

**R.M. OF BUCKLAND NO. 491**  
**APRIL 11, 2012**  
**REGULAR MEETING MINUTES**

Councillors

Division 1 – Arthur Brandolino	Division 2 – Linda Clavelle
Division 3 – Orest Romanchuk	Division 4 – Don Lavoie
Division 5 – Fred Isayew	Division 6 – Bill Hayes
Reeve – Larry Fladager	Administrator – Wendy Gowda

Reeve Fladager called the meeting to order at 9:00 a.m.

- 103-2012**     **Agenda: Romanchuk**     That the agenda be accepted as amended. *Carried*
- 104-2012**     **Minutes: Brandolino**     That the minutes of the March 14, 2012 Regular Meeting of Council be accepted as corrected. *Carried*
- 105-2012**     **Policy - Park Meadow Building & Development Permit Process: Clavelle**  
That Council agree that the process for considering building and development permits for properties with Park Meadows Estates be distributed to developers, Direct of Planning, Jason Kaptein and property owners in Park Meadow Estates. *Carried*
- 106-2012**     **Proposal for Organization Chart, Administrator Job Description, Evaluation and Salary Guide: Fladager**     That the administrator comments in response to the Organization Chart, Administrator Job Description, Evaluation and Salary proposal developed by Shared Office Solutions and the Council of the R.M. of Buckland No. 491 be received and filed; that Council revisit the proposal and Administrator's Comments thereto at the next regular Council Meeting. *Carried*
- 107-2012**     **Statement of Financial Position/Bank Reconciliation: Lavoie**     That the Statement of Financial Position and the Reconciled Bank Balance for the month of February 2012 be accepted as presented. *Carried*
- 108-2012**     **Correspondence: Clavelle**     That Council receive and file the correspondence as presented; that the January 11, 2012 correspondence from Trudie and Iain McKinlay was filed as received; that there will be no further action or response be directed from the Council of the RM respecting the McKinlay's correspondence. *Carried*
- InCamera with Council and RM Solicitor, Larry Zatlyn 10:15 – 10:55*
- 109-2012**     **Office Boardroom Furnishings: Romanchuk**     Council agrees to purchase two Boardroom Desks from Business Furnishings at the cost of \$306.01 plus GST per desk providing the R.M. of Prince Albert No. 461 is in agreement with the purchase at a 50/50 cost share. *Carried*
- 110-2012**     **Office Boardroom Equipment: Hayes**     That Council agree to accept the Spectrum Sound quote and supply for the purchase of a wall mounted projector, screen, sound system and podium at the cost of \$5,859.00 plus GST; upon the approval of the R.M. of Prince Albert No. 461 with a 50/50 cost share. *Carried*
- 111-2012**     **Parking Lot Paving: Hayes**     That Council agree in principal to the quote for parking lot paving as provided by United Paving Ltd., of \$15,163.00 before taxes for work in the 2012 season, subject to the approval and 50 % funding by the R.M. of Prince Albert No. 461. *Carried*
- Rob Vaillancourt, Superintendent, joined the meeting at 11:10 – 11:55*
- 112-2012**     **Overweight Agreements: Romanchuk**     That Council acknowledge and approve overweight agreements issued during the period of Spring Road Restrictions as follows:  
C & D Septic Ltd  
Waste Management – Healing Lodge and Ranch Ehrlo  
Jays Moving & Storage – Moving to 220 Alder Place *Carried*
- 113-2012**     **Contravention Notices: Isayew**     That Council acknowledge bylaw contravention notices, including a request for details of road hauls were forwarded to Lehner Wood Preservers Ltd, and to Aallcann Wood Suppliers. *Carried*

