

**R.M. OF BUCKLAND NO. 491
MARCH 14, 2011
REGULAR MEETING MINUTES**

Councillors

Division 1 – Arthur Brandolino	Division 2 - Colin Fraser
Division 3 – Orest Romanchuk	Division 4 – Regrets
Division 5 – Fred Isayew	Division 6 – Bill Hayes
Reeve – Larry Fladager	Administrator – Wendy Gowda

Newly elected Councillor for Division 1, Arthur Brandolino declared Oath of Office

Reeve Fladager called the meeting to order at 9:10 a.m.

A tributary moment of silence was held in memory of Lawrence Viala, and of his contribution as Councillor from 1968-1972 and Reeve from 1989-1999.

- 62-2011** **Agenda: Fraser** That the agenda be accepted as presented. *Carried*
- 63-2011** **Minutes: Hayes** That the minutes of the February 14th, 2011 Regular Meeting of Council be accepted as corrected. *Carried*
- 64-2011** **Administrator Association Affiliation: Fraser** That Council agrees to support the Administrator's pursuit of the vice-presidency position, pending the Administrator's personal consideration, for the Rural Municipal Administrators Association of Saskatchewan, on the understanding that involvement with the professional association will be no more than is currently spent as a Director of the Association, and providing the administrative work for the RM of Buckland No. 491 is not adversely affected. *Carried*
- 65-2011** **RCMP Annual Performance Plan: Romanchuk** That the primary areas of concern for RCMP focus to be reported in the Annual Performance Plan for the R.M. of Buckland No. 491 be areas of traffic safety and control, monitoring and controlling mischief use of All Terrain Vehicles and youth and alcohol uses. *Carried*
- 66-2011** **Reports: Hayes** That the reports be accepted as presented. *Carried*
- 67-2011** **2010 Bank Reconciliations: Hayes** That the Bank Reconciliations for the Public Reserve, Recreation Board, Capital Trust, Green Acres and New Deal Accounts for the year ended December 31, 2010 be accepted as presented. *Carried*
- 68-2011** **Statement of Financial Position/Reconciled Bank Statement: Isayew** That the Statement of Financial Position and the Reconciled Bank Statement for the month of January 2011 be accepted as presented. *Carried*
- 69-2011** **Policy/Spring Road Restrictions: Brandolino** That Council acknowledge that the Road Committee will be monitoring Spring Road Restrictions, and in compliance with the RM Bylaw, may be restricting weights as may be necessary due to Spring break up. *Carried*
- 70-2011** **Spring Road Restrictions/Advance Notice: Hayes** That the administration office forward Advance Notice of Spring Road Restrictions to service companies, truckers, haulers, and suppliers that may be impacted by impending road restrictions. *Carried*
- 71-2011** **Seasonal Employee Call-back: Romanchuk** That Doug Nicholson be called back to work commencing the week of March 7th and returning employment be offered to Steven Arcand upon the completion of the current University session. *Carried*
- 72-2011** **Gravel Haul Tender: Isayew** That the administrator prepare an RFP for the 2011 Municipal Gravel Haul for approximately 15,000 yards of load, haul and placement of traffic gravel on a per yard unit measurement, with closing date of April 8th, 2011; lowest or any tender not necessarily accepted. *Carried*

