: Brandolino** That the minutes of the November 14<sup>th</sup>, 2017 Regular Meeting of Council be accepted as presented. *Carried*
- 283-2017**      **Minutes: Lavoie** That the minutes of the November 14<sup>th</sup>, 2017 Public Hearing of Council be accepted as presented. *Carried*
- 284-2017**      **Reports: Romanchuk** That the reports be accepted as presented. *Carried*
- 285-2017**      **File Correspondence: Hanson** That the correspondence be filed as presented. *Carried*
- 286-2017**      **Accounts Receivable: From** That we write off the following unpaid accounts receivable to bad debt:
- |               |          |               |
|---------------|----------|---------------|
| Lake Boyz RV  | \$ 12.43 | (Dog License) |
| Tiffany Pocha | \$ 6.21  | (Dog License) |
| Ben Riffel    | \$225.23 | (Dog Fine)    |
- Carried*
- 287-2017**      **Gravel Committee: Romanchuk** That we strike a gravel committee for the purposes of sourcing, testing and negotiating gravel transactions. Further, that we appoint Bob From, Bill Hayes and Don Fyrk to this committee. *Carried*
- 288-2017**      **PA Wildlife Federation Tax Cancellation: Brandolino** That we cancel the municipal and school taxes for the PA Wildlife Federation under section 274(1) of the Municipalities Act. *Carried*
- 289-2017**      **Tara Kerber, Administrator Vacation: Hanson** That Council acknowledge and agree that Administrator, Tara Kerber, has earned 20 vacation days for 2017 in addition to the 14.06 days carried from 2016, and agrees to carry over the remaining 12.30 days into 2018. *Carried*
- 290-2017**      **Sheldon Ross, Superintendent Vacation: Hanson** That Council acknowledge and agree that Superintendent, Sheldon Ross has earned 72.02 vacation hours since becoming Superintendent in 2017, and agrees carry over 72.02 hours into 2018. *Carried*
- 291-2017**      **Holiday Office Hours: From** That Council acknowledge the following office hours during the holiday season.
- Friday, December 22<sup>nd</sup> – Closed at noon  
Monday, December 25<sup>th</sup> – Closed Christmas Day  
Tuesday, December 26<sup>th</sup> – Closed Boxing Day  
Friday, December 29<sup>th</sup> – Closed at 3:00 pm  
Monday, January 1<sup>st</sup>, 2018 – Closed New Years' Day
- Carried*

**R.M. OF BUCKLAND NO. 491**  
**December 11<sup>th</sup>, 2017**  
**REGULAR MEETING MINUTES**

- 292-2017 Fidelity Bond Coverage: Lavoie** That Council renew our SARM Fidelity Bond Coverage and \$195.00 premium for the period January 1, 2018 to January 1, 2019 in the following amounts:
- Fidelity Bond \$25,000  
Registered Mail \$50,000  
Money and Securities \$10,000
- Carried*
- 293-2017 Group Life Insurance Program: Romanchuk** That Council acknowledge the Group Life Coverage being offered by the SARM benefit programs as mandatory for RMAA Member employees and Group Optional for other municipal employees; that Council agree to coverage for all other municipal employees, and be it further noted that all employee members be responsible for the premium for the individual coverage.
- Carried*
- 294-2017 Wages: From** That we increase the wages of our Administrator, Superintendant and full-time employees by 4% for 2018, 4% for 2019, and 4% for 2020. Further that these increases be effective for pay period one of each respective year.
- Further, that we increase the wages of our seasonal employees by 2.5% for 2018, 2.5% for 2019, and 2.5% for 2020. These increases are effective on the dates of call back for seasonal employees.
- Carried*
- 295-2017 Spruce Home & Red Wing Schools: Lavoie** That Council donate \$100.00 to each school for use during Christmas Celebrations.
- Carried*
- 296-2017 Gignac Letter: Lavoie** That we write Leo Gignac a letter advising that any damages to RM property as a direct result of his ditching and water drainage tactics, any repairs will be contracted and invoiced back to him.
- Carried*
- 297-2017 IBC Telephone System Upgrade: From** That we upgrade our telephone system to the Sasktel IBC System at a cost of \$2,805.00 plus taxes. Further, that the RM of Prince Albert pay for 50% of the upgrade.
- Carried*
- 298-2017 Grader Purchase: Romanchuk** That we purchase a 2018 CASE 885B Motor Grader inclusive of Capital I wing and dozer, and trade our 2010 John Deere 770G Motor Grader for a total purchase price of \$232,885.00 plus taxes. Further, that the purchase be contingent on a successful test run by our outside crew and delivery occur in January 2018.
- Carried*
- 299-2017 2018 Meeting Dates: Brandolino** That we set the following dates for our 2018 regular meetings of Council:
- |           |            |              |
|-----------|------------|--------------|
| January 8 | February 5 | March 19     |
| April 9   | May 7      | June 11      |
| July 9    | August 13  | September 10 |
| October 9 | November 5 | December 10  |
- Carried*
- 300-2017 Rescind Resolution 263-2017: Romanchuk** That resolution 263-2017 be rescinded and that the application by Vern Temple to subdivide up to 4.04 ha (10 acres) off the SW8-51-27-W2M be denied as the setback contravene section 6.2 of the RM of Buckland Zoning Bylaw.
- Carried*
- 301-2017 Boyer Subdivision Application: Romanchuk** That the application by Linda Boyer to subdivide Parcel B, Plan 102007268 in half, be tabled until such time that a permanent storm water drainage solution for Park Meadows is constructed.
- Carried*
- 302-2017 Building Inspector Appointment: Romanchuk** That we appoint BuildTECH Consulting & Inspections Inc. as our Municipal Building Inspector. Further, that we authorize the signing of a contract with BuildTECH as drafted by our legal counsel.
- Carried*

**R.M. OF BUCKLAND NO. 491**  
**December 11<sup>th</sup>, 2017**  
**REGULAR MEETING MINUTES**

**303-2017**      **Shopper Boxes: Brandolino** That we approve the installation of “Shopper Boxes” at all current Canada Post Mailbox locations provided that the RM assume no liability and that the PA Shopper sign a release of liability prior to installation.

*Carried*

**304-2017**      **Accounts: Brandolino** That the list of Accounts, Cheques 11012-11072 in the amount of \$303,427.82 and payroll withdrawals November 24<sup>th</sup> \$43,961.08 and December 9<sup>th</sup> \$21,420.33 be approved for payment. Further, that the bank reconciliation for November 2017 be approved.

*Carried*

**305-2017**      **Adjournment: Romanchuk** That this meeting be adjourned. (4:35 pm)

*Carried*