

RM of Buckland No. 491

99 River Street East, Prince Albert, Saskatchewan

Meeting Minutes

Regular Meeting June 9, 2025 - 09:00 AM

1In Attendance

- Reeve, Larry Eros

• Division 1, Daryl Cartier

• Division 4, Melinda Lavoie

• Planner, Jason Kaptein
- CAO, Cori Sarginson

• Division 2, Jason Zalewski

• Division 5, Roger Boucher

• Foreman, Sheldon Ross
- Assistant CAO, Neil Twyver

• Division 3, Brent Wilson

• Division 6, Lillian Jacobson

1CALL TO ORDER

The Reeve called the meeting to order at 9:01 am.

2AGENDA

Resolution No: 2025-0158

2.1Agenda
Moved By: Roger Boucher

That the agenda be accepted as presented.

Name	Yes	No	Abstained	Absent
Roger Boucher	✓			
Daryl Cartier	✓			
Larry Eros	✓			
Lillian Jacobson	✓			
Melinda Lavoie	✓			
Brent Wilson	✓			
Jason Zalewski	✓			

3CONFLICT OF INTEREST

Resolution No: 2025-0159

3.1Conflict of Interest
Moved By: Daryl Cartier

There were no conflicts of interest declared.

Name	Yes	No	Abstained	Absent
Roger Boucher	✓			
Daryl Cartier	✓			
Larry Eros	✓			
Lillian Jacobson	✓			
Melinda Lavoie	✓			
Brent Wilson	✓			
Jason Zalewski	✓			

4MINUTES

Resolution No: 2025-0160

4.1Regular Meeting Minutes
Moved By: Melinda Lavoie

That the minutes of the May 8, 2025, Regular Meeting of Council be approved as presented.

Name	Yes	No	Abstained	Absent
Roger Boucher	✓			
Daryl Cartier	✓			
Larry Eros	✓			
Lillian Jacobson	✓			
Melinda Lavoie	✓			
Brent Wilson	✓			
Jason Zalewski	✓			

Resolution No: 4.2
2025-0161

Road Committee Minutes - May 14, 2025
Moved By: Jason Zalewski

That the Road Committee Meeting Minutes be accepted as presented

Name	Yes	No	Abstained	Absent
Roger Boucher	✓			
Daryl Cartier	✓			
Larry Eros	✓			
Lillian Jacobson	✓			
Melinda Lavoie	✓			
Brent Wilson	✓			
Jason Zalewski	✓			

5 REPORTS

Resolution No: 5.1
2025-0162

Written Reports
Moved By: Brent Wilson

That the written reports of the CAO, Foreman and Fire Chief be accepted as presented.

Name	Yes	No	Abstained	Absent
Roger Boucher	✓			
Daryl Cartier	✓			
Larry Eros	✓			
Lillian Jacobson	✓			
Melinda Lavoie	✓			
Brent Wilson	✓			
Jason Zalewski	✓			

Resolution No: 5.2
2025-0163

Verbal Reports
Moved By: Lillian Jacobson

That verbal reports of the council be accepted as presented.

Name	Yes	No	Abstained	Absent
Roger Boucher	✓			
Daryl Cartier	✓			
Larry Eros	✓			
Lillian Jacobson	✓			
Melinda Lavoie	✓			
Brent Wilson	✓			
Jason Zalewski	✓			

6 CORRESPONDENCE

Resolution No: 6.1
2025-0164

Correspondence
Moved By: Brent Wilson

That the correspondence as follows be received and filed:

1. SRSD Board Highlights

Name	Yes	No	Abstained	Absent
Roger Boucher	✓			
Daryl Cartier	✓			
Larry Eros	✓			
Lillian Jacobson	✓			
Melinda Lavoie	✓			
Brent Wilson	✓			
Jason Zalewski	✓			

7 NEW BUSINESS - ADMINISTRATION

Resolution No: 7.1
2025-0165

Donation Request
Moved By: Larry Eros

That we do not advertise in the 2025 crime prevention guide this year.

Name	Yes	No	Abstained	Absent
Roger Boucher	✓			
Daryl Cartier	✓			
Larry Eros	✓			
Lillian Jacobson	✓			
Melinda Lavoie	✓			
Brent Wilson	✓			
Jason Zalewski	✓			

Resolution No: 7.2
2025-0166

Bylaw 9 of 2025 - The Fire Services Bylaw
Moved By: Roger Boucher

That we give First Reading to Bylaw 9 of 2025, being The Fire Services Bylaw.