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- 73-2011 Building & Development Application/MR CW2832: Romanchuk** That Bernard Wieggers' development and building permit application to construct a single detached dwelling residence on MR CW2832, SE 29-49-26 W2 be approved in accordance with Section 4.14.10, 10, Table 10-1 of the R.M. of Buckland Zoning Bylaw, building inspector review of building plans, Plumbing and Sewer permit and Administrator site plan review confirming the site plan conforms with Zoning Bylaw as well as payment of building and development application fees.
Carried
- 74-2011 Country Residential RFP Selection: Hayes** That in consideration of proposals received, that favorable consideration for Multiple-Lot Country Residential Development be given to:
- Robert Ardell – Development Proposal SE 36-48-28 W2
 - Willow Brook Developments Ltd. – Development Proposal LSD 13; 34-49-26 W2
- subject to additional requirements including but not limited to street lighting, grade elevation certificates, geotechnical reports provided by a qualified firm, off-site levies and public reserve requirements being addressed through service agreements with the municipality.
Carried
- 75-2011 Subdivision Application/SW 15-51-25 W2: Hayes** That Greg Ramage's request for Council to reconsider the requirement for a grade elevation certificate conditional to subdivision of SW 15-51-25 W2, and to extend the requirement for a grade elevation certificate to the time of site construction, other than landscaping, be denied.
Carried
- 76-2011 Request for consideration – Keeping of Chickens in Country Residential Zoned Property: Hayes** That Ellen MacNeill's correspondence of March 3, 2011 be filed as received; that Council is not prepared to consider bylaw changes at this time.
Carried
- 77-2011 Director of Planning/Development Officer Appointment: Romanchuk** That in accordance with Section 3.1 of the R.M. of Buckland No. 491 Zoning Bylaw, that Jason Kaptein be appointed Development Officer and further that Jason Kaptein be delegated the duties of the administration of the Zoning Bylaw, effective April 3, 2011.
Carried
- 78-2011 Semi-Monthly Payroll: Isayew** That due to Revenue Canada implications for Advance Payroll cheques, with no source deductions, that the RM of Buckland change payroll periods to semi-monthly pay periods effective March 1, 2011.
Carried
- 79-2011 Elected Official Remuneration Payments: Romanchuk** That the payments for remuneration of elected officials be excluded from Ceridian semi-monthly payperiod processing and direct deposit payments.
Carried
- 80-2011 Cheque Cancellation: Brandolino** That Council acknowledge that Cheque No. 6090 in the amount of \$15.13 issued February 14th, 2011 payable to Lone Star Parts has been returned to the RM due to a duplicate payment of account, and Council hereby authorize this cheque be cancelled.
Carried
- 81-2011 Dog Kennel License Renewal: Isayew** That Council authorize the renewal of Kennel License for 2011 to Shetoby Kennels, upon receipt of the \$200.00 Annual License Fee.
Carried
- 82-2011 Flood Mitigation Rediness: Isayew** That in anticipation of high potential for flood remediation, and in preparedness for the Spring break-up, that Council authorize the purchase of MQ600TD80 Trash Pump, Trailer, ball hitch and hose as per specification from Clark's Supply & Service Ltd. at the cost of \$25,815.00 before taxes; and additional 50' of suction hose and 400' of discharge hose.
Carried
- 83-2011 Emergency Flood Damage Reduction Program: Romanchuk** That the R.M. of Buckland No. 491 submit an application under the Emergency Flood Damage Reduction Program for the RM's share of the Drainage Study Engineering for the Highway 2 Pine Village Study area.
Carried

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Recessed for lunch 11:50 – 12:20

84-2011 **Beaver Control: Romanchuk** That Council designate beavers as a nuisance in RM of Buckland No. 491; that the Road Committee be designated authority to engage individual contractors in specific locations, in accordance with provincial and federal regulatory agencies, for the control of beaver in the RM of Buckland No. 491; and that Councillor Arthur Brandolino be designated RM representative for verification of contractor payout.

Carried

85-2011 **Public Flood Awareness: Fraser** That due to the potential for higher than usual flood levels being projected for the RM of Buckland during the Spring melt, that a public awareness brochure, for RM web-site posting and mail-out to all property owners in the RM of Buckland, be prepared outlining risks from flood, tips for remediation and resources for ratepayer awareness and remediation of flooding.

Carried

Calvin Beddome, Pest Control Officer, joined the meeting 1:00 – 1:25 p.m.

86-2011 **Emergency Strychnine Designation: Hayes** That the R.M. of Buckland No. 491 be designated under the area for eligibility of emergency registration for 2% Strychnine for 2011, with Calvin Beddome, PCO, being designated for municipal distribution of strychnine.

Carried

87-2011 **Pest Control Officer Salary Increment: Isayew** That correspondence be forwarded to the District 32 Add Board supporting an increment to allocate the hourly salary of the Pest Control Officer to \$16.00 per hour, thereby providing a comparable salary to officers in other jurisdictions.

Carried

88-2011 **Prince Albert Parkland Health District Correspondence: Fraser** That the February 24th, 2011 correspondence from Brenda Abrametz, Board Vice-Chairperson, be filed as received.

Carried

89-2011 **North Saskatchewan River Basin Council: Romanchuk** That the North Saskatchewan River Basin Council be invited to an upcoming Council Meeting to provide Council an overview of the organization and its activities, for consideration of municipal membership and/or contribution to the organization.

