

**RM OF BUCKLAND NO. 491**

**FEBRUARY 13, 2012**

**MINUTES**

Councillors

Division 1 - Arthur Brandolino

Division 3 – Orest Romanchuk

Division 5 – Fred Isayew

Reeve – Larry Fladager

Intern Administrator, Jill Omiecinski

Division 2 – Linda Clavelle

Division 4 – Don Lavoie

Division 6 - Bill Hayes

Administrator - Wendy Gowda

Reeve Fladager called the meeting to order at 9:00 a.m.

**17-2012**      **Agenda: Romanchuk**    That the agenda be accepted as presented. *Carried*

**18-2012**      **Minutes: Isayew**    That the minutes of the January 9<sup>th</sup>, 2012 Regular Meeting of Council be accepted as corrected. *Carried*

*Jason Kaptein, Director of Planning, joined the meeting 9:15 – 10:00 a.m.*

**19-2012**      **Tax Abatement Request: Clavelle**    That the 2011 taxes for the properties in Park Meadow Estates were levied in accordance with the 2011 confirmed assessment and Council decline to consider an abatement of 2011 taxes. *Carried*

**20-2012**      **PARWU Accounts Receivable: Hayes**    That the Council of the RM of Buckland No. 491 decline to consider writing off the 2009 – 2011 remuneration totaling \$12,302.79 incurred by the RM of Buckland for its representatives attending PARWU board meetings, and that the Administrator be requested to contact the manager of the PARWU to discuss a repayment schedule. *Carried*

**21-2012**      **Development/Building Permit: Romanchuk**    That Council agree to enter an agreement with the developer of Blk/Par J Plan No. 02PA02849, SE 30-49-26 W2, with conditions to relax insurance liability, and to issue a building Permit accordingly; but that Council does not agree to the requirement of a 2 day advance notice for building inspections. *Carried*

**22-2012**      **Rural Health Appointment: Romanchuk**    That Council direct a letter of support to be forwarded to the RM of Shellbrook No. 493 and MLA Nadine Wilson in respect to a Rural appointment to the Prince Albert Parkland Health Region Board of Directors. *Carried*

**23-2012**      **Correspondence: Isayew**    That Iain & Trudie McKinlay's January 11, 2012 correspondence be filed as received. *Carried*

**24-2012**      **Option to Purchase Land Exchange: Romanchuk**    That all of Council form a committee to make inquiries for the preliminary assessment of the Option to Purchase Lands, inquiries of engaging a consultant, identifying potential lands for exchange with the Ministry of Environment, with regular reporting and approval of expenditures to be adopted by Council at a regularly scheduled meeting. *Carried*

*Jason Kaptein, Director of Planning, rejoined the meeting 11:40- 12:10*

**25-2012**      **Subdivision Application/NW 25-49-26 W2: Romanchuk**    That the application to subdivide a 6.06 hectare parcel from NW 25-49-26 W2 (Parcel 133984356), be approved pursuant to Section 3.6.3 (8)(a)(i) of the Prince Albert District Planning Commission Official Community Plan and Section 6.2 of the RM of Buckland Zoning Bylaw provided the Municipal Reserve requirement is met. *Carried*

**26-2012**      **Subdivision Application/SW 33-48-27 W2: Isayew**    That the application to subdivide 2.48 hectares off of Parcel A Plan 101759777, of the SW of 33-48-27 W2M, be approved pursuant to section 3.6.3(8)(a)(i) of the Prince Albert District Planning Commission Official Community Plan and Section 6.2 of the RM of Buckland Zoning Bylaw, on the condition that the balance of Parcel A, Plan 101759777 be consolidated with the balance of SW 33-48-27 W2M (Surface Parcel 144940169), and construction of an approach (if required) with the location to be determined by the RM Superintendent and the Division Councillor, and constructed to the RM's standards at the applicant's expense. *Carried*

