

R.M. OF BUCKLAND NO. 491
July 16th, 2012
REGULAR MEETING MINUTES

Councillors

Division 1 – Arthur Brandolino
Division 3 – Orest Romanchuk
Division 5 – Fred Isayew
Reeve – Larry Fladager

Division 2- Linda Clavelle
Division 4 - Absent
Division 6 – Bill Hayes
Administrator – Tara Kerber

Reeve Fladager called the meeting to order at 9:00 a.m.

239-2012 **Agenda: Hayes** That the agenda be accepted as presented. *Carried*

240-2012 **Minutes: Isayew** That the minutes of the June 13th, 2012 Regular Meeting of Council be accepted as revised. *Carried*

241-2012 **Reports: Romanchuk** That the reports be accepted as presented. *Carried*

Reeve Fladager expressed his appreciation to staff and Council for their participation, organization and hospitality during the recent SARM Board Meetings.

242-2012 **Statement of Financial Position/Bank Reconciliation: Brandolino** That the Statement of Financial Position and the Reconciled Bank Balance for the months of May and June 2012 be accepted as presented. *Carried*

Director of Planning, Jason Kaptein, joined the meeting 9:35am – 10:30am

Karen, Graden and Elton McLeod joined the meeting 9:50am – 10:25am

George Vass joined the meeting 10:30am – 10:45am

Superintendent, Rob Vaillancourt, joined the meeting 11:00am

1984 Dodge Truck: That the results of the 1984 Dodge Truck Tenders are:
Cori Sarginson \$379.00
Joe Desjardin \$379.00

243-2012 **1984 Dodge Truck: Clavelle** That we reject all tenders received and re-tender the 1984 Dodge truck with a closing date of August 10th, 2012. *Carried*

244-2012 **Bylaw Enforcement Officer: Fladager** That the Administrator ask our Bylaw Enforcement Officer to attend the next meeting of council. *Carried*

245-2012 **Black Gold Rush: Hayes** That the Administrator explore the option of the City of Prince Albert Landfill accepting tires for the municipality as part of the Black Gold Rush program. Should this option not be viable, the RM will not participate in the program. *Carried*

246-2012 **Shelterbelt Petition: Isayew** That Council does not post the petition to the Prime Minister of Canada in relation to The Prairie Shelterbelt Program in the office.. *Carried*

247-2012 **Employment Insurance: Hayes** That council write a letter to Honourable Diane Finley, Minister of Human Resources and Skills requesting that the government reconsider its changes to the Employment Insurance Program as the proposed changes could adversely affect municipalities and their ability to retain qualified seasonal employees. *Carried*

Bruce Dodds, APAS joined the meeting 1:00pm - 1:20pm

Jason Kaptein joined the meeting 1:20pm – 2:05pm

248-2012 **Suspend Regular Meeting: Hayes** That this meeting be suspended in order to enter Public Hearings respecting Bylaw No. 3 – 2012 and Bylaw No. 4 – 2012 being Bylaws to Amend the Zoning Bylaw. (1:20pm) *Carried*

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249-2012 Reconvene: Romanchuk That the Regular Meeting of Council reconvene (2:05pm)

Carried

Janice Standing, Councillor Wahpeton Dakota Nation joined the meeting 2:10pm – 2:35pm

Jason Kaptein joined the meeting 2:45pm – 3:10pm

250-2012 Approach Development Policy: Hayes That council adopt the following policy in relation to approach construction:

- Applications for approaches must be submitted in writing, inclusive of a map, and development permit to the RM Office;
- There must be an appropriate site distance;
- The approach must be constructed at a right angle to the road;
- The approach onto all developed roads must have a 20 foot top and 3 to 1 slopes;
- A culvert must be installed where necessary;
- Any future maintenance of an installed culvert is the landowner's responsibility;
- Any approach entering onto a graveled road must be graveled at the time of construction;
- All costs associated with approach construction will be borne by the landowner.

Permission for the construction of approaches may be granted between Council meetings with consultation with the respective Councillor, Reeve and Superintendent.

Carried

251-2012 Diversion Dyke: Clavelle That Council forward an application under the Saskatchewan Watershed Authority, Emergency Flood Damage Mitigation Program for financial assistance for the construction of a dyke to relieve flooding of private property and municipal infrastructure in the vicinity of NE 14-50-27-W2 and SE 23-50-27-W2 in the RM of Buckland.

Carried

252-2012 PDAP Designation: Romanchuk That the Rural Municipality of Buckland No. 491 apply to the Ministry of Corrections, Public Safety and Policing to be designated an eligible assistance area under the Provincial Disaster Assistance Program (PDAP), which provides financial assistance for restoring essential services and property as a result of substantial damages caused by plow winds and extreme rain accumulation on June 25th, 2012.

Carried

253-2012 Professional Services Agreement: Isayew That council enter into a Professional Services agreement with AMEC Environment & Infrastructure for the preparation of grade raise cost estimates for the washouts located on Whitfield Road, Forest Road, and Forester Road for an estimated cost of \$4,200.00 plus GST.

Carried

The meeting recessed for lunch 11:45am – 12:15pm

254-2012 Second Approach: Clavelle That Council approves the request for a second approach to the proposed development on Lot 7, Block 209 in Spruce Meadows subject to the requirements of the Approach Development Policy.

