

R.M. OF BUCKLAND NO. 491
June 13th, 2012
REGULAR MEETING MINUTES

Councillors

Division 1 – Arthur Brandolino	Division 2- Linda Clavelle
Division 3 – Orest Romanchuk	Division 4 – Don Lavoie
Division 5 – Fred Isayew	Division 6 – Bill Hayes
Reeve – Larry Fladager	Administrator – Tara Kerber
Intern Administrator – Jill Omiecinski	

Reeve Fladager called the meeting to order at 9:00 a.m.

- 204-2012** **Agenda: Hayes** That the agenda be accepted as presented. *Carried*
- 205-2012** **Minutes: Lavoie** That the minutes of the May 9th, 2012 Regular Meeting of Council be accepted as presented. *Carried*
- 206-2012** **Minutes: Romanchuk** That the minutes of the June 1st, 2012 Special Meeting of Council be accepted as presented. *Carried*
- 207-2012** **Reports: Romanchuk** That the reports be accepted as presented. *Carried*
- 208-2012** **Statement of Financial Position/Bank Reconciliation: Isayew** That the Statement of Financial Position and the Reconciled Bank Balance for the month of April 2012 be accepted as presented. *Carried*
- 209-2012** **2012 Education Mill Rates:** That Council acknowledge the public and separate school education mill rates as follows:
- | | |
|--|----------------|
| Agriculture Property | 3.91 mills |
| Residential Property | 9.51 mills |
| Commercial Property | |
| - On the first \$499,999 of assessment | 12.25 mills |
| - On assessment \$500,000-\$5,999,999 | 14.75 mills |
| - On assessment of \$6,000,000 or more | 18.55 mills |
| | <i>Carried</i> |
- 210-2012** **Dog Catcher Services Request: Romanchuk** That the administrator invite Chief Leo Omani and the Wahpeton Dakota Nation Council, to the R.M's next meeting of council to discuss dog catching, grading, and graveling services. *Carried*
- 211-2012** **Noxious Weed Concern: Fladager** That the Administrator and Superintendent correspond with Mr. Rock in regards to his Leafy Spurge concerns and come back to council with a possible solution for dealing with the noxious weed throughout the summer growing season. *Carried*
- Superintendent, Rob Vaillancourt, joined the meeting 10:30am*
- 212-2012** **Road Maintenance Agreement: Romanchuk** That Council agree to enter into a Road Maintenance Agreement with Lehner Wood Preservers for the spring & summer season. Hauling approximately 100 to 150 loads of logs, agreement to allow for hauling from Section 8-50-27 W2 approximately 6 miles to No. 2 Highway. Upon written confirmation of 2012 haul volumes and payment, loss of road life in accordance with provincial regulations, speed restrictions to 80 km per hour, and the contractor responsible for road maintenance. *Carried*
- 213-2012** **Permanent Seasonal Employee: Isayew** That Council acknowledge as of May 21, 2012 Gary Nolan's employment be changed to permanent seasonal grader operator, benefits conditional upon completion of the satisfactory probation period. *Carried*

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- 214-2012 Paddockwood Bridge Repair: Romanchuk** That council approve the proposed quote submitted by Northwest Bridge Repair for \$19,250.00 to fix the Paddockwood Bridge SE 35-51-25 W2 subject verification of insurance coverage by the administrator; at which time the super intendant will initiate the repair work
Carried
- 215-2012 Excess Litter in Municipal Ditches: Clavelle** That Council authorizes the Superintendent to contact River Bend Institution to arrange for ditch cleanup when excessive litter complaints are brought forward to the municipality.
Carried
- 216-2012 Professional Services Agreement: Hayes** That council enter into a Professional Services agreement with AMEC Environment & Infrastructure to measure & calculate the volume of gravel stockpiles located NE 7-51-27 W2 & NE 31-48-28 W2 in the R.M. of Buckland for an estimated cost of \$5014.00 plus GST.
Carried
- 217-2012 Gravel Royalties: Hayes** Upon completion of the AMEC measurement results, council authorize royalty payment balance be sent to Mary MacDonald for material crushed at NE 7-51-27 W2; and royalties be paid to Allan Struthers for material crushed at NE 31-48-28 W2.
Carried
- 218-2012 Capital Equipment Purchase – Sweeper: Lavoie** That council authorize the Superintendent to travel to Edmonton to view, test, and purchase if satisfactory a 2007 Lay-Mor 8HC Kubota 4 Cylinder Diesel Sweeper Broom; the administrator will provide a certified cheque for \$13,700.00 plus GST.
Carried
The meeting recessed for lunch 11:45am – 12:15pm
- 219-2012 Untidy & Unsightly Property NE 32-48-27 W2: Romanchuk** That the administrator advise the landowner that once the June 15th deadline provided by council to clean up property expires, further action will be taken to proceed with third party cleanup with all costs being charged to property taxes
Carried
Director of Planning, Jason Kaptein, joined the meeting 12:30pm – 1:00pm
- 220-2012 Access Approaches: Clavelle** That the administrator develop a policy to be discussed at the July meeting of council regarding the municipality's position on requests for more than one access approach on a property
Carried
- 221-2012 Road Maintenance Agreement: Clavelle** That the Administrator develop and enter into a Road Maintenance Agreement with Mr. Devon Meeks for the purpose of hauling 1,000 cubic yards of sand between June 2012 and October 2012 from the NW 20-49-26 W2.
Carried
Mr. Larry Zatlyn, joined the meeting 1:00pm – 2:30pm
- 222-2012 Buckland Fire Services Contract Negotiation:** that the administrator setup a meeting between the R.M. Council, Mr. Zatlyn, and The Buckland Fire Board of Directors to discuss fire services contract negotiations.
Carried
- 223-2012 Move into Camera: Fladager** That council move into camera 1:50pm
Carried
- 224-2012 Move out of Camera: Fladager** That council move out of camera at 2:30pm
Carried
- 225-2012 New Administrator Contract: Hayes** That council approves the Administrator Contract presented by Mrs. Tara Kerber with an amendment to Section 5.4, and that the Reeve and Deputy Reeve are authorized to sign the contract on councils behalf.
Carried
- 226-2012 Administrator Appointment: Romanchuk** That council appoints Tara Kerber as Administrator for the R.M. of Buckland No. 491 effective June 11, 2012
Carried

