

**R.M. OF BUCKLAND NO. 491**  
**December 13, 2010**  
**REGULAR MEETING MINUTES**

Councillors

Division 1 – Vacant	Division 2- Colin Fraser
Division 3 – Orest Romanchuk	Division 4 – Mona Dunn
Division 5 – Fred Isayew	Division 6 – Bill Hayes
Reeve – Larry Fladager Administrator – Wendy Gowda	

**Reeve Fladager called the meeting to order at 8:55 a.m.**

**A tributary moment of silence was held in memory of Grant Hodge, and of his contribution as a Councillor to the RM of Buckland No. 491.**

- 442-2010      Agenda: Romanchuk** That the agenda be accepted as presented. *Carried*
- 443-2010      Minutes: Hayes** That the minutes of the November 6th, 2010 First Meeting of Council be accepted as corrected. *Carried*
- Chad Watson, Director of Planning, joined the meeting 9:45 – 10:00
- 444-2010      City of Prince Albert, Flood Level Elevation Mapping and Mitigation Study: Hayes** That a letter of support be provided to the City of Prince Albert for an application under the Planning for Growth Program which would establish 1:500 flood elevations; but further advise that Council is unable to approve a financial commitment to the project. *Carried*
- 445-2010      Reports: Dunn** That the reports be accepted as presented. *Carried*
- 446-2010      Bank Reconciliation and Statement of Financial Position: Isayew** That the Bank Reconciliation and the Statement of Financial Position for the month of October 2010 be accepted as presented. *Carried*
- 447-2010      2010 Budget Reconciliation Amendment: Hayes** That the Cash Budget adopted by Council on July 12<sup>th</sup>, 2010 be amended to include the reconciliation to the accrual based budget, as attached and forming part of these minutes. *Carried*
- 448-2010      Nomination Period: Romanchuk** That January 17<sup>th</sup>, 2010 be established for the closing of a nomination period to fill the vacancy for Division 1 Councillor. *Carried*
- 449-2010      Potential By-election: Isayew** That in the event of a by-election for Division 1 Councillor, and in preparation for such by-election before Council meets in 2011, that Council hereby directs Wendy Gowda to act as Returning Officer, and that Honeymoon Hall be named polling place for said by-election. *Carried*
- 450-2010      2011 Insurance Coverage: Fraser** That the municipal insurance for 2011 be renewed with Western Financial and amended to update equipment values and increase commercial liability to \$5,000,000.00 with the annual premium be paid in the amount of \$9,527.00. *Carried*
- 451-2010      Resolution 373-2010/Credit Card Application: Hayes** That further to Resolution 373-2010 adopted by council on October 12, 2010, that credit cards be allocated to the Superintendent, John Mamer and to the Administrator, Wendy Gowda. *Carried*
- 452-2010      Signing Officers: Hayes** That Larry Fladager, Reeve and Wendy Gowda, Administrator, or if the Reeve is unavailable, then Bill Hayes, the Deputy Reeve and if the Administrator is unavailable, Cori Sarginson shall sign all cheques on behalf of the municipality and that for all other negotiable instruments that the Administrator, Wendy Gowda and the Reeve, Larry Fladager, or if the Reeve is unavailable, the Deputy Reeve, Bill Hayes shall be authorized signing authority. *Carried*

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**453-2010 Prince Albert Rural Water Utility Borrowing: Dunn** That as the RM representatives to the PA Rural Water Utility were not informed of the rationale for borrowing, and with concerns of the impact of the borrowing on the municipality, that before any consideration to the borrowing that the Chair of the Prince Albert Rural Water Utility be provided an opportunity to respond to the RM, with an explanation as to:

- i) The PARWU board's authorization for the borrowing.
- ii) The rationale for the borrowing
- iii) Details of a repayment plan

*Carried*

**454-2010 Planning Session/Facilitator: Hayes** That the Reeve and Administrator and engage an outside professional to facilitate planning session with the Council and Administration to be held in conjunction with the February Council Meeting.

