

R.M. OF BUCKLAND NO. 491
November 10th, 2014
FIRST MEETING MINUTES
Municipal Building Board Room, 99 River Street East, Prince Albert

Councillors

Division 1 – Arthur Brandolino
Division 3 – Orest Romanchuk
Division 5 – Larry Mihilewicz
Reeve – Don Fyrk

Division 2 – Preston Hanson
Division 4 – Don Lavoie
Division 6 – Bill Hayes
Administrator – Tara Kerber

Prior to the meeting being called to order, Newly elected and acclaimed Councillors Preston Hanson, Donald Lavoie and William Hayes subscribed to the Oath of Council (Form A)

Deputy Reeve Hayes called the meeting to order at 9:00 a.m.

- 219-2014** **Agenda: Romanchuk** That the agenda be accepted as amended. *Carried*
- 220-2014** **Incamera Session: Mihilewicz** That the meeting move in-camera (9:05 am). *Carried*
- 221-2014** **Suspend Incamera Session: Brandolino** That we resume regular meeting (10:05 am). *Carried*
- 222-2014** **Minutes: Mihilewicz** That the minutes of the October 14th, 2014 regular meeting of Council be accepted as presented. *Carried*
- 223-2014** **Reports: Mihilewicz** That the reports be accepted as presented. *Carried*
- 224-2014** **File Correspondence: Hayes** That the correspondence be filed as presented.
1. Taxervice Brochure
 2. Ranch Ehrlo Society November 2014 Issue 76
 3. Madden Place permit to pump water
 4. PDAP registration letters
 5. Watson Land Services (1994) Ltd. Letter
 6. Memo from Sgt Chad McLeod
 7. Letter I wrote to Kevin McKenna
 8. Midterm Convention Resolutions
 9. Memo from Amy Roettger re: SARM Liability Self-Insurance Plan
 10. Pineview Terrace Grand Opening
 11. SARM Update October 2014
 12. City of PA – Proposed Budget Release Announcement
 13. MHI - Winter Weight Road Restrictions
 14. Gas Tax Gazette
 15. SARM Release – David Marit Wins Sask Party Nomination
 16. SARM Release – Speech from the Throne
 17. Allocation Policy for Crown Land Leases
 18. Saskatchewan Parks and Recreation Association Nov 3-7
 19. Prime Minister Tax Cuts Announced
- Carried*

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225-2014 Winter Maintenance Staffing: Romanchuk That Council approve the winter employment of the maintenance crew to be the Superintendent and three grader operators.

Carried

226-2014 Appointments & Committees: Mihilewicz That municipal appointments and committees for 2014-2015 be accepted as per the List of Appointments and Committees attached and forming part of these minutes.

Carried

227-2014 Signing Officers: Lavoie That Donald Fyrk, Reeve and Tara Kerber, Administrator, or if the Reeve is unavailable, then William Hayes, the Deputy Reeve and if the Administrator is unavailable, Cori Sarginson, Assistant Administrator, shall sign all cheques on behalf of the municipality and that for all other negotiable instruments that the Administrator, Tara Kerber and the Reeve, Donald Fyrk, or if the Reeve is unavailable, the Deputy Reeve, William Hayes shall be authorized signing authority.

Carried

228-2014 Regular Meeting Dates: Romanchuk That regular meetings for the Council of the RM of Buckland No. 491 be held the second Monday of each month, commencing at 9:00 a.m. in the Council Chambers of the Municipal Administration Building located at 99 River Street East in the City of Prince Albert, unless otherwise resolved.

Carried

Tender Results – Contract RM491-2014-002 (Opened October 30th, 2014)

Minty's Moving	\$369,580.00
HB Construction Inc.	\$374,140.00
Saskcon Repair Services Ltd.	\$434,000.00
Morsky Development Corp.	\$446,356.40
DG Industrial Ltd.	\$447,284.80
Carmacks Enterprises Ltd.	\$504,945.00
M. Johnston Construction Ltd.	\$506,890.00
Hipperson Construction	\$519,103.00
Surespan Construction Ltd.	\$569,804.47

229-2014 Garden River Bridge Tender: Lavoie That the Council of the RM of Buckland No. 491 award the tender for Contract RM491-2014-002, the removal and replacement of the Garden River Bridge located at NNE33-50-25-W2, to Minty's Moving Ltd. for a total of \$369,580.00 with the construction completion date being March 23rd, 2015. Further, that we authorize the signing of the Memorandum of Agreement Contract No. RM491-2014-002.

Carried

230-2014 Councillor Remuneration: Mihilewicz Policy Councillor Remuneration/Mileage Rate Change: That Policy 459-2009 be replaced, effective December 1st, 2014, with the following:

- a) Mileage rate for travel for RM attendance at meetings, supervision and conventions, delegations etc..., the municipal mileage rate be 50 cents per kilometer for business within the boundary of the municipality and 40 cents per kilometer outside the municipality.

