

R.M. OF BUCKLAND NO. 491
October 07, 2011
REGULAR MEETING MINUTES

Councillors

Division 1 – Arthur Brandolino Division 2 - Colin Fraser
Division 3 – Orest Romanchuk Division 4 – Regrets
Division 5 – Fred Isayew Division 6 – Bill Hayes
Reeve – Larry Fladager Administrator – Wendy Gowda
Reeve Fladager called the meeting to order at 9:00 a.m.

- 299-2011 Agenda: Hayes** That the agenda be accepted as presented.
Carried
- 300-2011 Minutes: Brandolino** That the minutes of the September 9th, 2011 Regular Meeting of Council be accepted as corrected.
Carried
- 301-2011 Statement of Financial Position/Reconciled Bank Statement: Romanchuk** That the Statement of Financial Position and the Reconciled Bank Statement for the month of August 2011 be accepted as presented.
Carried
- 302-2011 HR Discussions/Salaried Positions: Isayew** That HR discussions surrounding salaried positions be tabled to the November 2011 Regular Meeting of Council.
Carried
- 303-2011 Superintendent Position: Fraser** That the advertisement for the vacant Superintendent position be readvertised, including a posting on Craig's List, with a closing of November 25, 2011.
Carried
- 304-2011 Lead Hand Designation and Municipal Purchasing: Fraser** That Richard Jezowski be designated Lead Hand during the period of recruitment of an individual to fill the vacant Superintendent Position; that during this time Mr. Jezowski be authorized to purchase workshop and equipment parts and supplies of up to a \$1,000.00 value; with any greater purchase amount to be at the discretion of the Road Committee; and that the municipality make application for a credit card for Mr. Jezowski's municipal use.
Carried
- 305-2011 Seasonal Lay-off Notices: Romanchuk** That Council acknowledge the following lay-off notices have been issued, pending weather and road conditions, due to anticipated end of seasonal work:
- Blaine Reinbrecht and Ron Blackwell, October 15th, 2011
Glen Cullum and Doug Nicholson, November 5th, 2011
Maurice Oranchuk, October 31, 2011
- and acknowledge that Bryce Grimm is on leave for an extended period of time; due to orthopedic surgery resulting from a non-work related injury.
Carried
- 306-2011 Authorization to Trap Nuisance Animals in Municipal Road Allowances: Hayes** That Council authorize Brad Venn to trap nuisance animals within RM Road Allowances.
Carried
- 307-2011 Service Recognition: Hayes** That the municipality recognize the years of dedicated service John Mamer has contributed to the municipality, and that Council direct an engraved momentum be selected for a formal presentation to John at the Seasonal Social to be held later this year.
Carried
- 308-2011 MREP Application: Romanchuk** That Council agree to submit an application under the Municipal Roads to the Economy Program (MREP) for 2012, for repair/replacement of bridges located NNE 22-51-25 W2 in the RM of Buckland No. 491.
Carried
- 309-2011 Temporary Road Closure: Brandolino** That Council direct such things as to be done to temporarily close the road crossing the bridge NNE 22-51-25 W2 due to the unsafe and failing condition of the bridge, until such a time as the bridge can be replaced or repaired.
Carried
- 310-2011 Drainage Study: Brandolino** That Council direct pursuit of discussions with the Ministry of Highways to advance the selection and funding of a drainage solution recommendation identified in the AECOM study.
Carried

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311-2011 Land Acquisition/Exchange; Romanchuk That the Administrator forward correspondence to Saskatchewan Environment in respect to pursuing an exchange of lands within the provincial forest from the land included in the Option to Purchase Area to lands adjacent to Buckland Fire Hall, which may be more suitable to Industrial Development.

Carried

312-2011 Odyssey Productions/Special Event: Fraser That Council agree to the issuance of a Special Event License to Odyssey Productions for a Medieval Feast and Play for up to 250 spectators to be held at Par Place on July 21, 2012.

Carried

313-2011 Temporary Borrowing: Romanchuk That the Reeve and Administrator be authorized to borrow from the Conexus Credit Union a sum of \$100,000.00 as a line of credit to be used to meet the current operating expenditures of the municipality.

Carried

314-2011 Municipal Intern Program: Fraser That Council acknowledge that Jill Omiecinski has accepted a position with the RM of Buckland No. 491 under the Municipal Administrator Intern Program (MAIP), and authorize the Reeve and Administrator to endorse the agreement with the SARM for the MAIP Program, and a 52 week employment contract with Jill Omiecinski in accordance with the Terms of the MAIP plus a \$1000.00 relocation allowance.

Carried

SaskTel Officials, Jeff Mckeand, Kevin Sanderson, Shelley Turner, Maggie Berezowski joined the meeting 10:00 – 10:45 a.m.