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- 27-2012**      **Subdivision Application/NW 28-51-26 W2: Hayes** That the application to subdivide a 4.05 hectare parcel from the NW 28-51-26 W2, be approved pursuant to Section .6.3(8)(a)(i) of the Prince Albert District Planning Commission Official Community Plan and Section 6.2 of the RM of Buckland Zoning Bylaw, with the location of the approach to be approved by the RM Superintendent and the Division Councillor, and construction to the RM standards at the applicant's expense.  
*Carried*
- 28-2012**      **Policy/Cash-in-Lieu of Public Reserve Land Valuation: Clavelle** That in future subdivision proposals, that a professional appraiser be engaged to determine the value of the undeveloped portion of land being subdivided.  
*Carried*
- 29-2012**      **Subdivision Proposals: Brandolino** That Council meet as a committee of the whole to review proposals received for Muiti-lot Country Residential Development on March 8<sup>th</sup> at 4:30 p.m. at SIAST, with a light meal being provided at the expense of the municipality.  
*Carried*
- Recess for lunch 12:10 – 12:40 p.m.*
- 30-2012**      **Policy/Council Meeting Remuneration: Romanchuk** That on occasions when a Regular Meeting is recessed to reconvene to a second day, that Council remuneration for the second day be at the hourly rate of \$25.00 per hour, and that remuneration for the December 2011 Regular meeting be so authorized.  
*Carried*
- 31-2012**      **Prince Albert Transportation Economic Feasibility Study: Hayes** That the Council of the RM of Buckland No. 491 agree to participate, and contribute financially, to an economic feasibility study surrounding transportation patterns in the Prince Albert area, along with the Ministry of Highways, the City of Prince Albert and the RM of Prince Albert No. 461.  
*Carried*
- 1:10 – 1:35 Buckland Fire Chief, Jim Miller joined the meeting*  
*1:25-1:35 RCMP Wm. Gabriel joined the meeting*
- 32-2012**      **Reports: Lavoie** That the reports be accepted as presented.  
*Carried*
- 33-2012**      **Statement of Revenue and Expenditures/Reconciled Bank Statement Clavelle** That the Preliminary Financial Statement and the Reconciled Bank Balance for the month of December 2011 be accepted as presented.  
*Carried*
- 34-2012**      **Prince Albert District Planning Commission Annual Budget: Romanchuk** That Council approve the Prince Albert District Planning Commission's Annual Budget for 2012, and of the RM of Buckland's contribution of \$23,141.50 as attached and forming part of these minutes.  
*Carried*
- 35-2012**      **Policy: Interview Travel Allocation: Hayes** That Council adopt policy whereby the Reeve and Administrator are authorized to offer a travel allowance, on a reasonable cost-recovery basis, to assist selected out-of-area applicants to attend interviews for selected positions the municipality is advertising.  
*Carried*
- 36-2012**      **2012 Fuel Supply: Clavelle** That the Council of the RM of Buckland No. 491 agree to accept the proposal for the supply of fuel from Prairie Fuel Advisors Ltd., being the only proposal received, with the supplier being Imperial Oil Agent, at the February 1 price of \$1.1039 for clear diesel and \$1.0819 for gasoline, before GST and SARM Administration Fee,  
*Carried*
- 37-2012**      **Crown Land Sale – Gravel Exploration: Isayew:** That the Council of the RM of Buckland No. 491 reserve the right to test for gravel until June 30<sup>th</sup>, 2012 on lands – SW 28-48-27 W2 and NE 7-51-27 W2, so as to not unnecessarily delay the process for the applicant's purchase beyond this date; that the administrator contact contractors to provide testing for gravel as soon as may be arranged.  
*Carried*