Name	Yes	No	Abstained	Absent
Roger Boucher	✓			
Daryl Cartier	✓			
Larry Eros	✓			
Lillian Jacobson	✓			
Melinda Lavoie	✓			
Brent Wilson	✓			
Jason Zalewski	✓			

Resolution No: 7.3
2025-0167

Dog Tag Reversals
Moved By: Lillian Jacobson

That as per Bylaw 2 of 2023, all outstanding Dog Tag Invoices be reversed.

Name	Yes	No	Abstained	Absent
Roger Boucher	✓			
Daryl Cartier	✓			
Larry Eros	✓			
Lillian Jacobson	✓			
Melinda Lavoie	✓			
Brent Wilson	✓			
Jason Zalewski	✓			

Resolution No: 7.4
2025-0168

Dog Complaint - Informational
Moved By: Jason Zalewski

That the dog complaint received from Wendy Fyrk be received and filed.

Name	Yes	No	Abstained	Absent
Roger Boucher	✓			
Daryl Cartier	✓			
Larry Eros	✓			
Lillian Jacobson	✓			
Melinda Lavoie	✓			
Brent Wilson	✓			
Jason Zalewski	✓			

Resolution No: 7.5
2025-0169

A/R Write Off
Moved By: Jason Zalewski

That the unpaid A/R invoice in the amount of \$420.00 issued to the Northern Regional Recreation Center be written off as it is a Municipal building.

Name	Yes	No	Abstained	Absent
Roger Boucher	✓			
Daryl Cartier	✓			
Larry Eros	✓			
Lillian Jacobson	✓			
Melinda Lavoie	✓			
Brent Wilson	✓			
Jason Zalewski	✓			

7.6 Cistern Quote - Informational

8 NEW BUSINESS - MAINTENANCE

8.1 Mowers Complaint - Informational

Resolution No: 8.2
2025-0170

Capital Purchase
Moved By: Brent Wilson

That we ratify the decision to buy a 2018 Freightliner from Sask Daycabs for 75,100.00 plus applicable taxes.

Name	Yes	No	Abstained	Absent
Roger Boucher	✓			
Daryl Cartier	✓			
Larry Eros	✓			
Lillian Jacobson	✓			
Melinda Lavoie	✓			
Brent Wilson	✓			
Jason Zalewski	✓			

8.3 Radar Speed Sign Report - Informational

Resolution No: 8.3.1
2025-0171

In Camera Session
Moved By: Melinda Lavoie

That the meeting move in-camera as per section 17 of The Local Authority Freedom of Information and Protection of Privacy Act to discuss a code of ethics complaint (11:55 am).

Name	Yes	No	Abstained	Absent
Roger Boucher	✓			
Daryl Cartier	✓			
Larry Eros	✓			
Lillian Jacobson	✓			
Melinda Lavoie	✓			
Brent Wilson	✓			
Jason Zalewski	✓			

Resolution No: 8.3.2
2025-0172

Resume Regular Meeting
Moved By: Jason Zalewski

That the regular meeting be reconvened (12:00 pm).

Name	Yes	No	Abstained	Absent
Roger Boucher	✓			
Daryl Cartier	✓			
Larry Eros	✓			
Lillian Jacobson	✓			
Melinda Lavoie	✓			
Brent Wilson	✓			
Jason Zalewski	✓			

9 NEW BUSINESS - PLANNING & DEVELOPMENT

9.1 Bylaw 7 of 2025 - Collection of unpaid planning permit fees

Resolution No:
2025-0173

9.1.1 First Reading - Bylaw 7
Moved By: Daryl Cartier

That we give first reading to Bylaw 7 of 2025, a Bylaw for the collection of unpaid planning permit fees.

Name	Yes	No	Abstained	Absent
Roger Boucher	✓			
Daryl Cartier	✓			
Larry Eros	✓			
Lillian Jacobson	✓			
Melinda Lavoie	✓			
Brent Wilson	✓			
Jason Zalewski	✓			

Resolution No:
2025-0174

9.1.2 Second Reading - Bylaw 7
Moved By: Lillian Jacobson

That we give second reading to Bylaw 7 of 2025, being a Bylaw to collect unpaid planning permit fees.

Name	Yes	No	Abstained	Absent
Roger Boucher	✓			
Daryl Cartier	✓			
Larry Eros	✓			
Lillian Jacobson	✓			
Melinda Lavoie	✓			
Brent Wilson	✓			
Jason Zalewski	✓			

Resolution No:
2025-0175

9.1.3 Three Readings
Moved By: Roger Boucher

That we give all three reading to Bylaw 7 of 2025 at this meeting.

