

**R.M. OF BUCKLAND NO. 491**

**FEBRUARY 14, 2011**

**MINUTES**

Councillors

Division 1 - Arthur Brandolino - Regrets  
Division 2 - Colin Fraser  
Division 3 – Orest Romanchuk  
Division 4 – Mona Dunn  
Division 5 – Fred Isayew  
Division 6 - Bill Hayes  
Reeve – Larry Fladager  
Administrator - Wendy Gowda

Reeve Fladager called the meeting to order at 9:00 a.m.

***A tributary moment of silence was held in memory of Alphonse Provencher, and of his contribution as Division 4 Councillor from 2000-2003 and 2006.***

**26-2011**      **Agenda: Romanchuk**      That the agenda be accepted as presented.  
*Carried*

**27-2011**      **Minutes: Dunn**      That the minutes of the January 11<sup>th</sup>, 2010 Regular Meeting of Council be accepted as corrected.  
*Carried*

*Chad Watson, Director of Planning, joined the meeting 9:40-10:00 a.m.*

**28-2011**      **Subdivision Application/SE 18-50-26 W2: Romanchuk**      That the application by Maurice Masserey to subdivide an approximately 5 hectare parcel from SE 18-50-26 W2 be approved under Section 3.6.3 (8)(i) of the Prince Albert Planning District Official Community Plan and Section 6.2 of the R.M. of Buckland Zoning Bylaw with the location for the approach to the proposed parcel being approved by the Maintenance Superintendent and Division Councillor; that any road work that may be required is to be paid by Mr. Masserey; and a report provided from a qualified individual that shows that the proposed subdivision has a suitable build site that is not susceptible to flooding.  
*Carried*

**29-2011**      **Subdivision Application/NE 33-50-26 W2: Hayes**      That the application by Greg Ramage to subdivide a 3.79 hectare parcel from NE 33-50-26 W2 be approved under Section 3.6.3(8)(i) of the Prince Albert Planning District Official Community Plan and Section 6.2 of the R.M. of Buckland Zoning Bylaw with a subdivision agreement ensuring that any new development on this parcel is shown to be above the 468.5 metre elevation through a grade elevation certificate; that the cost of the agreement be paid by Mr. Ramage; and a report provided from a qualified individual that shows that the proposed subdivision has a suitable build site that is not susceptible to flooding.

*Carried*  
**30-2011**      **Subdivision Application/NE14-50-28W2: Hayes**      That the application by Lawrence Schutte to subdivide the 16.95 hectare parcel that is severed from NE 14-50-28 W2 by a surveyed trail be approved under Section 3.6.3 (8)(i) of the Prince Albert District Official Community Plan and Section 6.2 of the R.M. of Buckland Zoning Bylaw with the applicant entering into an agreement with the R.M. addressing the upgrading of the trail to this parcel; and a report provided from a qualified individual that shows that the proposed subdivision has a suitable build site that is not susceptible to flooding; and that the cost of upgrading the road to this parcel and the agreement are to be paid by Mr. Schutte.  
*Carried*

*RM Solicitor, Larry Zatlyn, joined the meeting 10:00 – 10:50*

**31-2011**      **Shared Solutions HR Consulting: Isayew**      That Council agree to enter an agreement with Shared Solutions HR Consulting for the establishment of a Performance Management System, at the rate of compensation of \$100.00 per hour for such time spent, plus GST and travel rates as per the email proposal provided by Councillor Isayew dated January 27, 2011.  
*Carried*

**32-2011**      **Block A,NW 28-49-26 W2: Hayes**      That Reeve Fladager, Councillors Hayes and Romanchuk meet with Saskatchewan Rivers School Division property officials to discuss opportunities for legal access and parking to RM property – Northern Regional Recreation Centre Inc, PR 03, 61PA03377, NW 28-49-26 W2 property located east of Block A.  
*Carried*