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- 38-2012**      **Bylaw No. 1 of 2012, First Reading: Isayew**      That Bylaw No. 1 of 2012, being Bylaw to provide for the closing and leasing of municipal road be given first reading.  
*Carried*
- 39-2012**      **Certificate of Maintenance: Romanchuk**      That Council agree that the time period since the issuance of the Certificate of Maintenance has lapsed, and as such the road is in satisfactory condition, that the 1800.00 holdback returned to the developer, Mr. Paul Curtis.  
*Carried*
- 40-2012**      **Treaty Land Entitlement/FNMR File 834:12/Road Issues: Isayew**      That the Council of the RM of Buckland No. 491 notify the Ministry of Highways of the following road issues surrounding FNMR 834.12:
- The intended use of the area, the volumes and type of traffic that will be generated, and the impact this will have on traffic safety, road maintenance and remaining road life.
  - Compatibility with adjacent land uses in respect to traffic patterns.
- Carried*
- 41-2012**      **Canada Summer Student Applications: Hayes**      That the Council of the RM of Buckland No. 491 make application for two summer students, one each for maintenance and office.  
*Carried*
- 42-2012**      **SWCB Elected Official Coverage: Brandolino**      That Saskatchewan Workers Compensation Coverage for elected officials for 2012 be provided in the amount of \$55,000.00.  
*Carried*
- 43-2012**      **Office Employees Salary and Performances Evaluations: Fladager**      That consideration of office employee salary and performance evaluation be deferred to the February 15<sup>th</sup>, 2012 budget meeting.  
*Carried*
- 44-2012**      **Sale of Crown Land NW 33-50-27 W2 Hayes**      That the Council of the RM of Buckland No. 491 agree to the Ministry of Agriculture, Land Branch, sale of crown land, NW 33-50-27 W2 to Gary Forrest for continued agriculture use.  
*Carried*
- Councillor Don Lavoie left the meeting*
- 45-2012**      **Office Meeting Representatives: Clavelle**      That Reeve Fladager and Councillor Clavelle attend a meeting with RM of Prince Albert representatives in respect to office building budgetary planning items.  
*Carried*
- 46-2012**      **SARM Convention Delegate: Hayes**      That Reeve Fladager and Councillor Romanchuk, the Administrator and Intern Administrator be authorized to attend the SARM Annual convention in Regina from March 12<sup>th</sup> - 15<sup>th</sup>; with remuneration and expenses paid in accordance with RM approved rates.  
*Carried*
- 47-2012**      **SMHI Annual Convention Delegate: Hayes**      That Orest Romanchuk be authorized to attend, as an RM delegate, the SMHI Annual meeting in Regina Saskatoon on March 13<sup>th</sup>, 2012, with remuneration and expenses paid in accordance with RM approved rates.  
*Carried*
- 48-2012**      **Saskatchewan Association of Fire Chiefs Conference: Hayes**      That Councillor Romanchuk, be authorized to attend the 2012 Annual SAFC Conference and Trade Show to be held in Moose Jaw from April 12<sup>th</sup> -14<sup>th</sup>, 2012. with remuneration and expenses paid in accordance with RM approved rates.  
*Carried*
- 49-2012**      **Saskatchewan Emergency Planners Association Conference: Isayew**      That Emergency Measures Officer, Cori Sarginson, be authorized to attend the Saskatchewan Emergency Planners Association Conference from March 19<sup>th</sup> – 22<sup>nd</sup> in Saskatoon, with expenses and wages paid in accordance with RM approved rates.  
*Carried*

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- 50-2012**      **North Central Enterprise Region/ Mayors, Reeves & Chiefs Round Table Meeting: Hayes** That Reeve Fladager attend the North Central Mayors, Reeves and Chiefs Economic Round Table Meeting coordinated by North Central Enterprise Region on April 12<sup>th</sup>, 2012 at 10:00 a.m. at Prince Albert Travelodge, remuneration and expenses to be paid at RM approved rates.  
*Carried*
- 51-2012**      **Payroll Annual Summary: Romanchuk** That a Summary of the 2012 Annual Payroll and T-4's be provided to Council for the next regular meeting.  
*Carried*
- 52-2012**      **Direct Deposit Payroll – Elected Officials: Clavelle** That the municipality investigate the possibility of extending Ceridian Payroll Services processing of Elected Officer remuneration, including direct deposit payments, for the upcoming financial year.  
*Carried*
- 53-2012**      **Implementation of Rural Water Control Program/Funding & Project Development: Clavelle** That the following resolution be submitted to the SARM for consideration at the March mid-term convention:
- Whereas the Province of Saskatchewan has provided assistance for flood mitigation and disaster assistance in 2011; and*
- Whereas local municipalities gratefully acknowledge both the financial assistance to restore infrastructure to pre-disaster condition, and the assistance with temporary and flood mitigation operations; and*
- Whereas there is a greater municipal need for the development, implementation and maintenance for new programs to assist municipalities with permanent solutions for flood and water control situations, where none exist;*
- Now therefore be it resolved that SARM lobby the Ministry of Environment to develop and implement programs to provide assistance for permanent solutions to flood and water control concerns.*
- Carried*
- 54-2012**      **Correspondence: Brandolino** That the correspondence be filed as presented.  
*Carried*
- 55-2012**      **Accounts: Romanchuk** That the list of Accounts, Cheques 6832-6849 for the Month of January and Cheques 6850-6898 for the month of February be approved for payment.  
*Carried*
- 56-2012**      **Adjournment: Clavelle** That this meeting be adjourned. (3:20 p.m.)  
*Carried*

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Reeve

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Administrator