Peter Abrametz joined the meeting 10:50 – 11:00

Jason Kaptein, Director of Planning, joined the meeting 11:00 a.m.

315-2011 Subdivision Application; LSD 1, SE 25-50-26 W2: Hayes That the application to subdivide a portion of LSD 1 SE 25-50-28 W2 be approved pursuant to Section 3.6.3 (8)(a)(i) of the Prince Albert District Planning Commission Official Community Plan and Section 6.2 of the R.M. of Buckland Zoning Bylaw subject to the applicants entering an agreement with the municipality to develop the municipal road to municipal grid standard at the owner's expense, dedication of public reserve provided in accordance with The Planning and Development Act, and a report provided from a qualified individual that shows the proposed subdivision has a suitable build site, and the access and locations to the proposed parcel to be approved by the RM Road Committee and Division Councillor.

Carried

316-2011 Subdivision Application/SE 4-51-25 W2: Brandolino That the application to subdivide an approximately 4.05 hectare ((10 acre) parcel from SE 4-51-25 W2 be approved pursuant to Section 3.6.3(8)(a)(i) of the Prince Albert District Planning Commission Official Community Plan and Section 6.2 of the R.M. of Buckland Zoning Bylaw subject to a suitable build site, road condition, access and approach to be approved by the RM Road Committee and Division Councillor.

Carried

317-2011 Development Application/CR1 – Lot 3 Block 5 Plan 71PA11475, NW 28-49-26 W2: Hayes That Council agree to the issuance of a development and building permit for a garage as an accessory use on Lot 3 Block 5 Plan 71PA11475, NW 28-49-26 W2 conditionally as follows:

- That the development and building be in accordance with Prakash Consulting Ltd. report of October 5th, 2011
- Specifically, that there will be no living quarters in the building, and giving the RM permission to enter and inspect
- That a residence be built, separate and detached from the garage within 2 years in accordance with a qualified engineered “stamped” drawings; failing which the garage must be moved or demolished; authorizing the RM permission to enter and demolish after two years
- That the municipality will accept no liability for future building upon this location

Carried

Meeting Recessed 12:00 noon to 12:30

Carolyn and George Harris joined the meeting 1:00 – 1:15

Public Hearing 1:15 RE Heartland Kitchens; Lot 1 Block 401, Red Wing Industrial Reconvened Regular Meeting – Don Lavoie, Council Elect joined the meeting

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- 318-2011 Discretionary Land Use/Lot 1 Block 401 Plan 83PA01107,Pt. SW 4-50-26 W2: Fraser** That the application by Heartland Kitchens to locate to Lot 1 Block 401, Plan 83PA01107 be approved subject to a plan submitted indicating 4 parking spaces are provided as per the Zoning Bylaw Requirement, and that the owner of the property agree to remove all signage not related to the businesses at that site, and that the remaining signage comply to the zoning bylaw requirement.
Carried
- 319-2011 Discretionary Land Use/Lot 1 Block 11 92PA07992 N1/2 9-49-27 W2: Isayew** That Council agree to consider as a discretionary land use, the development of a garden suite on Lot 1 Block 11 Plan 92PA07992, N ½ 9-49-27 W2, following a mail-out to subdivision property owners and a public hearing at the November 4th meeting of Council.
Carried
Dave Heppner joined the meeting 1:25 – 1:35
- 320-2011 Willowbrook Developments Cash in Lieu of Public Reserve: Hayes** That Council agree to accept public reserve in the amount of \$10,000.00; which is agreed reflects 10 percent (10 %) of the current market value of the undeveloped lands identified within the proposed plan of subdivision, and that the Cash-in-Lieu shall be paid at the time of entering the Service Agreement.
Carried
- 321-2011 Willow Brook Developments Ltd. /Subdivision Service Agreement/Ptn. NW 34-49-26 W2: Hayes** That the Council agree to enter a Service Agreement with Willow Brook Developments Ltd., for the subdivision of NW 34-49-26 W2 as per the service agreement template reviewed by the RM Solicitor noting the following inclusions:
- That the agreement provide for the developer's cost and installation of Prince Albert Rural Water Utility services to each lot,
 - That off-site levies be provided for at the rate of \$5,200.00 per developed lot and minimum payment thereof with 1/3 being paid at the time agreement is executed, 1/3 after two lots are sold and if not sooner paid, 1/3 paid after 4 lots are sold,
 - That schedules be included in the agreement including provisions for access design, proposed subdivision plan, drainage plan approved by RM engineer.
- Carried*
- Public Hearing 1:45.. Reconvene 1:46*
Councillor Isayew extended regrets and left the meeting.
- 322-2011 Discretionary Land Use/SE 20-50-26 W2: Fraser** That, having no objectionable comments from the mail-out notification and subsequent public hearing, that Council agree to approve the application by Dean Paluk to construct a garden suite on SE 20-50-26 W2.
Carried
- 323-2011 Reports: Romanchuk** That the reports be accepted as presented.
Carried
- 324-2011 Municipal Advisory Services Workshop: Hayes** That Council authorize Cori Sarginson and Jill Omiecinski to attend the Advisory Services workshop on Policy Manual and Tax Enforcement to be held in Prince Albert on November 16th, 2011 with registration and expenses paid by the RM.
Carried
- 325-2011 Asset Management Workshop: Fraser** That Wendy Gowda be authorized to attend the Asset Management Workshop on October 19th and 20th, with registration and expenses to be paid in accordance with RM approved rates.
Carried
- 326-2011 Munisoft Workshop/November 1 & 2: Romanchuk** That Cori Sarginson be authorized to attend the Munisoft seminar on Software Conversion in Prince Albert on November 1 and 2, registration and expenses to be paid in accordance with RM approved rates.
Carried
- 327-2011 MLDP Newly Elected Councillor Seminar/SARM Mid-Term Convention: Hayes** That Council authorize Councillors, Administrator, Newly Elected Officials and Intern Administrator, Jill Omiecinski, attend the Newly Elected Councillor Workshop and the SARM Mid-Term Convention to be held in Regina on November 8,9 & 10th at the discretion of individuals and the administrator, remuneration and expenses to be paid at RM approved rates.
Carried