Carried

Director of Planning, Jason Kaptein, joined the meeting 12:30pm – 1:00pm

255-2012 First Reading/ Bylaw No. 4 – 2012 Rezoning a portion of NE & SE 4-49-27 W2: Romanchuk That Bylaw No. 4 of 2012 being a bylaw to rezone a portion of NE & SE 4-49-27W2 from A - Agriculture District to CR2 – Country Residential, be given first reading.

Carried

256-2012 Home-Based Business: Romanchuk That we table consideration of a home-based business application until our next meeting. Further, Councillor Romanchuk will solicit area residents and bring additional information for Council consideration.

Carried

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257-2012 **Subdivision LSD 7 & 8, SE 31-50-26-W2: Isayew** That Council table this application to subdivide to our next meeting.
Carried

258-2012 **Garden Suite – SW 15-50-27-W2: Romanchuk** That Council table this application to our next meeting.
Carried

259-2012 **Garden Suite – LSD 3 & 6, SW 25-50-27-W2: Hayes** That Council approves the application to construct a garden suite on LSD 3 & 6, SW 25-50-27-W2 subject to safe building elevations being established by legal survey and consultation with Saskatchewan Watershed Authority.
Carried

260-2012 **Home Based Business: Isayew** That Council consider the Home Based Business application for LSD 7 & 8, SE 30-50-26-W2 at our next meeting.
Carried

261-2012 **Unpermitted Home Based Business: Isayew** That Council issue a stop work order to the owner of Lot 01 Block 203 Plan 73PA14761 to immediately cease unpermitted business operations.
Carried

262-2012 **Election Appointments/Poll Places: Isayew** That the following election appointments and polling stations be established for 2012 Municipal Elections:
 Returning Officer – Tara Kerber
 Nomination Officer – Cori Sarginson

<u>Division</u>	<u>Poll Place</u>
1	Honeymoon Hall
2	Red Wing School
3	Buckland Fire Hall
4,5,6	Spruce Home Activity Centre

Carried

263-2012 **Election Official's Remuneration: Brandolino** That election officials be remunerated as follows for the 2012 Municipal Election:
 Returning Officer - \$200.00
 Deputy Returning Officers - \$150.00
 Poll Clerks - \$125.00

Carried

264-2012 **Whitestar Community Club FCC Application: Hayes** That the Council of the Rural Municipality of Buckland No. 491 support the grant application to Farmers Credit Canada to fund Whitestar Community Club's proposed building extension to house new bathroom facilities at White Star Community Hall.

Carried

265-2012 **Accounts Receivable Program: Romanchuk** That we purchase the Munisoft Accounts Receivable add-on for \$2,000.00 to increase office efficiencies, provide for receivable tracking and facilitate collections.

Carried

266-2012 **Document Shredding: Brandolino** That Council enter into an agreement with Shred-It to provide on-site shredding service every 8 weeks at a cost of \$100.00 per 8 week cycle to be cost-shared on a trial basis with the RM of Prince Albert.

Carried

267-2012 **Purchase Policy: Hayes** That Council agrees to amend and replace previous resolutions regarding purchasing and credit card authorization policies with the attached policies.

Carried

268-2012 **Noise Bylaw Enforcement: Hayes** That we issue a Bylaw Violation Notice to the owner of 552 Pineland Drive for excessive and continuous barking of a dog that is harbored as per Section 3 of The Noise Bylaw and impose a fine of \$300.00 to be delivered by our Bylaw Enforcement Officer.

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Carried

- 269-2012** **Community Infrastructure Improvement Fund: Hayes** That the RM of Buckland make application to the Community Infrastructure Improvement Fund on behalf of Northern Regional Recreation Centre for improvements to the Arena.
Carried
- 270-2012** **Overpaid Taxes: Isayew** That we credit the property tax account of Lot 7, Block 207, Plan 101760757 for overpaid taxes of \$2,457.95 as a result of the property being over-assessed in 2010 and 2011 as per discussions with SAMA Appraisal Agrologist, Gail Striaeff.
Carried
- 271-2012** **File Correspondence: Brandolino** That the correspondence be filed as presented.
Carried
- 272-2012** **Time Off: Isayew** That we acknowledge our Superintendent's time off request for August 7th to 17th, 2012. Further, that the overtime bank be utilized prior to holiday time.
- 273-2012** **Wage Increase: Romanchuk** To deal with chronic recruitment and retention of a skilled workforce, that Council is willing to consult with and upon receipt of a written agreement from the International Union of Operating Engineers, increase the salaries of Glen Cullum and Blaine Reinbrecht to \$20.02 per hour.
Carried
- 274-2012** **Accounts: Brandolino** That the list of Accounts, cheques 7170 to 7267 totaling \$277,426.42 and automatic withdrawals by Ceridian Payroll June 15th, 2012 \$21,499.75, June 29th, 2012 \$14,977.74 and July 13th, 2012 \$17,738.07 be approved for payment.
Carried
- 275-2012** **Adjournment: Romanchuk** That this meeting be adjourned 3:40pm
Carried

Reeve

Administrator