

R.M. OF BUCKLAND NO. 491
November 4, 2011
FIRST MEETING MINUTES
Municipal Building Board Room, 99 River Street East, Prince Albert

Councillors

Division 1 – Arthur Brandolino Division 2 - Linda Clavelle
Division 3 – Orest Romanchuk Division 4 – Don Lavoie
Division 5 – Fred Isayew Division 6 – Bill Hayes
Reeve – Larry Fladager Administrator – Wendy Gowda, Intern Admin. Jill Omiecinski

Prior to the meeting being called to order, Newly elected and acclaimed Councillors Linda Clavelle, Don Lavoie and Bill Hayes subscribed to the Oath of Council (Form A)

Reeve Larry Fladager called the meeting to order at 9:00 a.m., Welcoming new elected officials and Intern Administrator, Jill Omiecinski to their respective positions with the RM

- 341-2011 Agenda: Hayes** That the agenda be accepted as presented. *Carried*
- 342-2011 Minutes: Isayew** That the minutes of the October 7th, 2011 Regular Meeting of Council be accepted as amended. *Carried*
- 343-2011 Nuisance Abatement Order/NE 32-48-27 W2: Romanchuk** That the owner of the property, Ptn. NE 32-48-27 W2 be invited to the December 12th Meeting of Council to provide details of the proposal for the removal of unlicensed equipment and part from the property described as NE 32-48-27 W2, and that no action be taken on the Order of Council – Resolution 296-2011 until the property owner has an opportunity to address Council. *Carried*
- 344-2011 Asset Management Pilot Project (NAMS): Romanchuk** That the Administrator, Intern Administrator, Reeve and Lead-hand or alternates be authorized to attend the Asset Management Pilot Training and Policy Development for a long-term infrastructure management strategy to be held in Regina on November 29th, 30th and December 1, with expenses and remuneration paid at RM approved rates. *Carried*
- 345-2011 Office Computer/Projector Purchase: Brandolino** That Council authorize the purchase of a laptop for use for municipal work, including the NAMS training, along with a projector for board room presentations and meeting facilitation. *Carried*
- 346-2011 Staff Appreciation: Hayes** That seasonal bonuses of \$75.00 be paid to the permanent full-time employees (Richard Jezowski, Cori Sarginson, Sheldon Ross and Wendy Gowda) and \$50.00 be paid to seasonal and part-time employees (Maurice Oranchuk, Doug Nicholson, Joe Desjardin, Bryce Grimm, Glen Cullum, Ron Blackwell, Blaine Reinbrecht, Jill Omiecinski and Emma Stark). *Carried*

Director of Planning, Jason Kaptein, joined the meeting 10:25 – noon
Wilbert McLeod – 10:35 – 11:45

- 347-2011 Subdivision Application/W 1/2 SW 30-49-26 W2: Romanchuk** That the application to subdivide approximately 5.6 hectares (14 acres) off of LSD 4, of the West ½ of 30-49-26 W2, be approved pursuant to Section 3.6.3 (8)(a)(i) of the Prince Albert Planning District Official Community Plan and Section 6.2 of the R.M. of Buckland Zoning Bylaw with the location for the approach to the balance of the lands constructed by the applicant at their expense and the location and design of the approach being approved by the Division Councillor and the Road Committee. *Carried*
- 348-2011 Subdivision Application/SE 13-51-26 W2: Lavoie** That the application to subdivide approximately 4.3 hectares (10.5 acres) off of SE 13-51-26 W2, be approved pursuant to Section 3.6.3 (8)(a)(i) of the Prince Albert Planning District Official Community Plan and Section 6.2 of the R.M. of Buckland Zoning Bylaw with an approach, if required, to the balance of the property being constructed by the applicant at the applicant's expense, with the location and design of the approach to be approved by the Division Councillor and the Road Committee or the Ministry of Highways. *Carried*