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- b) Council Meeting Rate - \$175.00 per day
- c) Council Meeting – 2nd Day Payment – That on occasions when a Regular Meeting is recessed to reconvene for the second day, that Council remuneration be set at \$25.00 per hour.
- d) Committee Meeting Rate - \$175.00 per day, prorated to \$20.00 per hour; with any meeting exceeding 4 hours to be considered 1 day.
- e) Convention, Delegations etc...authorized by Council - \$175.00 per day, prorated to \$20.00 per hour, with any meeting exceeding 4 hours to be considered 1 day.
- f) Communication Allowance – Claims may be made for a maximum of \$25.00 per month in recognition of the costs of maintaining cellular phones, fax machines and answering machines for municipal purposes.
- g) Meal Rates – To be determined annually, RM rate is \$41.00 per day.
- h) Accommodation – Reimbursed for room only, as per receipts, for travel authorized by Council.
- i) Reeve Office Supervision - \$350.00 per day, maximum 24 days per year plus mileage for 24 trips – as submitted by the Reeve. In the event the Reeve is absent for a period of more than 30 consecutive days, then the Deputy Reeve shall be entitled to office Supervision of \$350.00 per day, on a prorated basis of 11/4 days per month, during the time the Reeve is absent. In addition to this, the Reeve has the option to be enrolled in the SARM Medical and Dental Benefits Plan at no cost to the Reeve.
- j) Councillor Supervision - \$500.00 per month. The Councillor has the option to take full payment monthly or to apply a portion to be enrolled in the SARM Medical and Dental Benefits Plan.
- k) Non-Councillor Appointments to the Buckland Recreation Board, Saskatchewan Watershed Authority and the Buckland Appeals Board, be \$50.00 per meeting; with mileage paid at the current rate approved by Council.

Carried

231-2014 **Feasibility Study: Romanchuk** That the Council authorize the administrator to contract an engineer to complete a feasibility study for a wastewater system in Division 2 in an effort to prepare for the next Building Canada Fund call for applications to a maximum expense of \$10,000.00.

Carried

232-2014 **Cyr Dog: Romanchuk** That Council issue a Bylaw Violation Notice to Ivan and Linda Cyr for contravention of sections 3, 4, and 5 of Bylaw 5 of 2012 with a fine of \$200.00. Should the fine remain unpaid after December 31st, 2014, we turn this over to our lawyer to follow up with legal proceedings.

Carried

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233-2014 **Staff Appreciation: Hayes** That seasonal bonuses of \$150.00 be paid to the Richard Jezowski, Cori Sarginson, Sheldon Ross, Tara Kerber and \$50.00 be paid to Joe Desjardin, Kevin Meier, Blaine Reinbrecht. Robert Stene, Greg Kapustinsky, Allan Harmatiuk, Glenn Cullum, Gary Nolan, Kevin Latzkowski, Richard Cullum and Emma Stark.

Carried

234-2014 **Ministry of Environment: Romanchuk** That we authorize the Reeve, Councillor Lavoie and the administrator to attend a meeting to establish an Implementation Team for the Nisbet Integrated Forest Land Use Plan (Nisbet IFLUP) on November 19th, 2014 in Prince Albert.

Carried

235-2014 **Peter Pond Rink/Public Reserve Contribution: Romanchuk** That Council agree to contribute \$2,000.00 towards the care and maintenance of Peter Pond Ice Rink located on public reserve, to be allocated from public reserve funding for the year 2014.

Carried

236-2014 **PDAP Coordinator: Hanson** That we advertise to hire a Provincial Disaster Assistance Coordinator to assist with our flooding claims.

Carried

237-2013 **Wreath Purchase: Lavoie** That we purchase a wreath from the Royal Canadian Legion for the upcoming Remembrance Day Service.

Carried

238-2013 **Remembrance Day Service: Lavoie** That Deputy Reeve Hayes and Councillor Brandolino represent RM of Buckland during the 2014 Remembrance Day Service.

Carried

239-2014 **Clay Receipt: Romanchuk** That Council acknowledge the receipt of clay at no cost from Arthur Brandolino and Ed Zalewski for the projects located on White Star Road East, Forrester Road and Paddockwood Road.

Carried

Tenders were opened for the 2015 supply of fuel and lubricants. Tenders were received by Millsap Fuel Distributors, Prairie Fuel Advisors and Prince Albert Co-op Association and TR Petroleum.

240-2014 **Fuel Tenders: Mihilewicz** That we accept the tender from Millsap Fuel Distributors for the following inclusive of taxes and environmental charges:

Type	Total Per Litre
Clear Diesel	\$1.201
Gasoline	\$1.058
15-W-40	\$3.57
0-W-40	\$6.92
Auto Trans	\$4.03

Carried

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241-2014 **Subdivision Application: Lavoie** That the application by the Miles Hnidek and 5H Farms to subdivide approximately 4.04 hectares (10 acres) off of the SE 2-51-25-W2 be approved pursuant to 3.6.3 (8)(a)(i) of the Prince Albert Planning District Official Community Plan and Section 6.2 of the RM of Buckland Zoning Bylaw. Further, any additional approaches are the responsibility of the applicant.

Carried

242-2014 **Discretionary Use Application: Hanson** That the Discretionary Use Application for a repair shop and repair services on Lot 3, Plan 68PA07139 be approved pursuant to Section 14.2 of the RM of Buckland Zoning Bylaw.

Carried

243- 2014 **Bylaw No. 2 of 2014/First Reading: Romanchuk** That Bylaw No. 2 of 2014 being a Bylaw to provide for the closing and selling of a municipal road be given first reading.

Carried

244-2014 **Bylaw No. 2 of 2014/Second Reading: Brandolino** That Bylaw No. 2 of 2014 be given second reading.

Carried

245-2013 **Three Readings/Bylaw No. 2 of 2014: Hayes** That Council agree to give Bylaw No. 2 of 2014 three readings at this meeting.

Carried Unanimously

246-2014 **Accounts: Lavoie** That cheques 8756 to 8811 in the amount of \$265,720.82 and automatic withdrawals by Ceridian Payroll October 17th, 2014 \$33,778.73 and October 31st, 2014 \$31,278.05 be approved for payment.

Carried

247-2014 **Adjournment: Lavoie** That this meeting be adjourned. (4:40 pm)

Carried

Administrator

Reeve