

R.M. OF BUCKLAND NO. 491
December 9th, 2013
REGULAR MEETING MINUTES

Councillors

Division 1 – Arthur Brandolino
Division 3 – Orest Romanchuk
Division 5 – Larry Mihilewicz
Reeve – Don Fyrk

Division 2 – Linda Clavelle
Division 4 – Don Lavoie
Division 6 – Bill Hayes
Administrator – Tara Kerber

Reeve Fyrk called the meeting to order at 9:00 a.m.

- 234-2013** **Agenda: Romanchuk** That the agenda be accepted as amended. *Carried*
- 235-2013** **Minutes: Mihilewicz** That the minutes of the November 12th, 2013 Regular Meeting of Council be accepted as presented. *Carried*
- 236-2013** **Reports: Clavelle** That the reports be accepted as presented. *Carried*
- 237-2013** **Statement of Financial Position/Bank Reconciliation: Lavoie** That the Statement of Financial Position and the Reconciled Bank Balance for the month of November, 2013 be accepted as presented. *Carried*
- 238-2013** **Budget/Planning Meeting: Brandolino** That a budget meeting including capital planning discussions be set for January 14th, 2013 commencing at 9:00 a.m. in the Council Chambers of the Municipal Building located at 99 River Street East, Prince Albert, with an information package to be provided in advance to allow an opportunity for Council pre-view prior to the meeting. *Carried*
- 239-2013** **File Correspondence: Clavelle** That the correspondence be filed as presented. *Carried*
- 240-2013** **2013 Insurance Coverage: Clavelle** That the municipal insurance for 2013/2014 be renewed with Western Financial and amended to update equipment values to \$1,409,585 maintain liability at \$5,000,000.00 with the annual premium be paid in the amount of \$10,053.00; and that insurance coverage be investigated with comparable coverage from other sources for 2014/2015. *Carried*
- 241-2013** **Fidelity Bond Coverage: Hayes** That Council acknowledge the SARM Fidelity Bond Coverage and \$145.00 premium for the period January 1, 2014 to January 1, 2015 in the following amounts:
- Fidelity Bond \$25,000
Registered Mail \$50,000
Money and Securities \$10,000 *Carried*

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- 242-2013** **Group Life Insurance Program: Brandolino** That Council acknowledge the Group Life Coverage being offered by the SARM benefit programs as mandatory for RMAA Member employees and Group Optional for other municipal employees; that Council agree to consider the coverage for all other municipal employees, other than RMAA members, at the time of union salary negotiations, and be it further noted that RMAA employee members be responsible for the premium for the mandatory individual coverage.
Carried
- 243-2013** **Isayew Gravel Stockpile: Mihilewicz** That we replace one tandem load of gravel that we used on our municipal road from Fred Isayew's gravel stockpile.
Carried
- 245-2013** **Peter Pond Rink: Romanchuk** That prior to considering the funding request, we receive financial statements for the last two years from Peter Pond Recreation Association.
Carried
- 246-2013** **Tara Kerber, Administrator Vacation: Romanchuk** That Council acknowledge and agree that Administrator, Tara Kerber, has earned 20 vacation days for 2013 in addition to the 10 days carried from 2012, and agrees to payout 8 days and carry over the remaining 14 days into 2014.
Carried
- 247-2013** **Richard Jezowski, Superintendent Vacation: Clavelle** That Council acknowledge and agree that Superintendent, Richard Jezowski, has earned 15 vacation days for 2013, and agrees to carry over 10 days into 2014.
Carried
- 248-2013** **Holiday Office Hours: Hayes** That Council acknowledge the following office hours during the holiday season.
- Tuesday, December 24th – Closed at noon
Wednesday, December 25th – Closed (Christmas Day Holiday)
Thursday, December 26th – Closed (Boxing Day Holiday)
Tuesday, December 31st – Closed at 3:00 pm
Wednesday, January 1, 2013 – Closed (New Year Holiday)
- Carried*
- 249-2013** **Signing Officers: Mihilewicz** That Donald Fyrk, Reeve and Tara Kerber, Administrator, or if the Reeve is unavailable, then William Hayes, the Deputy Reeve and if the Administrator is unavailable, Cori Sarginson, Administrative Assistant, shall sign all cheques on behalf of the municipality and that for all other negotiable instruments that the Administrator, Tara Kerber and the Reeve, Donald Fyrk, or if the Reeve is unavailable, the Deputy Reeve, William Hayes shall be authorized signing authority.
Carried
- 250-2013** **Regular Meeting Dates: Hayes** That regular meetings for the Council of the R.M. of Buckland No. 491 be held the second Monday of each month, commencing at 9:00 a.m. in the Board Room of the Municipal Administration Building located at 99 River Street East in the City of Prince Albert, unless otherwise resolved.
Carried

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- 251-2013** **PA Wildlife Federation: Clavelle** That we abate 38% of Municipal and School taxes for the PA Wildlife Federation under section 274(1) of the Municipalities Act.
Carried
- 252-2013** **Staff Appreciation: Hayes** That seasonal bonuses of \$150.00 be paid to the Richard Jezowski, Cori Sarginson, Sheldon Ross, Tara Kerber and \$50.00 be paid to Maurice Oranchuk, Joe Desjardin, Kevin Meier, Blaine Reinbrecht. Robert Stene, Greg Kapustinsky, Allan Harmatiuk, Glenn Cullum, Gary Nolan and Emma Stark.
Carried
- 253-2013** **Appointments & Committees: Romanchuk** That municipal appointments and committees for 2013-2014 be accepted as per the List of Appointments and Committees attached and forming part of these minutes.
Carried
- 254-2013** **Road Maintenance Agreement: Romanchuk** That Council enter into a Road Maintenance Agreement with Prince Albert Pulp Inc, to haul approximately Biomass (waste wood) approximately 22 miles from Highway 3 North on Whitfield Road, East on White Star Road to the Pulp Haul junction.
Carried
- Delegations:**
3:00 - 5:15 pm Jason Kaptein, PADPC
- 255-2013** **Discretionary Use Application: Romanchuk** That the Discretionary Use Application for a garden suite on Parcel B, Plan 101665357 be considered at the next Council meeting and that the application be advertised as per sections 3.7.1(5-8) of the RM of Buckland Zoning Bylaw.
Carried
- 256-2013** **Subdivision Application Parcel A, Plan 101392691: Clavelle** That the application to subdivide approximately 10 acres off of Parcel A, Plan 101392691 on the SW 30-49-26-W2 be approved pursuant to Section 3.6.3 (8)(a)(i) of the Prince Albert Planning District Official Community Plan and Section 6.2 of the RM of Buckland Zoning Bylaw, with a topographic survey to be prepared addressing High Water Level and Safe Building Elevation, that a ground water table report be prepared by a qualified individual addressing the ground water level and suitability of the foundation. Further, that the Municipal Reserve requirement be addressed.
Carried
- 257-2013** **Subdivision Application: Romanchuk** That the application by the Ministry of Environment to subdivide approximately 7.41 hectares off of SE and SW 16-49-27-W2 and NE 9-49-27-W2 be approved pursuant to 4.6.2(3) of the Prince Albert Planning District Official Community Plan, subject to the closure of the RM Road Right of Way.
Carried
- 258-2013** **Accounts: Mihilewicz** That the list of Accounts, Cheques 8153-8196 in the amount of \$335,126.15 and payroll withdrawals November 15th \$25,576.94 and November 29th \$12,798.60 be approved for payment.
Carried

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Adjournment: Romanchuk That this meeting be adjourned. (6:25 pm)

Carried

Administrator

Reeve