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- 349-2011 Subdivision Application/SE 17-51-26 W2: Isayew** That the application to subdivide approximately 6.06 hectares (15 acres) off of SE 17-51-26 W2, be approved pursuant to Section 3.6.3 (8)(a)(i) of the Prince Albert Planning District Official Community Plan and Section 6.2 of the R.M. of Buckland Zoning Bylaw with the location of the approach off of Acorn Road, to the proposed parcel being approved by the Division Councillor and the Road Committee, and constructed at the applicant's expense, and a report prepared by a qualified individual that establishes the Safe Building Elevation.
Carried
- 350-2011 Subdivision Application/SW 36-48-28 W2: Hayes** That further consideration of the subdivision application, SW 36-48-28 W2 be tabled to allow the applicant an opportunity to address Council as to whether an agreement with adjacent land owners is possible.
Carried
Jason Kaptein left the meeting
- 351-2011 Reports: Isayew** That the reports be accepted as presented.
Carried
- 352-2011 Statement of Financial Position/Reconciled Bank Statement: Romanchuk** That the Statement of Financial Position and the Reconciled Bank Statement for the month of September 2011 be accepted as presented.
Carried
Recessed for lunch 12:10 – 12:45
- 353-2011 Private Vehicle Use/Emergency Lights/Sirens: Romanchuk** That correspondence be forwarded to Buckland Co-operative Volunteer Fire Fighters advising that the Council of the Rural Municipality of Buckland No. 491 does not condone the use of lights, sirens and speeds exceeding legal speed limits when responding to emergency calls with private vehicles; and further that the administrator provide a report for Council's consideration at the December Meeting, in respect to the status of emergency lights and sirens on private vehicles.
Carried
- 354-2011 Correspondence: Hayes** That the following correspondence be filed as received:
G. Wortman, October 12, 2011
City of Prince Albert, City Manager's Office, October 19th, 2011
Carried
Brent Wilson joined the meeting 1:15 – 1:55
Glen Andrusyk, Platinum Security joined the meeting 2:00 – 2:15
- 355-2011 Nuisance Abatements: Clavelle** That Council agree that progress is being made to clean up nuisance properties, as indicated by Glen Andrusyk, Bylaw Enforcement Officer, on properties described as:
Parcel J, SE 30-49-27 W2, SW 1 – 51 -26 W2 and SE 35-50-26 W2, and further; that detailed progress plans be provided with continual monitoring to ensure clean-up continues in a timely fashion.
Carried
- 356-2011 Building Plans/Parcel J, SE 30-49-27 W2: Isayew** That the owner of property, Parcel J, SE 30-49-27 W2, be notified that a report from a qualified engineer approving the construction design of proposed home on said property be provided for Council's consideration at the December 12th meeting of Council.
Carried
- Public Hearing – Discretionary Land Use, Lot 1 Blk 11 Plan 92PA07992, N ½ 9-49-27 W2*
Open & Close 2:25 – 2:30 – No attendees or written comments received
- 357-2011 Discretionary Land Use: Romanchuk** That Council agree to approve a garden suite as a discretionary land use on Lot 1 Block 11 Plan 92PA07992, N ½ 9-49-27 W2.
Carried
- 358-2011 Appointments & Committees: Isayew** That municipal appointments and committees for 2011-2012 be accepted as per the List of Appointments and Committees attached and forming part of these minutes.
Carried

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359-2011 **Signing Officers: Clavelle** That Larry Fladager, Reeve and Wendy Gowda, Administrator, or if the Reeve is unavailable, then Bill Hayes, the Deputy Reeve and if the Administrator is unavailable, Cori Sarginson, Administrative Assistant, shall sign all cheques on behalf of the municipality and that for all other negotiable instruments that the Administrator, Wendy Gowda and the Reeve, Larry Fladager, or if the Reeve is unavailable, the Deputy Reeve, Bill Hayes shall be authorized signing authority.

Carried

360-2011 **Regular Meeting Dates: Lavoie** That regular meetings for the Council of the R.M. of Buckland No. 491 be held the second Monday of each month, commencing at 9:00 a.m. in the Board Room of the Municipal Administration Building located at 99 River Street East in the City of Prince Albert, unless otherwise resolved.