Carried

90-2011 **Withdrawal of Lands/SMHI: Isayew** That Council authorized the following lands to be withdrawn from Saskatchewan Municipal Hail assessment:

Brent Wilson - SW 31-49-26 W2, NW 32-49-26 W2, SE 36-49-27W2, SE & SW 6-50-26 W2
Stan Skibicki – SE & SW 13-50-26 W2, SW 7-20-26 W2, SE 12 -50-27 W2, Ptn 01-50-26 W2

Carried

91-2011 **North Central Transportation Planning Workshops: Hayes** That Council decline to host a North Central Transportation Planning Occupational Health & Safety Practical Workshop.

Carried

92-2011 **Strategic Planning Session: Brandolino** That a follow-up strategic planning session be held on April 6th commencing at 6:00 p.m., pending scheduling of facilitator, Robin Fremont.

Carried

93-20110 **Administrator Attendance/Canadian National Asset Management Conference: Isayew** That Council support Administrator Wendy Gowda's attendance at the Canadian National Asset Management Conference, from May 9th – 11th 2011, with no loss of salary, and further that Council agree to cover expenses up to \$500.00, beyond the extent that the Province of Saskatchewan and the Rural Municipal Administrators Association of Saskatchewan covers.

Carried

94-2011 **Premiers Dinner/Prince Albert: Fraser** That Council authorize an expenditure of \$150.00 for Councillor Isayew's attendance as official representative for the R.M. of Buckland No. 491 at the Premier's Dinner to be held on March 24th, 2011 in Prince Albert.

Carried

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- 95-2011 Chamber of Commerce Meeting/PA Area Transportation Planning Study: Isayew** That Councillor Fraser and Reeve Fladager meet with representatives of the Prince Albert Chamber of Commerce and elected officials from the R.M. of Prince Albert on March 29th respecting the 2008 UMA/AECOM Prince Albert Area Transportation Planning Study – Final Report, expenses and remuneration to be paid at RM approved rates.
Carried
- 96-2011 Provincial Budget: Isayew** That Reeve Fladager, Councillors Isayew and Romanchuk attend the Saskatchewan Provincial Budget at the Legislative Building on March 23, 2011; travel expenses and meals to be paid at RM approved rates.
Carried
- 97-2011 Lawrence Viala Memorial Donation: Isayew** That Council authorize a donation in the amount of \$50.00 be forwarded to the Canadian Cancer Society, in memory of Lawrence Viala, former Reeve (1989-110) and Councillor (1968-1972) for the R.M. of Buckland No. 491.
Carried
- 98-2011 Memorial Donations – Policy: Brandolino** That the Administrator prepare a policy for Council consideration at the April Regular Meeting respecting RM of Buckland policy for memorial tributes in respect to former elected officials and employees.
Carried
- 99-2011 RM of Buckland Century Event: Fraser** Due to the limited response for volunteer participation to community planning meetings for a 100th Celebration; that Councillor Romanchuk be designated to head a committee of selected volunteers to plan a 100 year Celebration of the R.M. of Buckland No. 491.
Carried
- 100-2011 SaskTel Service Improvements: Romanchuk** That Reeve Fladager and Councillors Isayew and Fraser meet with appropriate SaskTel officials respecting improving cell service and high speed internet in areas of the RM of Buckland.
Carried
- 101-2011 Budget Meeting: Isayew** That a preliminary budget meeting be held on March 28th, 2011 commencing at 6:00 p.m. in the Council Chambers of the Municipal Building.
Carried
- 102-2011 May Regular Council Meeting: Romanchuk** That due to the Administrator attending the CNAM Council on May 9th, the date for the May Regular Council Meeting, that the meeting be held on Thursday, May 5th, 2011 in the Council Chambers of the Municipal Building located at 99 River Street East, commencing at 9:00 a.m.
Carried
- 103-2011 Correspondence: Hayes** That the correspondence be filed as received.
Carried
- 104-2011 Accounts: Fraser** That the list of Accounts, Cheques 6134-6148 for the month of February and March Cheques 6149-6198 totaling \$180,890.50 as well as Ceridian Direct Withdrawal Payment totaling \$9,954.52 for March 15th payroll be approved for payment..
Carried
- 105-2011 Adjournment: Fraser** That this meeting be adjourned (2:20 p.m.)
Carried

Reeve

Administrator