

R.M. OF BUCKLAND NO. 491
December 14th, 2015
REGULAR MEETING MINUTES

Councillors

Division 1 – Arthur Brandolino
Division 3 – Orest Romanchuk
Division 5 – Larry Mihilewicz
Reeve – Don Fyrk

Division 2 – Preston Hanson
Division 4 – Don Lavoie
Division 6 – Bill Hayes
Administrator – Tara Kerber

Reeve Fyrk called the meeting to order at 9:00 a.m.

- 233-2015** **Agenda: Romanchuk** That the agenda be accepted as presented. *Carried*
- 234-2015** **Incamera Session: Hayes** That the meeting move in-camera (9:04 am). *Carried*
- 235-2015** **Suspend Incamera Session: Romanchuk** That we resume regular meeting (9:30 am). *Carried*
- 236-2015** **Minutes: Hayes** That the minutes of the November 9th, 2015 Regular Meeting of Council be accepted as presented. *Carried*
- 237-2015** **Reports: Hayes** That the reports be accepted as presented. *Carried*
- 238-2015** **File Correspondence: Lavoie** That the correspondence be filed as presented. *Carried*
- 239-2015** **PARWU Test Site: Romanchuk** That we give permission to Prince Albert Rural Water Utility to drill a test hole on our turnaround at the south end of Peter Pond Road (Range Road 2272). *Carried*
- 240-2015** **Road Maintenance Agreement: Mihilewicz** That we authorize the signing of the Road Maintenance Agreement 4-2015 between the RM of Buckland No. 491 and Ministry of Highways to haul approximately 9,000 tonnes of gravel materials from their gravel pit located at NW18-50-27-W2 to Highway 2. *Carried*
- 241-2015** **SPCA Services: Hanson** That we agree to pay the Prince Albert Society for the Prevention of Cruelty to Animals Incorporated (SPCA) \$300.00 per dog they house on behalf of the municipality. Further, that we work on an alternate payment schedule for microchipped animals that won't likely be boarded. *Carried*
- 242-2015** **2016 Budget Consideration: Hayes** That we consider subsidizing a dog microchipping clinic during our 2016 budget deliberations. *Carried*

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- 243-2015** **Accounts Receivable: Romanchuk** That we write off the following unpaid accounts receivable to bad debt:
- | | |
|-----------------------------|-----------------------|
| Advanced Broadband Services | \$26.93 (RM Map) |
| Arden Bach | \$ 6.09 (Dog License) |
| Corey Lillis | \$18.28 (Dog License) |
| Tina Mohr | \$ 6.09 (Dog License) |
| Gwyn/Grant Morgan | \$12.19 (Dog License) |
| Elena Morin | \$36.57 (Dog License) |
| Tiffany Pocha | \$ 6.09 (Dog License) |
| Linda Schai | \$12.19 (Dog License) |
| Frank Suchorab | \$18.28 (Dog License) |
| Dean Wilson | \$ 6.09 (Dog License) |
- Carried*
- 244-2015** **Crown Land Sale Program: Hayes** That we offer a 30 day turnaround to the Agricultural Crown Land Sale Program as Council, as a whole, will continue to consider all applications at their regular Council meetings.
- Carried*
- 245-2015** **Staff Appreciation: Romanchuk** That seasonal bonuses of \$150.00 be paid to Robert Dewhurst, Sheldon Ross, Richard Jezowski, Gary Nolan, Glen Cullum, Cori Sarginson and Tara Kerber and \$50.00 be paid to Kevin Meier, Blaine Reinbrecht, Robert Stene, Greg Pendel, Allan Harmatiuk, Josh Gobeil, Kevin Latzkowski, Richard Cullum and Wayne Rasmussen.
- Carried*
- 246-2015** **Crown Land Sale: Hayes** That we will not approve of the sale of the NW & SW 11-50-28-W2 by the Ministry of Agriculture Lands Branch in the Spring 2016 Tender Sale until we have the opportunity to test for gravel on the site.
- Carried*
- 247-2015** **Crown Land Sale: Romanchuk** That we will not approve of the sale of PT NE 22-48-28-W2 by the Ministry of Agriculture Lands Branch to Grant James David Morgan until we have the opportunity to test for gravel on the site.
- Carried*
- 248-2015** **PA Wildlife Federation Tax Cancellation: Lavoie** That we cancel the municipal and school taxes for the PA Wildlife Federation under section 274(1) of the Municipalities Act.
- Carried*
- 249-2015** **Noise Bylaw Violation: Hayes** That we acknowledge the first Bylaw Violation Notice issued to Katherine Campbell for \$100.00 for violation of Section 3 of Bylaw 5 of 1992, The Noise Bylaw.
- Carried*
- 250-2015** **Dog Bylaw Violation: Romanchuk** That we acknowledge the first Bylaw Violation Notice issued to Denis Hing for \$200.00 for violation of Sections 3(a) and 5 of Bylaw 5-2012, The Dog Bylaw.
- Carried*

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251-2015 **Noise Bylaw Violation: Hayes** That we reverse the first Bylaw Violation Notice issued to Howard and Linda Clavelle for \$100.00 for violation of Section 3 of Bylaw 5 of 1992, The Noise Bylaw as per the appeal received by their tenants.