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- 328-2011** **Mayors/Reeves Meeting: Hayes** That Reeve Larry Fladager attend the Mayors/Reeves Meeting to be held in Saskatoon on November 25th, remuneration and expenses to be paid at RM approved rates.
Carried
- 329-2011** **Green Acre Overhead Power Lines: Romanchuk** That correspondence be forwarded Saskatchewan Power requesting the overhead power lines in the Green Acres Subdivision to be raised, so as to not be a concern for RM maintenance equipment.
Carried
- 330-2011** **Second Bridge Feasibility and Design Study: Fraser** That Council support in principle entering an agreement with the Ministry of Highways, the City of Prince Albert and the Rural Municipality of Prince Albert No. 461 to advance a feasibility and design of a second bridge in the Prince Albert area, but that any financial commitment be tabled until the Project Terms of Reference are known.
Carried
- 331-2011** **Municipal Advertising: Romanchuk** That the Administrator research the status of the Prince Albert Shopper in respect to legislated advertising requirements, and further; that Council direct municipal advertising, insomuch as possible, be offered to the Prince Albert Shopper as first choice.
Carried
- 332-2011** **Seasonal Social Event: Brandolino** That a Seasonal Supper, Social and Appreciation Event be held at Honeymoon Hall on December 9th, 2011 with an invitation being forwarded to special guests, Council, Staff, and guests, in appreciation for contributions to the RM Operations over the 2011 year.
Carried
- 333-2011** **100 Year Celebration Thank-You: Brandolino** That a Thank-you advertisement be placed in the Prince Albert Shopper to all individuals and organizations who have contributed or participated in the 100th Anniversary Celebration and Buckland Fire "Truck Warming" on September 24th, 2011.
Carried
- 334-2011** **D & D Lands Discussion: Brandolino** That correspondence be forwarded to the Department of Defense inquiring as to the status, and possible municipal acquisition of lands, Ptn. Section 20, Township 49 Range 26 W2, located in the R.M. of Buckland No. 491.
Carried
- 335-2011** **Biweekly Pay Period: Isayew** That the municipality take steps to change to a bi-weekly pay period commencing in January 2012.
Carried
- 336-2011** **Remembrance Day Service: Fraser** That Councillors Bill Hayes and Orest Romanchuk represent R.M. of Buckland during the 2011 Remembrance Day Service.
Carried
- 337-2011** **Western Trailmates Red River Riding & Roping Club & Wild Rose 4-H Club Appreciation: Isayew** That Councillor and Reeve represent the RM at the November 19th, Supper being held by the clubs in appreciation of the Recreation Funding allocated to the recent 4-H exchange.
Carried
- 338-2011** **Correspondence: Brandolino** That the correspondence be filed as received.
Carried
- 339-2011** **Accounts: Romanchuk** That the list of Accounts, Cheques 6572 to 6583 for the Month of September and October Cheques 6584 - 6633 be approved for payment.
Carried
- Councillor Fraser extended gratitude to the elected officials and administration for the courtesies extended to him during his four year tenure as Division 2 Councillor.*
- 340-2011** **Adjournment: Fraser** That this meeting adjourn. (2:10 p.m.)
Carried

Reeve

Administrator