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- 114-2012**     **Bylaw Violation: Isayew** That Council acknowledge a Bylaw Violation Notice and Voluntary payment in the amount of \$100.00 was issued to Country Wide Moving for unauthorized overweight hauling on April 26, 2012.  
*Carried*
- 115-2012**     **Build a Second Bridge Campaign: Clavelle** Whereas the Council of the Rural Municipality of Buckland No. 491 recognizes the need for a second bridge for the Prince Albert region; and  
Whereas the Council wishes to support any efforts to ensure access to and from the northern part of the Province of Saskatchewan in order for the timely delivery of goods and services to and from the north;  
Therefore be it resolved that:  
The Rural Municipality of Buckland No. 491 endorses the efforts of the Build a Second Bridge Campaign Committee to gain provincial and federal approval for the construction of a second bridge in the Prince Albert region and to establish a timeline for its construction and completion.  
*Carried*
- 116-2012**     **Miscellaneous Items for Sale: Lavoie** That Council acknowledge and authorize the list of items for sale as per the listing provided by Superintendent Vaillancourt, noting that all items to be sold as is condition, noting motor vehicle – 1989 Ford 250 to be sold for parts only, with proposals to be considered at the May Regular Council Meeting.  
*Carried*
- 117-2012**     **Gravel Exploration Proposal: Hayes** That Council decline to accept the proposal from AMEC for the investigation of gravel on lease lands SW 28-48-27 W2 and NE 7-51-27 W2.  
*Carried*  

*Recessed for lunch 11:55 – 12:25*
- 118-2012**     **Hazelnut Acres Development Road Deposit: Romanchuk** That Council agree that the time period since the issuance of the Certificate of Maintenance has lapsed, and as such, that the \$1800.00 holdback be returned to the developer, Mr. Paul Curtis.  
*Carried*
- 119-2012**     **Bryce Grimm Resignation: Hayes** That Council acknowledge Mr. Bryce Grimm has submitted a letter of resignation, and will not be returning to work with the RM of Buckland No. 491 as a seasonal grader operator, and Council direct an advertisement to be posted for a seasonal grader operator.  
*Carried*
- 120-2012**     **Master Card Use Amendment: Fladager:** That Council agree to the continuance of the Master Card issued to Richard Jezowski, for use as may be required for lead hand responsibilities, and that a subsequent application for a Master Card be submitted for Robert Vaillancourt, Superintendent, with a \$5,000.00 transaction limit and a \$10,000.00 maximum limit for municipal business.  
*Carried*
- 121-2012**     **Purchase Policy Review: Fladager** That administration review existing policy, and draft a streamlined, modernized purchase policy for Council consideration at the June 2012 Council Meeting.  
*Carried*  

*Buckland Cooperative Volunteer Fire Fighters joined the meeting 1:10 p.m. – 1:40 p.m.*  
*Fire Chief Jim Miller, Ken Litwin, Bob Jenkins*  
*Arthur Godin joined the meeting 1:40 p.m. – 1:55 p.m.*  
*MNP, Gordon Jahn and Betsy Chan joined the meeting 1:55 p.m. – 2:55 p.m.*
- 122-2012**     **2011 Draft Audited Financial Statements: Clavelle** That the draft 2011 Annual Financial Statements and the Auditor's report be accepted, pending audit verification of the appropriated reserve accounts.  
*Carried*  

*Director of Planning, Jason Kaptein joined the meeting 3:40 – 4:00 p.m.*
- 123-2012**     **Development Plan Review/SW 16-49-26 W2: Isayew** That the Council of the RM of Buckland recommend the Prince Albert District Planning Commission undertake a review of the Official Community Plan land use of SW 16-49-26 W2, with the concept of developing more complimentary land use policy for individual properties in this vicinity, and to provide a cost estimate of the review, for RM consideration.  
*Carried*