Carried

252-2015 **Trail Riders Recreational Co-operative: Mihilewicz** That we provide the Trail Riders Recreation Co-operative with a \$2,500 grant to assist with their uninsurable building upgrades as a direct result of the fire they suffered at the Spruce Home Activity Centre in October.

Carried

253-2015 **Tara Kerber, Administrator Vacation: Hayes** That Council acknowledge and agree that Administrator, Tara Kerber, has earned 20 vacation days for 2015 in addition to the 13.68 days carried from 2014, and agrees to carry over the remaining 11.07 days into 2016.

Carried

254-2015 **Robert Dewhurst, Superintendent Vacation: Hayes** That Council acknowledge and agree that Superintendent, Robert Dewhurst has earned 88.64 vacation hours for 2015, and agrees carry over 88.64 hours into 2016.

Carried

255-2015 **Cori Sarginson, Assistant Administrator Vacation: Hayes** That Council acknowledge and agree that Assistant Administrator, Cori Sarginson, has earned 15 vacation days for 2014 and agrees to carry over the remaining 2.2 days into 2016.

Carried

256-2015 **Holiday Office Hours: Romanchuk** That Council acknowledge the following office hours during the holiday season.

Thursday, December 24th – Closed at noon
Friday, December 25th – Closed (Christmas Day Holiday)
Monday, December 28th – Closed (In lieu of Boxing Day)
Thursday, December 31st – Closed at 3:00 pm
Friday, January 1, 2016 – Closed (New Years Holiday)

Carried

257-2015 **Fidelity Bond Coverage: Hanson** That Council acknowledge the SARM Fidelity Bond Coverage and \$195.00 premium for the period January 1, 2016 to January 1, 2017 in the following amounts:

Fidelity Bond \$25,000
Registered Mail \$50,000
Money and Securities \$10,000

Carried

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258-2015 Group Life Insurance Program: Lavoie That Council acknowledge the Group Life Coverage being offered by the SARM benefit programs as mandatory for RMAA Member employees and Group Optional for other municipal employees; that Council agree to coverage for all other municipal employees, and be it further noted that all employee members be responsible for the premium for the individual coverage.

Carried

Lindsay Construction	\$474,350.00
Wade's Mechanical and Welding	\$131,850.00
Saskcon	\$112,500.00
Bryden Construction	\$750,100.00
Mocon Construction	\$630,400.00
Denmax Energy	\$435,412.00
Top Grade Construction	\$219,189.84
DNR Construction	\$298,700.00
G. Unger Construction	\$168,740.00
Thomcat Management	\$270,700.00
Allan Construction	\$279,980.00
Acadia Construction	\$457,500.00
Eagle Construction (#'ed company)	\$179,430.00

259-2015 Spruce Meadows Drainage Project: Hanson That we award the tender for the Spruce Meadows Drainage Project to G. Unger Construction at a cost of \$168,740.00.

Canada Culvert	\$49,448.45
Prairie Steel	\$54,757.99
Armtec	\$51,287.42

260-2015 Spruce Meadows Culverts, Manholes and Gates Tender: Lavoie That we award the tender for the Spruce Meadows Culverts, Manholes and Gates Tender to Canada Culvert at a cost of \$49,448.45 plus taxes.

Carried

261-2015 Appointments & Committees: Mihilewicz That municipal appointments and committees for 2015-2016 be accepted as per the List of Appointments and Committees attached and forming part of these minutes.

Carried

262-2015 iHunter app: Hanson That the RM sell a pdf copy of the RM map for \$100 to iHunter to be offered in the iHunter app as a \$15.00 in-app purchase. It is understood that the proceeds of the sale will be as follows: Apple 30%, iHunter 35% and the municipality 35%.

Carried

263-2015 Burden - Stop Work Order: Romanchuk That the RM have Corrine Burden execute the Release of Liability form and that the document be registered against the title of Lot 10, Block 1, Plan 62PA04193, SW10-49-27-W2.

Carried

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264-2015 **Accounts: Hanson** That the list of Accounts, Cheques 9518-9591 in the amount of \$380,755.95 and payroll withdrawals November 13th \$32,763.31, November 27th \$31,281.11 and December 11th \$25,995.91 be approved for payment.

Carried

265-2015 **Adjournment: Lavoie** That this meeting be adjourned. (3:30 pm)

Carried