

RM of Buckland No. 491

99 River Street East, Prince Albert, Saskatchewan

Meeting Minutes

Regular Meeting August 11, 2025 - 09:00 AM

1In Attendance

- Reeve, Larry Eros

• Division 1, Daryl Cartier

• Division 4, Melinda Lavoie

• Planner, Jason Kaptein
- CAO, Cori Sarginson

• Division 2, Jason Zalewski

• Division 5, Roger Boucher

• Foreman, Sheldon Ross
- Asst. CAO, Neil Twyver

• Division 3, Brent Wilson

• Division 6, Lillian Jacobson

1

CALL TO ORDER

That Reve Eros called the meeting to order at 9:14 am

2

AGENDA

Resolution No:
2025-0234

2.1

Agenda

Moved By: Lillian Jacobson

That the agenda be accepted as presented.

Name	Yes	No	Abstained	Absent
Roger Boucher	✓			
Daryl Cartier	✓			
Larry Eros	✓			
Lillian Jacobson	✓			
Melinda Lavoie	✓			
Brent Wilson	✓			
Jason Zalewski	✓			

CARRIED UNANIMOUSLY

3

CONFLICT OF INTEREST

Resolution No:
2025-0235

3.1

Conflict of Interest

Moved By: Brent Wilson

Melinda Lavoie declared a conflict of interest with agenda 6.1.

Name	Yes	No	Abstained	Absent
Roger Boucher	✓			
Daryl Cartier	✓			
Larry Eros	✓			
Lillian Jacobson	✓			
Melinda Lavoie	✓			
Brent Wilson	✓			
Jason Zalewski	✓			

CARRIED UNANIMOUSLY

4

MINUTES

Resolution No: 4.1
2025-0236

Regular Meeting Minutes
Moved By: Daryl Cartier

That the minutes of the July 04, 2025, Regular Meeting of Council be approved as presented.

Name	Yes	No	Abstained	Absent
Roger Boucher	✓			
Daryl Cartier	✓			
Larry Eros	✓			
Lillian Jacobson	✓			
Melinda Lavoie	✓			
Brent Wilson	✓			
Jason Zalewski	✓			

CARRIED UNANIMOUSLY

5 REPORTS

Resolution No: 5.1
2025-0237

Written Reports
Moved By: Jason Zalewski

That the written reports of the CAO, Foreman, Fire Chief and RCMP be accepted as presented.

Name	Yes	No	Abstained	Absent
Roger Boucher	✓			
Daryl Cartier	✓			
Larry Eros	✓			
Lillian Jacobson	✓			
Melinda Lavoie	✓			
Brent Wilson	✓			
Jason Zalewski	✓			

CARRIED UNANIMOUSLY

Resolution No: 5.2
2025-0238

Verbal Reports
Moved By: Jason Zalewski

That verbal reports of the council be accepted as presented.

Name	Yes	No	Abstained	Absent
Roger Boucher				✓
Daryl Cartier	✓			
Larry Eros	✓			
Lillian Jacobson	✓			
Melinda Lavoie	✓			
Brent Wilson	✓			
Jason Zalewski	✓			

CARRIED

Roger Boucher left the meeting at 10:30 am

6 NEW BUSINESS - ADMINISTRATION

Melinda left the meeting at 11:18 am Roger Boucher re-entered the meeting at 11:20 am

Resolution No: 6.1
2025-0239

SARM Benefits for Seasonal Employees
Moved By: Jason Zalewski

That the RM insure all seasonal shop employees for Short Term Disability coverage at the higher annual amount equivalent to what they would earn if employed year-round, rather than the estimated seasonal wage. This change will ensure they receive 80% of their normal income if they are unable to work due to illness or injury outside of work.

Name	Yes	No	Abstained	Absent
Roger Boucher	✓			
Daryl Cartier	✓			
Larry Eros	✓			
Lillian Jacobson	✓			
Melinda Lavoie				✓
Brent Wilson	✓			
Jason Zalewski	✓			

CARRIED

Melinda Lavoie re-joined the meeting at 11:27 am

Resolution No: 6.2
2025-0240

ESF Write Off
Moved By: Lillian Jacobson

That the following Essential Services Fee be written off the following rolls:
Rolls: 65, 40, 1594, 2865 & 1185

Name	Yes	No	Abstained	Absent
Roger Boucher	✓			
Daryl Cartier	✓			
Larry Eros	✓			
Lillian Jacobson	✓			
Melinda Lavoie	✓			
Brent Wilson	✓			
Jason Zalewski	✓			

CARRIED UNANIMOUSLY

Resolution No: 6.3
2025-0241

Photocopier RFP
Moved By: Brent Wilson

That the quote from PA Photocopier be accepted.