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Mr. Don Thorimbert joined the meeting 2:35 – 2:45

227-2012 **Latkowski Bridge Rebuild NE 28-50-26 W2: Isayew** That Council acknowledge the MREP Funding allocation for bridge replacement to the Latkowski Bridge NE 22-50-26 W2, that the municipality replace the bridge with a 50 foot span precast bridge as proposed by Dave Altwasser of SARM Bridge Services with an approved project cost of approximately \$341,200.00.

Carried

228-2012 **Maintenance Equipment Tender Results: Romanchuk** That the results of the Maintenance Equipment for Sale Tenders are:

- Sweeper Tractor:	Rob Vaillancourt	\$601.00
- Case 2094:	Larry Fladager	\$3160.00
	Rob Vaillancourt	\$2501.00
- Rotovator:	John Mamer	\$1029.99
- Obsolete Drill Press:	John Mamer	\$75.00
- Schulte Mower	Larry Fladager	\$495.00
- Speed Plow:	RM of Paddockwood	\$250.00
- Mole Hill Excavator	Don Lavoie	\$50.00
- Trailer	Don Lavoie	\$100.00
- Welder	Bryce Grimm	\$520.00
- Ford F250 for Parts	Jeff Paziuk	\$250.00

And that it be acknowledged that all equipment was sold to the highest bidder.

Carried

229-2012 **List of Documents to be Destroyed: Hayes** In accordance with the R.M. of Buckland No. 491 Record Retention Policy, council authorizes the following documents to be destroyed:

▪ Vouchers	2004
▪ Tax Notices	2004
▪ Receipts	2004
▪ Duplicate Cheques	2004
▪ Tax Roll Ledger Entries	2004
▪ Deposit Books	2004
▪ Tax Roll Ledger Entries	2003
▪ Deposit Books	2003
▪ Audit Posting	2003
▪ General Receipts Journal	2003
▪ Cash Payments	2003

Carried

230-2012 **2012 SARM Beaver Control Program:** That council acknowledge the R.M.'s application for admittance into the 2012 Beaver Control Program has been approved, and as such, the R.M. is eligible to claim 234.4 beavers for maximum funding of \$3,516.00 within the program structure; and as such Councilor Brandolino notify authorized participants of the council approved designated hunting arrears.

Carried

231-2012 **Special Event Permit Request:** That council is in agreement with the issuance of a Special Occasion Permit to Red River Roping & Riding Arena for their KCRA Rodeo & events the weekend of June 22, 23, & 24, 2012, between the hours of 5:00pm & 11:00pm Friday June 22nd; 1:00pm & 11:00pm Saturday June 23, & 12:00pm & 5:00pm Sunday June 24.

Carried

232-2012 **Tax Refund NE 26-50-25 W2 & SE 26-50-25 W2: Hayes** That council authorize the administrator to refund of the municipal portion of the tax credit currently on account for the above lands to the property owner.

Carried

233-2012 **RMAA Election Workshop:** That Administrator Tara Kerber be authorized to attend the RMAA Elections Workshop to be held in White City on June 25, 2012, with travel expenses reimbursed at R.M. approved rates.

Carried

234-2012 **SARM Division 5 District Meeting:** That Reeve Fladager, Councilors Clavelle & Brandolino, & Administrator Kerber be authorized to attend the SARM Division Meeting to be held at 10:00am on June 27, 2012 at the Saskatoon Travelodge with remuneration and shared travel expenses reimbursed at R.M. approved rates.

Carried

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235-2012 **SARM Board of Directors BBQ: Romanchuk** That council authorize the Intern Administrator to book Katcher's Golf Course for a Golf/Dinner Social with the SARM Board of Directors on Monday, July 9, 2012; with invitations being extended to the R.M. of Buckland Council and staff, the R.M. of Prince Albert Council and staff, the Prince Albert Rural Water Utility staff, and the Prince Albert District Planning Commission staff and their spouses.

Carried

236-2012 **File Correspondence: Brandolino** That the correspondence be filed as presented.

Carried

237-2012 **Accounts: Hayes** That the list of Accounts, Cheques for the Month of May, 7081 to 7089, June Cheques 7090 to 7168 and automatic withdrawal by Ceridian Payroll May 4th \$19,115.79 May 18th 20,725.49 and June 1st \$23,207.54 be approved for payment.

Carried

238-2012 **Adjournment: Romanchuk** That this meeting be adjourned 3:40pm

Carried

Reeve

Administrator