Carried

361-2011 **List of Land in Arrears/Remove Lands: Romanchuk** That the lands of which the amount of taxes in arrears does not exceed one half the 2011 tax levy be removed from the List of Lands in Arrears.

Carried

362-2011 **List of Land in Arrears: Lavoie** That the list of land in arrears, as attached and forming part of these minutes, be accepted as presented, and that the list be advertised and that unless arrears and costs are paid within 60 days of advertising, that the administrator proceed to register a tax lien.

Carried

363-2011 **Tax Enforcement Proceedings: Brandolino** That in accordance with RM policy for tax enforcement proceedings, and due to no payment of taxes on lands, and little or no arrangement for payment of arrears on lands where tax liens have been registered; that Council authorize tax enforcement proceedings continue on these properties with all costs being added to arrears of taxes.

Carried

364-2011 **Saskatchewan Agriculture Lease Cancellation: Romanchuk** That due to the arrears of taxes remaining unpaid, that a request for cancellation of lease land and payment of arrears of taxes be filed for the following properties and taxes:

<u>ROLL</u>	<u>LEGAL DESCRIPTION</u>	<u>TAX ARREARS</u>
530	SE 31-50-25 W2	\$733.15
1473	Pt. NE 25-51-26 W2	\$148.94
1474	Pt. NE 25-51-26 W2	\$159.51
1476	Pt. NE 25-51-26 W2	\$129.58

Carried

365-2011 **SARM Voting Delegates: Romanchuk** That Councillors Clavelle and Brandolino be appointed R.M. of Buckland No. 491 voting delegates at the SARM Mid-Term Convention.

Carried

366-2011 **Stale Dated Cheque: Clavelle** That Council acknowledge Cheque 6316 to Red Wing Sports Association in the amount of \$1,900.00 has been stale dated and cancelled accordingly.

Carried

367-2011 **Prince Albert Rural Water Utility Member Appointments: Clavelle** That in consideration of the costs of board operation, and upcoming appointments to municipal boards and committees; that correspondence be forwarded to the member municipalities of the Prince Albert Rural Water Utility, requesting each municipality consideration a reduction of the number of appointments to the Board of Directors of the Utility.

Carried

368-2011 **Municipal Board Room Ventilation: Romanchuk** That the R.M. of Prince Albert be approached to consider investigating a modification of the board room ventilation system to reduce fan noise in the board room.

Carried

369-2011 **Tractor Lease: Romanchuk** That the Council authorize the Road Committee to investigate the options for renting a 2005 John Deere 7320 tractor, with an Option to Purchase in 2012 budget year at suggested cost of \$70,000.00 less rental payments.

Carried

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- 370-2011** **Maintenance Call-out Policy: Isayew** That during the interval of recruiting a qualified individual to the position of RM Superintendent, that municipal policy be implemented whereby inquiries for road maintenance and maintenance concerns be referred firstly to the Division Councillor, and then to the Road Committee for recommendation, with all direction to the lead-hand to be from the Reeve.
Carried
- 371-2011** **Validate Business Operations: Fladager** That correspondence be forwarded to Pines Power Sports Marine Ltd., endorsing their business operation on property, Parcel BB Plan 10187587, SW 28-49-26 W2 in the Rural Municipality of Buckland No. 491.
Carried
- 372-2011** **Channel Control: Romanchuk** That the Council of the RM of Buckland No. 491 agree to authorize a payment of \$500.00 to Terry Rock for the work he has done and continues to do for monitoring and maintaining channel clearing in the Shell River adjacent to culvert crossing NW 32-49-27 W2.
Carried
- 373-2011** **Correspondence: Hayes** That the informational correspondence be filed as per the list presented.
Carried
- 374-2011** **Accounts: Romanchuk** That the list of Accounts, Cheques 6634-6646 for the Month of October and November Cheques 6647-6693 be approved for payment.
Carried
- 375-2011** **Adjournment: Brandolino** That this meeting adjourn. (3:40 p.m.)
Carried

Reeve

Administrator