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- 124-2012 Prince Albert District Planning Commission Appointment: Hayes** That Council agree to Prince Albert District Planning Commission (PADPC) recommendation of Pierre Leblanc as a joint appointment to the PADPC for a two year term.  
*Carried*
- 125-2012 Duplicate Cheque Payment No. 6939: Romanchuk** That Council acknowledge Cheque No. 6939 issued March 12, 2012 in the amount of \$116.60 to Peerless Engineering Sales Ltd. as payment on account, was paid in duplicate, and as such, the cheque has been voided.  
*Carried*
- 126-2012 SGI Insurance Claim: Brandolino** That the municipality agree to pay the \$1,000.00 deductible for the Commercial Liability Insurance Claim to SGI Canada regarding File No. PA2608442 Wawanesa Claim No. 230515.  
*Carried*
- 127-2012 Funding Considerations: Romanchuk** That consideration of funding to Red River Riding & Roping Roofing Campaign, Prince Albert SPCA Facility Campaign and WhiteStar Community Centre 100<sup>th</sup> Anniversary Celebration be deferred to a subsequent meeting of Council.  
*Carried*
- 128-2012 Bylaw No. 2 of 2012/First Reading: Hayes** That Bylaw No. 2 of 2012 being a Bylaw to extend the time required for the completion of the assessment roll be given first reading.  
*Carried*
- 129-2012 Bylaw No. 2 of 2012/Second Reading: Isayew** That Bylaw No. 2 of 2012 being a Bylaw to extend the time required for the completion of the assessment roll be given second reading.  
*Carried*
- 130-2012 Three Readings/Bylaw No. 2 of 2012: Romanchuk** That Council agree to give Bylaw No. 2 of 2012 three readings at this meeting.  
*Carried Unanimously*
- 131-2012 Bylaw No. 2 of 2012/Third Reading: Lavoie** That Bylaw No. 2 of 2012 being a Bylaw to extend the time required for the completion of the assessment roll be given third reading and adopted at this meeting.  
*Carried*
- 132-2012 Carrier Forest Products Ltd. Forest Processing Operation: Romanchuk** That Council agree to endorse Carrier Forest Products Ltd. operation of a sawmill/planer on the NW 28-49-25 W2 and a portion of the SW 28-49-25 W2 for a five year period, 2012 – 2016, and that it is understood that the Ministry of Environment will address all regulatory environmental details for the operations.  
*Carried*
- 133-2012 Sale of Crown Land/Ptn SW 6-50-25 W2: Clavelle** That the Council of the R.M. of Buckland No. 491 agree to the Ministry of Agriculture, Lands Branch, sale of Crown Land; SW 6-50-25 W2, to Ingrid McDougald for continued agriculture use.  
*Carried*
- 134-2012 Red Wing/Highway2/Park Meadow Drainage Design & Study: Hayes** That Council forward an application under the Saskatchewan Watershed Authority, Emergency Flood Damage Mitigation Program for financial assistance with the development of a design to protect infrastructure, private and commercial property, municipal and highway infrastructure in the vicinity of the South 1/2 of Section 28 and 29-49-26 W2, and in the area in the vicinity of flooding west of Highway 2.  
*Carried*
- 135-2012 RMAA Convention: Brandolino** That the Administrator, and the Intern Administrator be authorized to attend the Rural Municipal Administrators Annual Convention May 14<sup>th</sup> – 17<sup>th</sup>, in accordance with the terms of MAIP Agreement, with travel and accommodations being reimbursed at the RM approved rates.  
*Carried*
- 136-2012 North Central Waste Management Annual Meeting: Hayes** That Reeve Fladager and Councillor Romanchuk attend the North Central Waste Management Annual Meeting at City Hall boardroom on April 26<sup>th</sup>, remuneration and expenses to be paid at RM approved rates.  
*Carried*

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- 137-2012**      **Local Government Election Workshop: Hayes** That Cori Sarginson and Jill Omiecinski be authorized to attend the upcoming Local Government Election Workshops, as may be arranged, registration, remuneration and expenses to be paid at RM Approved Rates.  
*Carried*
- 138-2012**      **North Saskatchewan River Basin Meeting: Brandolino** That Councillor Clavelle be authorized to attend the North Saskatchewan River Basin April 17<sup>th</sup> meeting in North Battleford, to assess benefits for the RM consideration of a membership in the authority, remuneration and expenses to be paid at RM approved rates.  
*Carried*
- 139-2012**      **Informational Correspondence: Hayes** That the correspondence be filed as per the List of Correspondence.  
*Carried*
- 140-2012**      **Accounts: Hayes** That the list of Accounts, Cheques for the Month of March, 6953-6966, April Cheques 6967-7016 and automatic withdrawal March 22, April 4<sup>th</sup> to Ceridian Payroll Account totaling \$24,463.39 be approved for payment.  
*Carried*
- 141-2012**      **Adjournment: Isayew** That the meeting adjourn. (4:15 p.m.)  
*Carried*

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*Reeve*

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*Administrator*