

R.M. OF BUCKLAND NO. 491
December 8th, 2014
REGULAR MEETING MINUTES

Councillors

Division 1 – Arthur Brandolino
Division 3 – Orest Romanchuk
Division 5 – Larry Mihilewicz
Reeve – Don Fyrk

Division 2 - Linda Clavelle
Division 4 – Don Lavoie
Division 6 – Bill Hayes
Administrator – Tara Kerber

Reeve Fyrk called the meeting to order at 9:00 a.m.

- 248-2014** **Agenda: Mihilewicz** That the agenda be accepted as presented. *Carried*
- 249-2014** **Incamera Session: Hayes** That the meeting move in-camera (9:05 am). *Carried*
- 250-2014** **Suspend Incamera Session: Romanchuk** That we resume regular meeting (9:38 am). *Carried*
- 251-2014** **Minutes: Brandolino** That the minutes of the November 10th, 2014 Regular Meeting of Council be accepted as presented. *Carried*
- 252-2014** **Reports: Hayes** That the reports be accepted as presented. *Carried*
- 253-2014** **Road Maintenance Agreement: Romanchuk** That we authorize the signing of the Road Maintenance Agreement 5-2014 between the RM of Buckland No. 491 and Ruszkowski Enterprises to haul approximately 50 loads of sand on Redwing Road East to Highway 2. *Carried*
- 254-2014** **Fidelity Bond Coverage: Hayes** That Council acknowledge the SARM Fidelity Bond Coverage and \$145.00 premium for the period January 1, 2015 to January 1, 2016 in the following amounts:
- Fidelity Bond \$25,000
Registered Mail \$50,000
Money and Securities \$10,000
- Carried*
- 255-2014** **Group Life Insurance Program: Hansen** That Council acknowledge the Group Life Coverage being offered by the SARM benefit programs as mandatory for RMAA Member employees and Group Optional for other municipal employees; that Council agree to consider the coverage for all other municipal employees, other than RMAA members, at the time of union salary negotiations, and be it further noted that RMAA employee members be responsible for the premium for the mandatory individual coverage. *Carried*
- 256-2014** **File Correspondence: Hayes** That the correspondence be filed as presented.
1. RCMP Report for 2014
 2. 2014-2015 Gas Tax Fund Allocations
 3. Munisoft Correspondence
 4. Larry Zatlyn Correspondence – Christmas
 5. Buckland Fire 2014 Call Breakdown
 6. District 32 ADD Board Minutes – November 20, 2014
 7. Prince Albert Roman Catholic Separate School Division Financial Statement
 8. RM of Buckland No. 491 Snow Maintenance Agreement – Sasktel
 9. Legislative Assembly of Saskatchewan – Debates and Procedures – November 13, 2014
 10. Thank you memo from Ministry of Environment
 11. STARS Correspondence
 12. Pictures of Accident on Buckland Road Bridge
 13. PAPHR December 3rd, 2014 News Release
 14. Canada Summer Jobs 2015
 15. RM of Dundurn Correspondence
 16. SARM CSO Program Announced
 17. SARM Update November 2014
 18. NCTPC Municipal Support Program
 19. Bridge Committee Minutes
 20. WSA – Precautionary Drinking Water Advisory – PARWU

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21. Greenland Waste Disposal Christmas Card
22. SARM resolutions approved

Carried

257-2014 **Adjustment PA Wildlife Federation: Hansen** That we abate the Municipal and School taxes for the PA Wildlife Federation under section 274(1) of the Municipalities Act.

Carried

258-2014 **Tara Kerber, Administrator Vacation: Brandolino** That Council acknowledge and agree that Administrator, Tara Kerber, has earned 20 vacation days for 2014 in addition to the 14 days carried from 2013, and agrees to carry over the remaining 13.68 days into 2015.

259-2014 **Richard Jezowski, Superintendent Vacation: Romanchuk** That Council acknowledge and agree that Superintendent, Richard Jezowski, has earned 144 vacation hours for 2014, and agrees carry over 119.8 into 2015.

Carried

260-2014 **Holiday Office Hours: Lavoie** That Council acknowledge the following office hours during the holiday season.

Wednesday, December 24th – Closed at noon
Thursday, December 25th – Closed (Christmas Day Holiday)
Friday, December 26th – Closed (Boxing Day Holiday)
Wednesday, December 31st – Closed at 3:00 pm
Thursday, January 1, 2015 – Closed (New Year's Holiday)

Carried

261-2014 **Appointments: Hayes** That we appoint Preston Hansen, Orest Romanchuk and Don Fyrk on the Unauthorized Dumping Committees.

Carried

262-2014 **NRRC Elevator Inspections: Hansen** That the RM pay for the annual inspections of the elevator located at the NRRC.

Carried

263-2014 **Waste Cards: Romanchuk** That we increase the cost of Waste Cards for 2015 to \$50.00 per card.

Carried

264-2014 **February Regular Meeting: Mihilewicz** That we set the regular meeting for Friday, February 13th, 2015 at 9:00 a.m.

Request of Proposals were opened for Financial Audit Services for 2014 - 2018 Inclusive:

MNP - 5 year total - \$104,762.2

C.S. Skrupski Certified General Accountant Professional Corporation -
5 year total \$30,112.50

265-2014 **Municipal Audit: Romanchuk** That we appoint C.S. Skrupski General Accountant Professional Corporation as our Municipal Auditor for the time period of 2014-2018. Further, that we authorize the Reeve and Administrator to sign an agreement for this service.

Carried

266-2014 **PTIC Grant – New Building Canada Fund: Mihilewicz** It is resolved that Council support the application for a PTIC grant for Drinking Water infrastructure from the New Building Canada Fund, and Council agrees to meet legislated standards, to meet the terms and conditions of the PTIC program, to conduct an open tendering process, to manage the construction of the project, to fund the municipal share of the construction cost, to fund ongoing operation and maintenance costs, and to follow any mitigation measures as required by the *Canadian Environmental Assessment Act* and *The Environmental Assessment Act (Saskatchewan)*.

Carried

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- 267-2014** **Country Residential RFP Selection: Romanchuk** That in consideration of the Proposals received, that favorable consideration for a Multiple-Lot Country Residential Development be given to:
 Lorene McLeod – SW 31-48-27-W2
 Leslie Gunderson – SE 6-49-27-W2
 Holdfast Estates (Phase 2) –Development Proposal NE&SE 4-49-27 W2
Subject to additional requirements being addressed through individual service agreements with the RM.
Carried
- 268-2014** **Incamera Session: Hayes** That the meeting move in-camera (2:55 pm).
Carried
- 269-2014** **Suspend Incamera Session: Brandolino** That we resume regular meeting (3:15 pm).
Carried
- 270-2014** **Accounts: Lavoie** That the list of Accounts, Cheques 8812-8887 in the amount of \$339,537.89 and payroll withdrawals November 14th \$30,997.77 and November 28th \$12,798.60 be approved for payment.
Carried
- 271-2014** **Adjournment: Romanchuk** That this meeting be adjourned. (3:20 pm)
Carried

Administrator

Reeve