*Carried*

**455-2010 Public Service Awards: Dunn** That outgoing elected officials and retiring employees be provided long-service awards in recognition of their dedication to the municipality as follows:

Any years of Service – Public Service Award “Certificate”  
0-25 yrs Service – Plaque/Tray/Certificate & crested jacket or gift to a value of \$25.00 per year service  
More than 25 years & Retiring – Golf Clubs or Equivalent (\$750.00)  
25 years Service/Not Retiring – SARM gold watch with Buckland Logo

*Carried*

Bruce Dodds and Walter Palidwar, Hudson Bay Route Association, joined the meeting 11:25 – 12:00

Meeting recessed for lunch 12:00 – 12:40

**456-2010 Recorded Vote, Resolution 457-2010: Hayes** That the vote on Resolution 457-2010 be recorded.

**457-2010 Policy Council Remuneration/Mileage: Fraser** That Policy 459-2009 approved by Council on December 12, 2009 be amended to increase hourly rates in Section c) as follows:

- c) Committee Meeting Rate - \$175.00 per day, prorated to \$25.00 per hour; with any meeting exceeding 4 hours to be considered 1 day.

*Favor – Fraser, Romanchuk, Isayew, Fladager; Opposed – Dunn, Hayes*

*Carried*

**458-2010 Office Employee's 2011 Salary Grid: Romanchuk** That in accordance with the Saskatchewan Association of Rural Municipalities (SARM) recommendation for 2011 increment, that a 2.8 % increase be allocated over 2010 salary grid for office appointments thereby establishing 2011 rates, effective January 1, 2011, as follows:

Certificate	Experience Level	2011	Hourly Conversion
None	Year 1	\$25,776	\$14.45
None	Year 2	\$26,660	\$15.04
None	Year 3	\$28,513	\$15.65
“C”	Year 1	\$30,586	\$16.79
“C”	Year 2	\$31,679	\$17.38
“C”	Year 3	\$32,784	\$18.01

And that office employee's be paid in accordance with individual levels of certification and experience accordingly.

*Carried*

**459-2010 Incamera: Fraser** That this meeting move in-camera at 12:55 p.m. and that the Administrator leave the meeting.

*Administrator, Wendy Gowda left the meeting 12:55 – 1:20 p.m.*

**460-2010 Reconvene Meeting: Romanchuk** That it being 1:20, that the Regular Meeting be reconvened, and that the Administrator rejoin the meeting.

*Carried*

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*Councillor Dunn declared a pecuniary interest and declined to vote on Resolutions 461-2010 and 462-2010*

