

R.M. OF BUCKLAND NO. 491
December 12th, 2016
REGULAR MEETING MINUTES

Councillors

Division 1 – Arthur Brandolino
Division 3 – Orest Romanchuk
Division 5 – Bob From
Reeve – Don Fyrk

Division 2 – Preston Hanson
Division 4 – Don Lavoie
Division 6 – Bill Hayes
Administrator – Tara Kerber

Reeve Fyrk called the meeting to order at 9:00 a.m.

- 244-2016** **Agenda: Hayes** That the agenda be accepted as presented. *Carried*
- 245-2016** **Incamera Session: Brandolino** That the meeting move in-camera (9:04 am). *Carried*
- 246-2016** **Suspend Incamera Session: Hayes** That we resume regular meeting (9:25 am). *Carried*
- 247-2016** **Minutes: From** That the minutes of the November 14th, 2016 Regular Meeting of Council be accepted as presented. *Carried*
- 248-2016** **Minutes: Lavoie** That the minutes of the November 14th, 2016 Public Hearing of Council be accepted as presented. *Carried*
- 249-2016** **Reports: Hayes** That the reports be accepted as presented. *Carried*
- 250-2016** **File Correspondence: Lavoie** That the correspondence be filed as presented. *Carried*
- 251-2016** **Accounts Receivable: Romanchuk** That we write off the following unpaid accounts receivable to bad debt:
- | | |
|----------------|------------------------------------|
| Larry Fladager | \$ 6.09 (Dog License) |
| Rene Gareau | \$ 6.09 (Dog License) |
| Scott Kurytnik | \$35.14 (Building Permit Interest) |
| Corey Lillis | \$18.28 (Dog License) |
| Kianush Makari | \$ 6.09 (Dog License) |
| Tina Mohr | \$ 6.09 (Dog License) |
| Gary Steward | \$ 6.09 (Dog License) |
- Carried*
- 252-2016** **Add Accounts to Taxes: Hanson** That we add the following unpaid accounts to the taxes as per Section 369 of the Municipalities Act:
- | | |
|---------------|---------------------------------|
| John Depeel | \$705.11 (Building Permit Fees) |
| Terry Massery | \$ 68.79 (Ditch Work) |
- Carried*
- 253-2016** **PA Wildlife Federation Tax Cancellation: Brandolino** That we cancel the municipal and school taxes for the PA Wildlife Federation under section 274(1) of the Municipalities Act. *Carried*

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- 254-2016 Trail Riders Recreational Co-operative: Hayes** That we provide the Trail Riders Recreation Co-operative with a \$3,000 grant to assist with roof repairs and furnace replacement.
Carried
- 255-2016 Tara Kerber, Administrator Vacation: From** That Council acknowledge and agree that Administrator, Tara Kerber, has earned 20 vacation days for 2016 in addition to the 11.07 days carried from 2015, and agrees to carry over the remaining 14.06 days into 2017.
Carried
- 256-2016 Robert Dewhurst, Superintendent Vacation: Hanson** That Council acknowledge and agree that Superintendent, Robert Dewhurst has earned 144 vacation hours for 2016, and agrees carry over 232.7 hours into 2017.
Carried
- 257-2016 Cori Sarginson, Assistant Administrator Vacation: Lavoie** That Council acknowledge and agree that Assistant Administrator, Cori Sarginson, has earned 15 vacation days for 2016 and agrees to carry over the remaining 1.6 days into 2017.
Carried
- 258-2016 Holiday Office Hours: Romanchuk** That Council acknowledge the following office hours during the holiday season.
- Friday, December 23rd – Closed at noon
Monday, December 26th – Closed (In lieu of Christmas Day)
Tuesday, December 27th – Closed (In lieu of Boxing Day)
Friday, December 30th – Closed at 3:00 pm
Monday, January 2nd, 2017 – Closed (In lieu of New Years Holiday)
- Carried*
- 259-2016 Road Maintenance Agreement: Brandolino** That we sign a road maintenance agreement with the Ministry of Highways and Infrastructure to haul 3,000 tonnes of sand from their pit located at NW32-51-26W2.
Carried
- 260-2016 SGI Claim: From** That we refer the SGI Claim made by Gail McPherson to our insurance agent as our mowers were not on the road where her truck received damages on September 2nd, 2016.
Carried
- 261-2016 NCTPC Workshop: Lavoie** That we send Orest Romanchuk, Preston Hanson and Rob Dewhurst to the North Central Transportation Planning Committee Alternative Road Building Solutions, OH&S Municipal/Industry Interactions Workshop on February 23rd, 2017 in Birch Hills.
Carried
- 262-2016 GPS Systems: Romanchuk** That we put Text2Car GPS systems into CAT grader and both our of tractors.
Carried

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- 263-2016 Fidelity Bond Coverage: Hanson** That Council renew our SARM Fidelity Bond Coverage and \$195.00 premium for the period January 1, 2017 to January 1, 2018 in the following amounts:
- Fidelity Bond \$25,000
Registered Mail \$50,000
Money and Securities \$10,000
- Carried*
- 264-2016 Group Life Insurance Program: Brandolino** That Council acknowledge the Group Life Coverage being offered by the SARM benefit programs as mandatory for RMAA Member employees and Group Optional for other municipal employees; that Council agree to coverage for all other municipal employees, and be it further noted that all employee members be responsible for the premium for the individual coverage.
- Carried*
- 265-2016 NRRC Zamboni Request: Hayes** That we table NRRC's request to finance a zamboni until our next meeting.
- Carried*
- 266-2016 Outside Wages: Lavoie** That we increase our outside workers wages by 2% across the board effective pay period one in 2017. Further, that we amend resolutions 67, 68 and 158-2015 to be effective for pay period one of the respective years.
- Carried*
- 267-2016 Landfill Cards: Romanchuk** That based on the increased cost of land fill cards that we purchase from the City of Prince Albert, we increase the cost of the land fill cards that we offer to our ratepayers to \$55.00 per card for 2017.
- Carried*
- 268-2016 Canada 150 Grant: Brandolino** That we authorize the Administrator to sign the Canada 150 Grant Agreement for the grant received for the Northern Regional Recreation Centre.
- Carried*
- 269-2016 South East College Training: From** That Council authorize the administrator to attend the SARM – Management Essentials training as provided by South East College with all costs covered as per RM Policy.
- Carried*
- 270-2016 Spruce Home School Request: Hayes** That Council purchase two turkeys for the Spruce Home School holiday lunch.
- Carried*
- 271-2016 Suspend Regular Meeting: Hayes** That we suspend the regular meeting of Council for a Discretionary Use Application – Second Farm Residence. (2:01 pm)
- Carried*
- 272-2016 Reconvene Regular Meeting: From** That we reconvene our regular meeting. (2:06 pm)
- Carried*

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273-2016 **Discretionary Use Application: Lavoie** That the Discretionary Use Application by Jeffrey Teinkamp for a second farm residence on Parcel A, Plan 101529536, on the NW19-51-27-W2, be approved pursuant to Section 3.4.3(4)(a) of the Prince Albert District Community Plan and Section 6.2 of the RM of Buckland Zoning Bylaw.

Carried

274-2016 **Accounts: Romanchuk** That the list of Accounts, Cheques 10338-10412 in the amount of \$321,389.41 and payroll withdrawals November 16th \$36,967.93, November 27th \$31,281.11 and December 9th \$28,105.82 be approved for payment.

Carried

275-2016 **Adjournment: Romanchuk** That this meeting be adjourned. (2:09 pm)

Carried