Name	Yes	No	Abstained	Absent
Roger Boucher	✓			
Daryl Cartier	✓			
Larry Eros	✓			
Lillian Jacobson	✓			
Melinda Lavoie	✓			
Brent Wilson	✓			
Jason Zalewski	✓			

Resolution No:
2025-0176

9.1.4 Third Reading - Bylaw 7

That we give third reading to Bylaw 7 of 2025, being a Bylaw to collect unpaid planning permit fees.

Name	Yes	No	Abstained	Absent
Roger Boucher	✓			
Daryl Cartier	✓			
Larry Eros	✓			
Lillian Jacobson	✓			
Melinda Lavoie	✓			
Brent Wilson	✓			
Jason Zalewski	✓			

9.2 Bylaw 8 of 2025 - A District Official Community Plan Amendment

Resolution No: 9.2.1
2025-0177

First Reading - Bylaw 8
Moved By: Jason Zalewski

That we give first reading to Bylaw 8 of 2025, a Bylaw to amend the PAPD District Official Community Plan.

Name	Yes	No	Abstained	Absent
Roger Boucher	✓			
Daryl Cartier	✓			
Larry Eros	✓			
Lillian Jacobson	✓			
Melinda Lavoie	✓			
Brent Wilson	✓			
Jason Zalewski	✓			

9.3 Building Permit Update - Jan-May 2025 - Informational

9.4 RM Shop Update - Informational

10 ACCOUNTS & FINANCIALS

Resolution No: 10.1
2025-0178

Financial Statements
Moved By: Jason Zalewski

That the Statement of Financial Position and the Bank Reconciliation for May, 2025, be accepted as presented.

Name	Yes	No	Abstained	Absent
Roger Boucher	✓			
Daryl Cartier	✓			
Larry Eros	✓			
Lillian Jacobson	✓			
Melinda Lavoie	✓			
Brent Wilson	✓			
Jason Zalewski	✓			

Resolution No: 10.1.1
2025-0179

List of Accounts
Moved By: Larry Eros

That Cheques 15543 to 15593 in the amount of \$699,892.37 and automatic withdrawals by Payworks Payroll dated May 13, 2025 in the amount of \$51,461.10 and May 27, 2025 in the amount of \$43,487.87 be approved for payment.

Name	Yes	No	Abstained	Absent
Roger Boucher	✓			
Daryl Cartier	✓			
Larry Eros	✓			
Lillian Jacobson	✓			
Melinda Lavoie	✓			
Brent Wilson	✓			
Jason Zalewski	✓			

Resolution No: 10.2
2025-0180

Council Remuneration
Moved By: Roger Boucher

That the following Council remuneration and mileage reimbursement be approved for payment.

- Larry Eros - \$2,274.21
- Daryl Cartier - \$1,519.03
- Jason Zalewski - \$1,311.17
- Brent Wilson - \$1,516.15
- Melinda Lavoie - \$1,512.17
- Roger Boucher - \$1,405.85
- Lillian Jacobson - \$1,470.95

Name	Yes	No	Abstained	Absent
Roger Boucher	✓			
Daryl Cartier	✓			
Larry Eros	✓			
Lillian Jacobson	✓			
Melinda Lavoie	✓			
Brent Wilson	✓			
Jason Zalewski	✓			

Resolution No: 10.3
2025-0181

Pre-Authorized Withdrawals
Moved By: Roger Boucher

That the May SaskPower and SaskEnergy pre-authorized withdrawals, totaling \$11,963.83, be approved for payment

Name	Yes	No	Abstained	Absent
Roger Boucher	✓			
Daryl Cartier	✓			
Larry Eros	✓			
Lillian Jacobson	✓			
Melinda Lavoie	✓			
Brent Wilson	✓			
Jason Zalewski	✓			

Resolution No: 10.3.1
2025-0182

Adjournment
Moved By: Roger Boucher

Adjournment: That this meeting is adjourned. (2:30 pm)

Name	Yes	No	Abstained	Absent
Roger Boucher	✓			
Daryl Cartier	✓			
Larry Eros	✓			
Lillian Jacobson	✓			
Melinda Lavoie	✓			
Brent Wilson	✓			
Jason Zalewski	✓			

Cori Sarginson, CAO

Larry Eros, Reeve