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- 33-2011**      **Reports: Fraser** That the reports be accepted as presented. *Carried*
- 34-2011**      **Statement of Revenue and Expenditures/Reconciled Bank Statement December: Isayew** That the Statement of Receipts and Payments and the Reconciled Bank Balance for the month of December 2010 be accepted as information. *Carried*
- 35-2011**      **Audit Service Plan: Dunn** That Council has reviewed and is agreement to Meyers Norris Penny Audit Service Plan and requirements for the year ended December 31, 2010. *Carried*
- 36-2011**      **SWCB Elected Official Coverage: Romanchuk** That Saskatchewan Workers Compensation Coverage for elected officials for 2011 be provided in the amount of \$ 29,329 . *Carried*
- 37-2011**      **Letter of Understanding: Hayes** That the Council of the RM of Buckland No. 491 accept the terms of the Letter of Understanding agreed with the International Union of Operating Engineers, Hoisting & Portable & Stationary, Local 870 whereby the employer may designate a lead hand to perform some of the duties of the Superintendent in the absence of the Superintendent; and that a rate of \$4.00 per hour for such time assigned; and acknowledge also that the Union agreed to the implementation of an automated payroll service and direct deposit pay cheques commencing in 2011. *Carried*
- 38-2011**      **Animal Control Officer: Fraser** That Colin Cloarec be appointed Animal Control Officer effective February 15<sup>th</sup>, 2011, and that Colin be paid a salary of \$18.00 per hour and 40 cents per km for time and travel so spent. *Carried*
- 39-2011**      **Harry Greig's Retirement: Isayew** That a note of appreciation be extended to Harry Greig for the numerous years of valuable service he has contributed to the RM of Buckland No. 491 as Animal Control Officer. *Carried*
- 40-2011**      **Municipal Software Upgrade: Fraser** That the Council of the RM of Buckland No. 491 agrees to an upgrade of the RM software to MuniSoft Windows Tax and Receipting, with conversion services and training to be provided by Munisoft at the cost of \$4,490.00 before taxes and travel costs, and further that Cori Sarginson and Wendy Gowda enroll in staggered training sessions as may be arranged to avoid disruption of office services during this upgrade. *Carried*
- 41-2011**      **Municipal Map Costing: Romanchuk** That the selling price of 2010 RM maps be established at \$10.00 per map. *Carried*
- 42-2011**      **Subdivision Right-of-Way Standard: Hayes** That the Council of the RM of Buckland No. 491 agree to amend the Standard Subdivision Service Agreement Road Standard to a minimum 30 meter right-of-way purchase. *Carried*
- 43-2011**      **Grader Blade Purchase: Isayew** That the Council of the RM of Buckland No. 491 agree to purchase grader blades for 2010 requirements from Triod Supply Ltd. at the following cost, delivery to RM Shop, before tax:
- |   |                            |
|---|----------------------------|
| 2 sets of carbide blades (32 ft) black cat pleated<br>CICB754844ASH | \$99.00 ft<br>\$3,168.00   |
| 30 ¾" X 6' X ¾" hole – HD1576                                       | \$93.50 each<br>\$2,805.00 |
| 60 ½" X 5' X ¾" hole – Standard Carbon                              | \$46.00 each<br>\$2,760.00 |
- Carried*

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**44-2011**      **Cheques Cancelled: Dunn** That Council acknowledge the following cheques have been inadvertently lost in the mail, destroyed, or otherwise stale dated, and hereby authorizes replacement as follows:

Cheque 5132 Trans Canada Trail (Appeal Refund) \$25.00  
Cheque 5394 Spruce Home 4-H (Lotteries Grant) \$437.00  
Cheque 5843 Vemax Management (Pilot Project) \$1860.82  
Cheque 6032 Vemax Management (Pilot Project) \$1828.74  
Cheque 6043 Colin Fraser (Remuneration) \$215.00

*Carried*

**45-2011**      **Prince Albert Rural Water Utility Bylaw Changes: Isayew** That consideration of Bylaw Changes for the Prince Albert Rural Water Utility be tabled pending the final review by the PARWU, and by the RM Solicitor, Lawrence Zatlun.

*Carried*

**46-2011**      **Rental Review - Prince Albert Rural Water Utility: Isayew** That Council agree to adjust the rental rate for the Prince Albert Rural Water Utility to \$15.00 square foot of office space, and further; that the Council of the RM of Buckland agree to waive the RM of Buckland's share of the rent expense so charged.

*Carried*

*Meeting recessed for lunch 12:00 noon to 12:26 p.m.*

**47-2011**      **Rural Municipal Tax Loss Compensation Trust Fund: Fraser** That whereas the allocated amount of RM Buckland No. 491 Municipal Tax Loss Compensation Trust Fund is exceeding the investment income allocation for the RM of Buckland No. 491; that the Council of the RM of Buckland No. 491 submit a directive to the SARM to reduce the percentage factor being paid to the RM to 75%, until notified differently.