Name	Yes	No	Abstained	Absent
Roger Boucher	✓			
Daryl Cartier	✓			
Larry Eros	✓			
Lillian Jacobson	✓			
Melinda Lavoie	✓			
Brent Wilson	✓			
Jason Zalewski	✓			

CARRIED UNANIMOUSLY

Resolution No: 6.4
2025-0242

OPT Refund Requests
Moved By: Lillian Jacobson

That we authorize the overpaid tax refund to the following properties:
Roll: 2745 Amount: \$1,082.52
Roll: 2464 Amount: \$518.43

Name	Yes	No	Abstained	Absent
Roger Boucher	✓			
Daryl Cartier	✓			
Larry Eros	✓			
Lillian Jacobson	✓			
Melinda Lavoie	✓			
Brent Wilson	✓			
Jason Zalewski	✓			

CARRIED UNANIMOUSLY

7 NEW BUSINESS - MAINTENANCE

8 NEW BUSINESS - PLANNING & DEVELOPMENT

Resolution No: 8.1
2025-0243

Subdivision - Parcel X, Plan 72PA17755, Redwing
Moved By: Jason Zalewski

That the application to subdivide approximately 0.63 ha off Parcel X, Plan 72PA17755, be approved pursuant to section 16.2 of the RM of Buckland Zoning Bylaw, with the municipal reserve being addressed, if required by Community Planning.

Name	Yes	No	Abstained	Absent
Roger Boucher	✓			
Daryl Cartier	✓			
Larry Eros	✓			
Lillian Jacobson	✓			
Melinda Lavoie	✓			
Brent Wilson	✓			
Jason Zalewski	✓			

CARRIED UNANIMOUSLY

8.2 Verbal Discussion - Civic Addressing - Sign Installation

8.3 Verbal Update - TSS Funding Application

8.4 Verbal Update - Notice of Development Appeals Board Hearing

8.5 Verbal Discussion - RM Shop

9 ACCOUNTS & FINANCIALS

Resolution No: 9.1
2025-0244

Financial Statements
Moved By: Roger Boucher

That the Statement of Financial Position and the Bank Reconciliation for July, 2025, be accepted as presented.

Name	Yes	No	Abstained	Absent
Roger Boucher	✓			
Daryl Cartier	✓			
Larry Eros	✓			
Lillian Jacobson	✓			
Melinda Lavoie	✓			
Brent Wilson	✓			
Jason Zalewski	✓			

CARRIED UNANIMOUSLY

Resolution No: 9.2
2025-0245

Council Remuneration
Moved By: Jason Zalewski

That the following July, 2025, Council remuneration and mileage reimbursement be approved for payment:

Reeve, Larry Eros	\$ 3,188.50
Division One Councillor, Daryl Cartier	\$ 1,782.13
Division Two Councillor, Jason Zalewski	\$ 1,780.17
Division Three Councillor, Brent Wilson	\$ 2,083.34
Division Four Councillor, Melinda Lavoie	\$ 1,882.93
Division Five Councillor, Roger Boucher	\$ 1,960.39
Division Six Councillor, Lillian Jacobson	\$ 1,943.35

Name	Yes	No	Abstained	Absent
Roger Boucher	✓			
Daryl Cartier	✓			
Larry Eros	✓			
Lillian Jacobson	✓			
Melinda Lavoie	✓			
Brent Wilson	✓			
Jason Zalewski	✓			

CARRIED UNANIMOUSLY

Resolution No: 9.3
2025-0246

Pre-Authorized Withdrawals
Moved By: Daryl Cartier

That the July SaskPower and SaskEnergy pre-authorized withdrawals, totaling \$2,043.67 be approved for payment.

Name	Yes	No	Abstained	Absent
Roger Boucher	✓			
Daryl Cartier	✓			
Larry Eros	✓			
Lillian Jacobson	✓			
Melinda Lavoie	✓			
Brent Wilson	✓			
Jason Zalewski	✓			

CARRIED UNANIMOUSLY

Resolution No: 9.4
2025-0247

List of Accounts

That Cheques 15636 to 15690 in the amount of \$1,412,273.94 and automatic withdrawals by Payworks Payroll dated July 8, 2025 in the amount of \$57,852.83and July 22, 2025 in the amount of \$61,161.63 be approved for payment.

Name	Yes	No	Abstained	Absent
Roger Boucher	✓			
Daryl Cartier	✓			
Larry Eros	✓			
Lillian Jacobson	✓			
Melinda Lavoie	✓			
Brent Wilson	✓			
Jason Zalewski	✓			

CARRIED UNANIMOUSLY

Resolution No: 10.1
2025-0248

Adjournment
Moved By: Lillian Jacobson

That this meeting is adjourned at (3:30 pm)

Name	Yes	No	Abstained	Absent
Roger Boucher	✓			
Daryl Cartier	✓			
Larry Eros	✓			
Lillian Jacobson	✓			
Melinda Lavoie	✓			
Brent Wilson	✓			
Jason Zalewski	✓			

CARRIED UNANIMOUSLY

Cori Sarginson, CAO

Larry Eros, Reeve