- 461-2010. Superintendent 2011 Salary: Hayes** That John Mamer's annual salary be increased 3% for 2011, being an increase equivalent to the rate of increase agreed with International Union of Operating Engineers, Hoisting and Engineers, Local 870 Local and Portable for the year 2011.  
*Carried*
- 462-2010 Superintendent, John Mamer, Vacation: Romanchuk** That Superintendent, John Mamer, be paid out for vacation time earned, but not taken, in the amount of \$2,620.53 (99 hours @\$26.47), and that Council agree to Mr. Mamer carrying over 99 hours (11 days) vacation to be taken in 2011.  
*Carried*
- 463-2010 Administrator 2011 Salary: Dunn** That Wendy Gowda's annual salary be increased 3% for 2011; being an increase equivalent to the rate of increase agreed with International Union of Operating Engineers, Hoisting and Engineers, Local 870 Local and Portable for the year 2011.  
*Carried*
- 464-2010 Wendy Gowda, Administrator Vacation: Fraser** That Council acknowledge and agree that Administrator, Wendy Gowda, has earned 20 days vacation for 2010, and has accumulated an additional 6 days vacation that were not taken in 2010, and that Council agrees to carry over these days vacation to be taken in 2011.  
*Carried*
- Lorne Zelinski, Kramer, joined the meeting 1:30 – 2:10*
- 465-2010 Equipment Demo: Isayew** That Council agree to enter an equipment rental Agreement with Kramer to demo a CAT Motor Grader, for approximately 16 hours, as may be arranged with Lorne Zelinski at no cost to the RM.  
*Carried*
- 466-2010 Unpaid Accounts Added to Taxes: Adding Amounts to Tax Roll: Hayes** That in accordance with Section 369 (1) of the Municipalities Act, that uncollected amounts be added to the taxes if the accounts are not collected by December 31, 2009, with a list of such accounts to be provided to Council at the January 10<sup>th</sup> meeting of Council.  
*Carried*
- 467-2010 Road Maintenance Agreement: Romanchuk** That Council agree to enter Road Maintenance Agreements, H10140 – 491-1 and 491-2 with the Ministry of Highways for a winter sand haul from NW 18-50-27 W2 along White Star Road to No. 2 Highway, and to the RM of Garden River, with the municipality responsible for Road Maintenance, and noting special provisions of no haul when temperature is above -6 Celcius, and that the hauler will be responsible for sanding to eliminate icy road conditions resulting from the haul.  
*Carried*
- 468-2010 Gravel & Grading Workshop: Dunn** That John Mamer, Sheldon Ross, Richard Jezowski and Fred Isayew be registered for the Gravel and Grading Workshop to be held in Prince Albert on February 3, 2011, with registration, remuneration and costs to be paid in accordance with RM approved rates.
- 469-2010 Multi Material Recycling Program: Romanchuk** That the RM of Buckland join the North Central Waste Management lobby to appeal to Premier Wall for a province-wide multi-material recycling program to enhance access to recycling programs for Saskatchewan's residents.  
*Carried*
- 470-2010 Royal Canadian Legion – Military Service Recognition Book: Romanchuk** That Council agree to support the Royal Canadian Legion's publication of the Military Service Recognition Book, with the purchase of a business card advertisement.  
*Carried*
- 471-2010 Saskatchewan Association of Conservation Officers Sponsorship: Hayes** That Council agree to contribute \$100.00 to the Conservation Officer's Saskatchewan Convention, in recognition of the working relationship between the local officers and the municipality.  
*Carried*

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- 472-2010 MEPP Employer Survey: Dunn** That Council direct the administrator to complete and return the MEPP Employer Survey on behalf of Council. *Carried*
- 473-2010 Holiday Office Hours: Romanchuk** That Council authorize the following office hours during the holiday season.
- Thursday, December 24<sup>th</sup> – Closed at Noon  
Monday, December 27<sup>th</sup> – Closed (Christmas Day Holiday)  
Tuesday, December 28<sup>th</sup> – Closed (Boxing Day Holiday)  
Friday, December 31<sup>st</sup> – Closed at 3:00 p.m.  
January 3 – Closed (New Years Day Holiday)
- Carried*
- 474-2010 In-Charge Position: Hayes** That Council approach the International Union of Operating Engineers, Hoisting and Engineers, Local 870 with a proposal for establishing an In-Charge, or Lead Hand, position for outside employees, with the position being filled from in-house applicants based on the individual applicant's suitability for the position for periods of the Superintendent's days off or otherwise absence from work, . *Carried*
- 475-2010 Councillor Committee Appointments: Fraser** That Councillor Romanchuk be temporarily appointed to fill the vacant appointment to the Roads and Equipment Committee of Council. *Carried*
- 476-2010 Proposal for Site Clean-Up/Ptn. NE 32-48-27 W2: Romanchuk** That Council agree to accept Art Wright's proposal for sight clean-up, and acknowledge that the items will be sold through Hodgins Auctioneers internet auction from April 14<sup>th</sup> – 21<sup>st</sup>, 2011, and that Council agree to grant an additional 30 days for items to be removed from the property, following the completion of the auction. *Carried*
- Councillor Fraser left the meeting at 2:50 p.m.*
- 477-2010 Correspondence: Romanchuk** That the correspondence be filed as received. *Carried*
- 478-2010 Accounts: Isayew** That the list of Accounts, Cheques 5858- 5910 for the month of November and December Cheques 5911-5989 be approved for payment. *Carried*
- 479-2010 Adjournment: Dunn** That this meeting adjourn. ( 3:05 p.m.) *Carried*

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Reeve

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Administrator