*Carried*

**48-2011**      **SARM Convention Delegate: Dunn** That Reeve Fladager, Councillors Romanchuk and Isayew, Administrator Gowda and Superintendent Mamer be authorized to attend the SARM Annual convention in Saskatoon from March 8<sup>th</sup> - 10<sup>th</sup>; with remuneration and expenses paid in accordance with RM approved rates.

*Carried*

**49-2011**      **SMHI Annual Convention Delegate: Dunn** That Orest Romanchuk be authorized to attend, as an RM delegate, the SMHI Annual meeting in Saskatoon on March 8<sup>th</sup>, 2011, with remuneration and expenses paid in accordance with RM approved rates.

*Carried*

Ministry of Highways Officials, Doug Neis, Bojana Kostic. Jon Pratsky, Herve Brassard; RCMP  
John Mansbridge and Dale Goodman joined the meeting 1:00 – 1:40

**50-2011**      **North Saskatchewan River Basin Annual Meeting: Fraser** That Orest Romanchuk be appointed to attend the North Saskatchewan River Basin Annual Meeting in North Battleford on March 3, 2011, with expenses and remuneration reimbursed at RM Approved Rates.

*Carried*

**51-2011**      **Stray Animals Information Meeting: Fraser** That Councillor Romanchuk along with Reeve Fladager and Administrator Gowda attend the Stray Animals Informational Meeting being hosted by the Ministry of Agriculture in Prince Albert on February 23, 2011.

*Carried*

**52-2011**      **Beaver Control Policy: Isayew** That the Administrator, in consultation with the RM Superintendent and Councillor Romanchuk, report to Council with information on Beaver Control, for Council implementation at the March 14<sup>th</sup> Meeting of Council.

*Carried*

**53-2011**      **Agreement for Sale of Klughart Place Public Reserve: Romanchuk** That Council agree to extend the terms of development in the agreement to purchase Klughart Place with Dawn and Bryan Nyberg to three years; to accommodate the Nyberg's request for additional time to design construction plans suitable for the elevation restrictions of the property.

*Carried*

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- 54-2011 Prince Albert District Planning Commission Annual Budget: Romanchuk** That Council approve the Prince Albert District Planning Commission's Annual Budget for 2011, and of the RM of Buckland's contribution of \$22,780.00 as attached and forming part of these minutes.  
*Carried*
- 55-2011 Prince Albert Planning Commission 2010 Operating Deficit: Hayes** That Council agree that the excess reserves from the Official Community Plan be applied to negate the Operating Deficit of the PADPC 2010 Operations.  
*Carried*
- 56-2011 Chad Watson, Director of Planning Resignation: Hayes** That Council acknowledge Director of Planning, Chad Watson's resignation effective March 1, 2011, and that Mr. Watson be acknowledged for the years of valuable service provided to the RM of Buckland No. 491 since 2004 through his tenure as Director of Planning, and that best wishes be extended to Mr. Watson in his future career endeavors.  
*Carried*
- 57-2011 Revenue Sharing Increase: Hayes** That a letter of appreciation be forwarded from the Council of the RM of Buckland No. 491 to the Ministry of Affairs, Grants and Administration and to the Saskatchewan Association of Rural Municipalities, in respect to the increase to the pool of Revenue Sharing Funding and the recognition of the costs of servicing residential developments into the funding allocation formula for rural municipalities.  
*Carried*
- 58-2011 Subdivision Drainage/SE 29-49-26W2: Romanchuk** Whereas the developer has neglected to address Council's concerns respecting the drainage to the subdivision development, SE 29-49-26W2, that Council issue a moratorium on the issuance of development permits on this property, until such a time as the subdivision drainage is resolved to Council's satisfaction; and that the RM Solicitor be instructed to prepare and register the necessary instruments accordingly.  
*Carried*
- 59-2011 Correspondence: Dunn** That the correspondence be filed as presented.  
*Carried*
- 60-2011 Accounts: Romanchuk** That the list of Accounts, Cheques 6059 - 6077 for the Month of January and Cheques 6078-6133 for the month of February be approved for payment.  
*Carried*
- 61-2011 Adjournment: Fraser** That this meeting be adjourned. (2:00 p.m.)  
*Carried*

\_\_\_\_\_  
*Reeve*

\_\_\_\_\_  
*Administrator*