

**R.M. OF BUCKLAND NO. 491**

**JANUARY 10, 2011**

**MINUTES**

Councillors

Division 1 – Vacant  
Division 3 – Regrets  
Division 5 – Fred Isayew  
Reeve – Larry Fladager  
Reeve Fladager called the meeting to order at 9:00 a.m.

Division 2- Colin Fraser  
Division 4 – Mona Dunn  
Division 6 – Bill Hayes  
Administrator – Wendy Gowda

**1-2011**      **Agenda: Hayes** That the agenda be accepted as presented.  
*Carried*

**2-2011**      **Minutes: Dunn** That the minutes of the December 13<sup>th</sup>, 2010  
Regular Meeting of Council be accepted as circulated.  
*Carried*

**3-2011**      **Special Meeting Minutes: Isayew** That the minutes of the  
December 20<sup>th</sup>, 2010 Special Meeting of Council be accepted  
as circulated.  
*Carried*

*Superintendent, John Mamer, joined the meeting 9:05-9:30*

**4-2011**      **Grader Trade & Purchase: Isayew** That Council agree to the  
purchase of a 2010 John Deere 770G Motor Grader from Brandt  
Tractor Ltd., as per the specifications of December 17<sup>th</sup> 2010 plus  
spare tire and rim, fob Prince Albert, delivery in January 2011 for  
\$255,000.00 less the RM trade of 2004 Cat 140 H for a trade in  
value of \$105,000.00, with a balance owing of \$150,000.00 before  
taxes.  
*Carried*

*Director of Planning, Chad Watson, joined the meeting 9:45 – 950*

**5-2011**      **Reports: Hayes** That all reports be accepted as presented.  
*Carried*

**6-2011**      **Statement of Revenue and Expenditures/Reconciled Bank  
Statement /November: Dunn** That the Statement of Receipts  
and Payments and the Reconciled Bank Balance for the month of  
November 2010 be accepted as presented.  
*Carried*

**7-2011**      **Prince Albert Parkland Health District/Pineview Terrace  
Replacement: Isayew** That further consideration of the decision  
respecting funding of Pineview Terrace Replacement be tabled,  
pending the outcome of Prince Albert Parkland Health District's  
discussions with similar municipalities within the health district.  
*Carried*

**8-2011**      **SARM FIDELITY BOND: Dunn** That the Rural Municipality of  
Buckland No. 491 increase the level of coverage of the SARM  
Fidelity Bond for the year 2011 to \$25,000.00, registered mail  
coverage of \$50,000.00 and money and securities coverage be  
increased to \$10,000.00 for an annual premium of \$145.00.  
*Carried*

**9-2011**      **Ceridian Payroll Services: Fraser** That the Rural Municipality of  
Buckland No. 491 agree to enter a contract with Ceridian for  
paperless payroll services, with a one-time implementation charge  
of \$250.00 and initial base charge of \$22.99, plus \$1.60 per  
employee payroll charge including Record of Employment and T- 4  
services on a per employee charge as may be determined.  
*Carried*

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- 10-2011 Union Understanding: Hayes** That the Rural Municipality of Buckland No. 491 approach the IOPE Union, Local 870 with a proposal for an agreement to accommodate electronic direct deposit payroll and payday services.  
*Carried*
- 11-2011 Shredding Services: Hayes** That the Council of the Rural Municipality of Buckland No. 491 authorize the Administrator to contract shredding services for year-end processing at a rate no more than \$10.00 per 1.2 cubic foot.  
*Carried*
- 12-2011 Building Permit Cancellation/Refund Permit Fees: Dunn** That due to the cancellation of a building project for a two story addition and a garage on NE 33-50-26 W2; that Council agree to refund the building permit fee of \$248.00 to Greg and Jean Ramage.  
*Carried*
- 13-2011 Tax Title Property Acquired/Blk 2A Plan No. S3127, Extension 0, Certificate of Title 00PA13821: Dunn** That Council acknowledge that the Rural Municipality of Buckland No. 491 has acquired Title to property described as Blk 2A Plan NO. S3127, Extension 0 as described on Certificate of Title 00PA13821, and the administrator be directed to initiate proceedings for the advertisement and subsequent sale of said property.  
*Carried*
- 14-2011 Policy/Prince Albert Chamber Luncheons/ State of the City Address: Hayes** That Councillor Fraser attend the State of the City Address as R.M. of Buckland representative, and that as long as the RM is a member of the Chamber of Commerce, that all available Councillors be authorized to attend Chamber of Commerce luncheons, with the RM covering luncheon costs, and that Councillors decline to submit claims further remuneration and expenses for attending Chamber luncheons.  
*Carried*
- 15-2011 North Central Enterprise Region/Open House: Isayew** That Reeve Fladager and Councillor Fraser attend the North Central Enterprise Region Open House to be held on Tuesday January 18<sup>th</sup> with remuneration and expenses paid at RM approved rates.  
*Carried*
- 16-2011 Policy/Website Planning/Council Roundtable Discussion: Isayew** That prior to Council Meetings starting, that Council have a roundtable discussion to review website and submit comments for updating along with the newly approved minutes.  
*Carried*
- 17-2011 Shared Facility Meeting: Hayes** That the administrator invite the RM of Prince Albert Council to a meeting and discussion respecting a shared approach to improvements to the municipal building and board room equipment and furnishings.  
*Carried*
- 18-2011 Outside Employees First Aid Training: Dunn** That options for first aid training be researched, and arrangements made to register all outside employees for Level C certification prior to the seasonal call-backs, and that employees be paid their regular salaries for attending the training session.  
*Carried*

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**19-2011 Animal Control Officer: Hayes** That an advertisement be posted on the RM website, on the office bulletin board and in the Prince Albert Shopper inviting interested persons to submit applications for Animal Control Officer for the RM of Buckland No. 491.

*Carried*

**20-2011 Animal Travel Crate: Dunn** That Council authorize the purchase of an animal travel crate to be purchased for approximately \$150.00 to be used by the animal control officer for the transport of dogs.

*Carried*

**21-2011 Computer Upgrade: Hayes** That the alternate workstation computer be upgraded to a compatible computer and software to the reception computer to provide staff an easy transition from one workstation to another, and that the administrator be authorized to schedule Barlette Beckman casual hours, as may be required, to complete year-end processing and special projects.

*Carried*

**22-2011 Policy/Meeting Lunch Expenses: Isayew** That lunch be provided at the Rural Municipality's expense for all Councillor's and office employees when meetings are held over the lunch hours, at an amount not to exceed the current rate for Saskatchewan Public Service rates for luncheons.

*Carried*

*Buckland Fire Chief Jim Miller and Ken Litwin joined the meeting 1:00–1:30 p.m.*

**23-2011 Correspondence: Hayes** That the correspondence be filed as presented.

*Carried*

**24-2011 Accounts: Fraser** That the list of Account, Cheques 5990 to 6037 for the Month of December and January Cheques 6038-6058 be approved for payment.

*Carried*

**25-2011 Adjournment: Dunn** That this meeting be adjourned. (2:00 p.m.)

*Carried*

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*Reeve*

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*Administrator*